



## ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS

**What:** Aitkin County Board Agenda

**When:** April 11, 2023

**Where:** Government Center Board Room

The public is invited to join the meeting remotely by phone call:

Phone: **1-415-655-0001**

Access Code: **2553 659 2349**

Meeting Password: **7282**

**9:00 a.m.**

**1) J. Mark Wedel, County Board Chair**

- A) Call to Order**
- B) Pledge of Allegiance**
- C) Approval of the Agenda**

**9:00 a.m.**

- D) Citizens Public Comment-** Comments from visitors must be informational and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrators office at 218-927-727 option 7 no later than 2:30 P.M. on the Monday before the meeting.
- 2) Consent Agenda-** All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the times will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File-**  
March 28, 2023 to April 10, 2023
  - B) Approve County Board Minutes-**  
March 28, 2023
  - C) Approve Electronic Funds Transfers**
  - D) Approve Commissioner's Vouchers**
  - E) Approve Manual Warrants/Voids/Corrections-**  
Wex 03.23.2023
  - F) Approve Auditor Vouchers-**  
Wex Fees
  - G) Approve Manual Warrants/Voids/Corrections-**  
Med FSA Claims 2023
  - H) Approve Manual Warrants/Voids/Corrections-**  
FSA Claims 03.28.2023
  - I) Approve Auditor Vouchers-**  
Paid 03.31.2023
  - J) Approve Auditor Vouchers-**  
Property Tax Overpays - Period 1
  - K) Approve Manual Warrants/Voids/Corrections-**  
Wex 03.30.2023
  - L) Approve Manual Warrants/Voids/Corrections-**  
Elan paid 03.16.2023
  - M) Approve Manual Warrants/Voids/Corrections-**  
Wex 03.31.2023
  - N) Approve Manual Warrants/Voids/Corrections-**  
Credit Card Fees
  - O) Approve-**  
Tobacco License - Mark's Bar
  - P) Approve-**  
Unorganized Townships Fire Contracts
  - Q) Adopt Resolution-**  
SR Donation - Great River Energy
  - R) Adopt Resolution-**  
SR Donation - Haugen Township
  - S) Adopt Resolution-**  
SR Donatoin - Pliny Township

9:05 a.m.

- 3) Teresa Smude - HRA Director  
A) HRA Overview

9:25 a.m.

- 4) Dennis Thompson – Land Commissioner  
A) Approve Northern Waters Land Trust Support Letter

9:30 a.m.

- 5) Andrew Carlstrom – Environmental Services Director  
A) Adopt Resolution - East Central Solid Waste Commission requesting Certificate of Need  
B) Adopt Resolution - Amendment to Zoning Ordinance - Membership to PC and BOA

9:40 a.m.

- 6) Mike Dangers – County Assessor  
A) 2023 Assessment Summary

10:00 a.m.

- 7) Mark Jeffers – Economic Development Coordinator  
A) Approve Communications Branding Project

10:30 a.m.

- 8) Jessica Seibert – County Administrator  
A) Adopt Resolution - OPIOID Settlement  
B) Administrator Updates

10:45 a.m.

- 9) Board of Commissioners  
A) Committee Reports

ADJOURN



**AITKIN COUNTY BOARD OF COMMISSIONERS**

March 28, 2023

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A **CALL TO ORDER**

Chair Wedel called the meeting to order at 9:01 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
Brittany Searle	Administrative Assistant	Absent

1.B **PLEDGE OF ALLEGIANCE**

1.C **APPROVAL OF AGENDA**

Motion to: Approve the agenda, as amended.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Travis Leiviska

1.D **Citizens Public Comment by:**

Councilmember Chris Dotzler requested board participation in Communit Workforce Group.

2 **CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Travis Leiviska  
**SECONDER:** Commissioner Laurie Westerlund

**A) Correspondence File-**

March 14, 2023 to March 27, 2023

**B) Approve County Board Minutes-**

March 14, 2023

**C) Approve Electronic Funds Transfers**

<b>Total</b>	\$782,985.53
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**D) Approve Commissioner's Vouchers**

General	\$151,863.75	RB	\$35,849.01	Unorg	\$1,969.41	HHS	\$10,581.76
State	\$360.00	Trust	\$33,262.18	Forest	\$590.68	Township	\$1,178.57
LLCC	\$5,742.49	Parks	\$243.96	COVID	\$15,812.14	<b>Total</b>	\$257,453.95

**E) Approve Manual Warrants/Voids/Corrections-**

Wex 03.09.2023

General	\$6.10						
						<b>Total</b>	\$6.10

**F) Approve Manual Warrants/Voids/Corrections-**

Med FSA Claims 2023

General	\$7.80						
						<b>Total</b>	\$7.80

**G) Approve Manual Warrants/Voids/Corrections-  
FSA Claims 2022 and 2023**

General	\$712.34								
								<b>Total</b>	\$1,030.91

**H) Approve Manual Warrants/Voids/Corrections-  
Elan Paid 03.02.2023**

General	\$9,984.01	LLCC	\$43.00	HHS	\$318.57	RB	\$250.00		
OPIOID	\$318.57							<b>Total</b>	\$10,914.15

**I) Approve Manual Warrants/Voids/Corrections-  
FSA Claims Paid 03.20.2023**

General	\$292.95								
								<b>Total</b>	\$292.95

**J) Approve Manual Warrants/Voids/Corrections-  
Wex, FSA Claims 2023**

General	\$1,595.27								
								<b>Total</b>	\$1,595.27

**K) Approve-  
Purchase of 2 Ford Pickups - Land Department**

**L) Approve-  
Application for Retail Sales of Tobacco Products**

**M) Approve-  
Application for Retail Sales of Tobacco - New Business**

**N) Approve-  
Affidavit for Duplicate of Lost Warrant - Theresa James**

**O) Approve-  
Affidavit for Duplicate of Lost Warrant - Rochester Public Transit**

**P) Approve-  
Affidavit for Duplicate of Lost Warrant - April James**

**Q) Adopt Resolution-  
Temp Liquor License - Wealthwood Rod & Gun Club**

**R) Adopt Resolution-  
STS Donation - Logan Township**

**S) Adopt Resolution-  
SR Donation - Wealthwood Township**

## Regular Agenda

3A Chris Sutch – IT Manager

**Motion to:**

Approve FRF Request - IT, Video Rooms for Jail

**RESULT: APPROVED (5 TO 0)**

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Bret Sample

3B Chris Sutch – IT Manager

**Motion to:**

Approve Marco Bid - \$27,192.02

**RESULT: APPROVED (5 TO 0)**

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Travis Leiviska

3C Chris Sutch – IT Manager

**Motion to:**

Approve Dutch's Electric Bid - \$2,731.00

**RESULT: APPROVED (5 TO 0)**

**MOVER:** Commissioner Travis Leiviska

**SECONDER:** Commissioner Laurie Westerlund

3D Chris Sutch – IT Manager

**Motion to:**

Approve Dutch's Electric Bid - \$4,600.00

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Michael Kearney  
**SECONDER:** Commissioner Bret Sample

4A Dave McMillan – LLCC Manager  
**Motion to:**  
Approve FRF Request - Lobby for Outdoor School for All Bill

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Laurie Westerlund  
**SECONDER:** Commissioner Bret Sample

5A John Welle – County Engineer  
**Motion to:**  
Award Contract 20232

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Travis Leiviska

6A Andrew Carlstrom – Environmental Services Director  
**Motion to:**  
Approve Residential Waste Electronics Collection

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Laurie Westerlund  
**SECONDER:** Commissioner Michael Kearney  
\$400.00 Approval for Start Up Funds - Leiviska/Westerlund

6B Andrew Carlstrom – Environmental Services Director  
**Informational Only**  
Discussion Only - Amendment to Zoning Ordinance - Membership to PC/BOA

**RESULT:** INFORMATIONAL ONLY  
**MOVER:**  
**SECONDER:**

6C Andrew Carlstrom – Environmental Services Director  
**Motion to:**  
Approve SSTS Inspection Contract

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Travis Leiviska  
As Amended - Insurance Amounts Increased.

7A Bobbie Danielson – Human Resources Director  
**Motion to:**  
Personnel Committee Recommendations

**RESULT:** INFORMATIONAL ONLY  
**MOVER:** Commissioner Laurie Westerlund  
**SECONDER:** Commissioner Travis Leiviska

8A Travis Leiviska - District 3 County Commissioner  
**Motion to:**  
Consider Funding Support Letter

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Laurie Westerlund  
**SECONDER:** Commissioner Bret Sample

9A Jessica Seibert – County Administrator  
**Motion to:**  
Appoint Commissioner to new ARDC Cohort

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Travis Leiviska  
**SECONDER:** Commissioner Bret Sample

9B Jessica Seibert – County Administrator

**Informational Only**

Administrator Updates

3/27 - 2 Bonding bills jacket for future bonding bill, DH Meeting - discussed field staff safety, Initial planning w/ Dr. Brendel, 2 facilities meetings, MACA Executive Committee, Housing Strategy with City of Aitkin, MCMA nominating committee meeting, Regular 1:1s, FEMA review

10A

Board of Commissioners

**Informational Only**

Committee Reports

ACA, Facilities, Mille Lacs Watershed, Rum River 1W1P, ARD, Snake River 1W1P, NRAC, AEOE, Grand Rapids 1W1P, Mississippi Heaterwaters, Talon Public Meetings, Personnel, Facilities, TZD, Aitkin Airport

**Motion to Adjourn**

Motion made at 12:16 p.m.

**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Laurie Westerlund  
**Next Meeting:** Tuesday, April 11, 2023

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

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Jessica Seibert  
County Administrator



## AITKIN COUNTY HEALTH & HUMAN SERVICES

204 First Street NW  
Aitkin, MN 56431

Phone: 800-328-3744/218-927-7200  
Fax: 218-927-7210

### AITKIN COUNTY HEALTH & HUMAN SERVICES BOARD March 28, 2023

#### Attendance

The Aitkin County Board of Commissioners met this 28<sup>th</sup> day of March 2023, at 9:01 a.m. as the Aitkin County Health & Human Services Board with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Travis Leiviska, Bret Sample and Michael Kearney. County Administrator Jessica Seibert, Health & Human Services Director Sarah Pratt, and Administrative Assistant Paula Arimborgo. Others present included: H&HS Supervisors Jessi Goble, Carli Goble & Erin Melz, ACHHS Advisory Committee members Luke Christensen and Rebecca Carlson, Jeanne Schram Aitkin Age, and other public guests. Joining via WebEx: H&HS Supervisor Jessi Schultz and KKIN Paul Vold.

#### Approved Agenda

Motion by Commissioner Kearney, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the March 28, 2023 Health & Human Services agenda.

#### Approved Minutes

Motion by Commissioner Leiviska, seconded by Commissioner Sample and carried, all members present voting yes to approve February 28, 2023 Health & Human Services minutes.

#### Approved Bills

Motion by Commissioner Westerlund, seconded by Commissioner Kearney and carried, all members present voting yes to approve the bills.

#### Approved Advisory Committee Appointment

Motion by Commissioner Sample, seconded by Commissioner Leiviska and carried, all members present voting yes to approve the new appointments of Lynette Maas – District 4, Jodi Olson – District 3 and Marcia Anderson – District 3 to the Aitkin County Health & Human Services Advisory Committee.

#### Director Updates

Sarah Pratt, H&HS Director updated the board on the following:

- Public Health Nuisance in Lawler area, a hotel and church are not structurally sound or safe and need to be demolished.
- Suicide Prevention Grant – current grant for \$10K/year has been in place since 2019 & will end 6/30/2023. ACHHS applied for next round

of funding, eligible for up to \$100K/year for 4 years 7/1/2023-6/30/2027. Application included financial collaboration with ISD#1. In addition, the workplan included focus & partnership with RHCC, Hill City & McGregor School Districts and other focus populations such as men and youth.

- MnCHOICES Revision, new platform to launch April 3<sup>rd</sup>, director's have been pushing back due to the platform having some deficiencies, DHS will lose federal funding for the revision if it does not launch.
- Oakridge, a Community Residential Services site has permanently closed one of its facilities in 2022, ACH&HS would like to repurpose four beds to a new development. Four RFPs were received and Residential Living Solutions was chosen as the Community Residential Services site to repurpose the 4 four beds, location TBD.

### **Financial Services Programs Presentation**

Jessi Goble, H&HS Financial Services Supervisor presented to the board the different financial services programs offered through H&HS which included:

- Cash Assistance Programs
- Child Care Assistance Program (CCAP)
- Supplemental Nutrition Assistance Program (SNAP)
- Emergency Assistance Programs
- Minnesota Health Care Programs (MHCP)

### **Committee Updates**

The Board discussed the H&HS Advisory Committee, Tri-County CHS, AEOA, CARE Board, Lakes and Pines, JET (NEMOJT) and CJI.

### **Adjourn**

The meeting was adjourned at 9:46 a.m.

Next Meeting – April 25, 2023

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED March 28, 2023

By Commissioner: Leiviska

**20230328-026**

**Temporary Liquor License - Wealthwood**

Motion by Commissioner X, seconded by Commissioner X and carried, all members voting yes to approve the following Temporary On-Sale Liquor License (Strong Beer) for April 28, 2023.

ON Sale:

Wealthwood Rod & Gun Club – Hazelton Township – 23573 420th Place Aitkin, MN 56431

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 28<sup>th</sup> day of March 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 28<sup>th</sup> day of March 2023

*Jessica Seibert*

\_\_\_\_\_  
Jessica Seibert  
County Administrator



**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED March 28, 2023

By Commissioner: Leiviska

**20230328-028**

**SR Donation – Wealthwood Township**

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Township of Wealthwood \$1,000.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Township of Wealthwood Aitkin County Search and Rescue

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 28<sup>th</sup> day of March 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 28<sup>th</sup> day of March 2023

*Jessica Seibert*

\_\_\_\_\_  
Jessica Seibert  
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED March 28, 2023

By Commissioner: Sample

20230328-029

Award Contract 20232

**WHEREAS**, Contract No. 20232 is for the placement of calcium chloride on various county highways and township roads, and

**WHEREAS**, sealed bids were opened for this project at 2:00 p.m. on Monday, March 13, 2023 with a total of two bids received, and

**WHEREAS**, Knife River, Sauk Rapids, MN was the lowest responsible bidder in the amount of \$725,296.

**NOW THEREFORE, BE IT RESOLVED**, that Knife River be awarded Contract 20232.

**BE IT FURTHER RESOLVED**, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Commissioner Leiviska moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 28<sup>th</sup> day of March 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 28<sup>h</sup> day of March 2023

*Jessica Seibert*

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**2C**  
Agenda Item #

**Requested Meeting Date:** 4/11/2023

**Title of Item:** Electronic Funds Transfer

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> Lori Grams	<b>Department:</b> County Treasurer
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<b>Presenter (Name and Title):</b> N/A	<b>Estimated Time Needed:</b>
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**Summary of Issue:**

Electronic Funds Transfer thru 4/3/23

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**

Is there a cost associated with this request?       Yes       No

What is the total cost, with tax and shipping? \$

Is this budgeted?       Yes       No      *Please Explain:*

**ELECTRONIC FUNDS TRANSFER**

**Thru April 3, 2023 Board Meeting April 11, 2023**

<u>Abstract Number</u>	<u>Date</u>	<u>Amount</u>	<u>Reason</u>
21663	3/20/23	\$292.95	Manual Abstract
21664	3/21/23	\$1,595.27	Manual Abstract
21665	3/23/23	\$78.76	Manual Abstract
21666	3/24/23	\$665,410.68	Payroll Abstract
21667	3/24/23	\$2,342.36	Auditor Abstract
21671	3/24/23	\$633.50	Manual Abstract
21672	3/28/23	\$13,280.65	Commissioner Abstract
21673	3/27/23	\$30.77	Manual Abstract
21674	3/28/23	\$237.51	Manual Abstract
21675	3/31/23	\$135,228.70	Commissioner Abstract
21677	3/30/23	\$1.95	Manual Abstract
21679	3/30/23	\$3,375.30	Manual Abstract
21680	3/31/23	\$4,604.34	Auditor Abstract
21681	3/31/23	\$38.44	Manual Abstract

\$0

Voids/No ACH

21668

21669

21670

21676

21678

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\$827,151.18

S:Board Report:2023 EFT Board Report Thru Date

WLC1  
3/28/23

1:38PM

# Aitkin County

# 2D



Audit List for Board

**COMMISSIONER'S VOUCHERS ENTRIES**

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
86222	<b>Aitkin Independent Age</b> 01-001-000-0000-6230		148.00	FEB 14 SYNOPSIS	1297776	Printing, Publishing & Adv	Y
<b>86222</b>	<b>Aitkin Independent Age</b>		<b>148.00</b>	1 Transactions			
9561	<b>Amazon Business</b> 01-001-000-0000-6405		54.44	ENVELOPES, COFFEE FOR BOARD	194VTXNDFH97	Office Supplies	N
<b>9561</b>	<b>Amazon Business</b>		<b>54.44</b>	1 Transactions			
1	<b>DEPT Total:</b>		<b>202.44</b>	<b>Commissioners</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
12	DEPT			Court Administration			
9046	<b>Loffler Companies, Inc.</b> 01-012-000-0000-6220		29.05	MONTHLY TELEPHONE 02/01/2023 02/28/2023	4290560	Telephone	N
	01-012-000-0000-6220		14.87-	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
<b>9046</b>	<b>Loffler Companies, Inc.</b>		<b>14.18</b>	2 Transactions			
12	<b>DEPT Total:</b>		<b>14.18</b>	<b>Court Administration</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
40	DEPT			Auditor			
86222	<b>Aitkin Independent Age</b> 01-040-000-0000-6230		605.00	2022 DELINQ TAXES (1) 03/08/2023 03/08/2023	1296720	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		605.00	2022 DELINQ TAXES (2) 03/08/2023 03/08/2023	1296746	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		605.00	2022 DELINQ TAXES (3) 03/08/2023 03/08/2023	1296790	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		605.00	2022 DELINQ TAXES (4) 03/08/2023 03/08/2023	1296808	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		605.00	2022 DELINQ TAXES (5) 03/08/2023 03/08/2023	1296823	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		605.00	2022 DELINQ TAXES (6) 03/08/2023 03/08/2023	1296842	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		605.00	2022 DELINQ TAXES (7) 03/08/2023 03/08/2023	1296847	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		605.00	2022 DELINQ TAXES (8) 03/08/2023 03/08/2023	1296854	Printing, Publishing & Adv	Y

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
	01-040-000-0000-6230			605.00	2022 DELINQ TAXES (9) 03/08/2023 03/08/2023	1296861	Printing, Publishing & Adv	Y
	01-040-000-0000-6230			605.00	2022 DELINQ TAXES (10) 03/08/2023 03/08/2023	1296863	Printing, Publishing & Adv	Y
	01-040-000-0000-6230			605.00	2022 DELINQ TAXES (11) 03/08/2023 03/08/2023	1297034	Printing, Publishing & Adv	Y
	01-040-000-0000-6230			605.00	2022 DELINQ TAXES (12) 03/08/2023 03/08/2023	1297052	Printing, Publishing & Adv	Y
	01-040-000-0000-6230			256.25	2022 DELINQ TAXES (13) 03/08/2023 03/08/2023	1297072	Printing, Publishing & Adv	Y
	01-040-000-0000-6230			605.00	2022 DELINQ TAXES (1) R2	1300390	Printing, Publishing & Adv	Y
	01-040-000-0000-6230			605.00	2022 DELINQ TAXES (2) R2	1300392	Printing, Publishing & Adv	Y
	01-040-000-0000-6230			605.00	2022 DELINQ TAXES (3) R2	1300393	Printing, Publishing & Adv	Y
	01-040-000-0000-6230			605.00	2022 DELINQ TAXES (4) R2	1300394	Printing, Publishing & Adv	Y
	01-040-000-0000-6230			605.00	2022 DELINQ TAXES (5) R2	1300395	Printing, Publishing & Adv	Y
	01-040-000-0000-6230			605.00	2022 DELINQ TAXES (6) R2	1300396	Printing, Publishing & Adv	Y
	01-040-000-0000-6230			605.00	2022 DELINQ TAXES (7) R2	1300399	Printing, Publishing & Adv	Y
	01-040-000-0000-6230			605.00	2022 DELINQ TAXES (8) R2	1300401	Printing, Publishing & Adv	Y
	01-040-000-0000-6230			605.00	2022 DELINQ TAXES (9) R2	1300404	Printing, Publishing & Adv	Y
	01-040-000-0000-6230			605.00	2022 DELINQ TAXES (10) R2	1300405	Printing, Publishing & Adv	Y
	01-040-000-0000-6230			605.00	2022 DELINQ TAXES (11) R2	1300408	Printing, Publishing & Adv	Y
	01-040-000-0000-6230			301.25	2022 DELINQ TAXES (12) R2	1300523	Printing, Publishing & Adv	Y
<b>86222</b>	<b>Aitkin Independent Age</b>			<b>14,472.50</b>	<b>25</b> Transactions			
9561	<b>Amazon Business</b>							
	01-040-000-0000-6480			26.98	WIRELESS KEYBOARD/MOUSE K.O.	1TFT-47KX-764V	Small Furniture/Equipment	N
<b>9561</b>	<b>Amazon Business</b>			<b>26.98</b>	<b>1</b> Transactions			
9046	<b>Loffler Companies, Inc.</b>							
	01-040-000-0000-6220			34.85	MONTHLY TELEPHONE 02/01/2023 02/28/2023	4290560	Telephone	N
	01-040-021-0000-6220			29.05	MONTHLY TELEPHONE 02/01/2023 02/28/2023	4290560	Telephone	N
	01-040-000-0000-6220			17.84-	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
	01-040-021-0000-6220			14.87-	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
<b>9046</b>	<b>Loffler Companies, Inc.</b>			<b>31.19</b>	<b>4</b> Transactions			
86235	<b>The Office Shop Inc</b>							
	01-040-000-0000-6405			76.50	DEPUTY AUDITOR STAMPS (WB,CB)	1124827-0	Office Supplies	N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-040-000-0000-6405			32.83	STAPLER, STAMP (KO)		1125175-0		Office Supplies		N
		01-040-021-0000-6405			16.01	PAPER, PENS, MOISTENER		325863-0		Office Supplies		N
<b>86235</b>	<b>The Office Shop Inc</b>				<b>125.34</b>				<b>3</b>	Transactions		
<b>40</b>	<b>DEPT Total:</b>				<b>14,656.01</b>	<b>Auditor</b>			<b>4</b>	<b>Vendors</b>		<b>33</b>
												<b>Transactions</b>
<b>42</b>	DEPT					Treasurer						
9046	Loffler Companies, Inc.											
		01-042-000-0000-6220			17.42	MONTHLY TELEPHONE		4290560		Telephone		N
						02/01/2023	02/28/2023					
		01-042-000-0000-6220			8.92-	CREDIT / TRUNKING CHANGE		IN-800104601564		Telephone		N
<b>9046</b>	<b>Loffler Companies, Inc.</b>				<b>8.50</b>				<b>2</b>	Transactions		
4689	Metro Sales Inc											
		01-042-000-0000-6342			163.00	RICOH RENTAL		INV2238798		Office Equipment Rental/Contracts		N
<b>4689</b>	<b>Metro Sales Inc</b>				<b>163.00</b>				<b>1</b>	Transactions		
9691	The Master's Touch, LLC											
		01-042-000-0000-6360			1,535.01	MASTERS TOUCH PAPER		85655F		Services, Labor, Contracts		N
<b>9691</b>	<b>The Master's Touch, LLC</b>				<b>1,535.01</b>				<b>1</b>	Transactions		
<b>42</b>	<b>DEPT Total:</b>				<b>1,706.51</b>	<b>Treasurer</b>			<b>3</b>	<b>Vendors</b>		<b>4</b>
												<b>Transactions</b>
<b>43</b>	DEPT					Assessor						
9046	Loffler Companies, Inc.											
		01-043-000-0000-6220			69.71	MONTHLY TELEPHONE		4290560		Telephone		N
						02/01/2023	02/28/2023					
		01-043-000-0000-6220			35.68-	CREDIT / TRUNKING CHANGE		IN-800104601564		Telephone		N
<b>9046</b>	<b>Loffler Companies, Inc.</b>				<b>34.03</b>				<b>2</b>	Transactions		
86235	The Office Shop Inc											
		01-043-000-0000-6405			12.99	PROTECTOR SHEETS		1125140-0		Office Supplies		N
<b>86235</b>	<b>The Office Shop Inc</b>				<b>12.99</b>				<b>1</b>	Transactions		
<b>43</b>	<b>DEPT Total:</b>				<b>47.02</b>	<b>Assessor</b>			<b>2</b>	<b>Vendors</b>		<b>3</b>
												<b>Transactions</b>
<b>44</b>	DEPT					Central Services						
783	Canon Financial Services, Inc											

# Aitkin County



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1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-044-000-0000-6360			248.78	MONTHLY COPIER RENTAL	03/01/2023 03/31/2023	30186454		Services, Labor, Contracts		N
<b>783</b>	<b>Canon Financial Services, Inc</b>				<b>248.78</b>		1 Transactions					
9046	<b>Loffler Companies, Inc.</b>	01-044-000-0000-6220			29.05	MONTHLY TELEPHONE		4290560		Telephone		N
		01-044-000-0000-6220			14.87-	CREDIT / TRUNKING CHANGE	02/01/2023 02/28/2023	IN-800104601564		Telephone		N
<b>9046</b>	<b>Loffler Companies, Inc.</b>				<b>14.18</b>		2 Transactions					
<b>44</b>	<b>DEPT Total:</b>				<b>262.96</b>	<b>Central Services</b>		<b>2 Vendors</b>		<b>3 Transactions</b>		
<b>45</b>	DEPT					Motor Pool						
10412	<b>O'Reilly Auto Parts</b>	01-045-000-0000-6302			25.58	WINDSHIELD WIPERS - CAR #61		1878-146772		Vehicle Maintenance		N
<b>10412</b>	<b>O'Reilly Auto Parts</b>				<b>25.58</b>		1 Transactions					
<b>45</b>	<b>DEPT Total:</b>				<b>25.58</b>	<b>Motor Pool</b>		<b>1 Vendors</b>		<b>1 Transactions</b>		
<b>49</b>	DEPT					Information Technologies						
9046	<b>Loffler Companies, Inc.</b>	01-049-000-0000-6220			34.85	MONTHLY TELEPHONE		4290560		Telephone		N
		01-049-000-0000-6220			17.84-	CREDIT / TRUNKING CHANGE	02/01/2023 02/28/2023	IN-800104601564		Telephone		N
<b>9046</b>	<b>Loffler Companies, Inc.</b>				<b>17.01</b>		2 Transactions					
<b>49</b>	<b>DEPT Total:</b>				<b>17.01</b>	<b>Information Technologies</b>		<b>1 Vendors</b>		<b>2 Transactions</b>		
<b>52</b>	DEPT					Administration						
9561	<b>Amazon Business</b>	01-052-000-0000-6405			38.01	JESSICA - PRINTER		1HPJT3KMH793		Office Supplies		N
<b>9561</b>	<b>Amazon Business</b>				<b>38.01</b>		1 Transactions					
9046	<b>Loffler Companies, Inc.</b>	01-052-000-0000-6220			40.66	MONTHLY TELEPHONE		4290560		Telephone		N
		01-052-000-0000-6220			20.81-	CREDIT / TRUNKING CHANGE	02/01/2023 02/28/2023	IN-800104601564		Telephone		N

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
9046	Loffler Companies, Inc.				19.85				2 Transactions			
13412	Pemberton, Sorlie, Rufer & Kershner PLLP	01-052-000-0000-6263			404.00	PEMBERTON - FEBRUARY 2023		101		Contract Legal Services		Y
13412	Pemberton, Sorlie, Rufer & Kershner PLLP				404.00				1 Transactions			
52	<b>DEPT Total:</b>				<b>461.86</b>	<b>Administration</b>			<b>3 Vendors</b>		<b>4 Transactions</b>	
53	DEPT					Human Resources						
86222	Aitkin Independent Age	01-053-000-0000-6230			30.65	AITKIN AGE HIRING AD	03/15/2023	1282805		Printing, Publishing & Adv		Y
		01-053-000-0000-6230			30.65	AITKIN AGE HIRING AD		1282805		Printing, Publishing & Adv		Y
86222	Aitkin Independent Age				61.30				2 Transactions			
9561	Amazon Business	01-053-000-0000-6405			88.06	HR INT COFFEE, SUPPLIES		194VTXNDFH97		Office Supplies		N
		01-053-000-0000-6405			38.01	NIKKI - PRINTER		1HPJT3KMH793		Office Supplies		N
9561	Amazon Business				126.07				2 Transactions			
15240	AT&T Mobility	01-053-000-0000-6220			99.44	HR CELLPHONES	01/26/2023	287299383308		Telephone		N
									02/25/2023			
15240	AT&T Mobility				99.44				1 Transactions			
6121	Identisys	01-053-000-0000-6405			470.44	ACCESS BADGES		611746		Office Supplies		N
6121	Identisys				470.44				1 Transactions			
9046	Loffler Companies, Inc.	01-053-000-0000-6220			17.42	MONTHLY TELEPHONE	02/01/2023	4290560		Telephone		N
		01-053-000-0000-6220			8.92	CREDIT / TRUNKING CHANGE		IN-800104601564		Telephone		N
9046	Loffler Companies, Inc.				8.50				2 Transactions			
13412	Pemberton, Sorlie, Rufer & Kershner PLLP	01-053-000-0000-6263			131.00	PEMBERTON - FEBRUARY 2023		101		Contract Legal Services		Y
13412	Pemberton, Sorlie, Rufer & Kershner PLLP				131.00				1 Transactions			

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
86235	<b>The Office Shop Inc</b> 01-053-000-0000-6405		60.26	HR FOLDERS	1124978-0	Office Supplies	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>60.26</b>	1 Transactions			
10930	<b>Tidholm Productions</b> 01-053-000-0000-6405		207.00	HR ENVELOPES 2500	30482675	Office Supplies	Y
<b>10930</b>	<b>Tidholm Productions</b>		<b>207.00</b>	1 Transactions			
<b>53</b>	<b>DEPT Total:</b>		<b>1,164.01</b>	<b>Human Resources</b>	<b>8 Vendors</b>	<b>11 Transactions</b>	
<b>90</b>	DEPT			Attorney			
783	<b>Canon Financial Services, Inc</b> 01-090-000-0000-6342		358.10	CONTRACT CHARGE 03/01/2023 03/31/2023	30186462	Office Equipment Rental/Contracts	N
<b>783</b>	<b>Canon Financial Services, Inc</b>		<b>358.10</b>	1 Transactions			
9046	<b>Loffler Companies, Inc.</b> 01-090-000-0000-6220		75.51	MONTHLY TELEPHONE 02/01/2023 02/28/2023	4290560	Telephone	N
	01-090-000-0000-6220		38.65-	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
<b>9046</b>	<b>Loffler Companies, Inc.</b>		<b>36.86</b>	2 Transactions			
86235	<b>The Office Shop Inc</b> 01-090-000-0000-6405		36.56	OFFICE SUPPLIES	1125331-1	Office Supplies	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>36.56</b>	1 Transactions			
10930	<b>Tidholm Productions</b> 01-090-000-0000-6230		79.95	BUSINESS CARDS	3015 2632	Printing, Publishing & Adv	Y
<b>10930</b>	<b>Tidholm Productions</b>		<b>79.95</b>	1 Transactions			
<b>90</b>	<b>DEPT Total:</b>		<b>511.47</b>	<b>Attorney</b>	<b>4 Vendors</b>	<b>5 Transactions</b>	
<b>100</b>	DEPT			Recorder			
9046	<b>Loffler Companies, Inc.</b> 01-100-000-0000-6220		17.42	MONTHLY TELEPHONE 02/01/2023 02/28/2023	4290560	Telephone	N
	01-100-000-0000-6220		8.92-	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
9046	Loffler Companies, Inc.			8.50	2 Transactions			
<b>100</b>	<b>DEPT Total:</b>			<b>8.50</b>	<b>Recorder</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
<b>110</b>	DEPT				Courthouse Maintenance			
195	Aitkin Tire Shop							
	01-110-000-0000-6415			270.00	REAR TIRES ON SWEEPER	0062143	Operational Supplies	N
195	Aitkin Tire Shop			270.00	1 Transactions			
9046	Loffler Companies, Inc.							
	01-110-000-0000-6220			11.61	MONTHLY TELEPHONE	4290560	Telephone	N
					02/01/2023 02/28/2023			
	01-110-000-0000-6220			5.94	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
9046	Loffler Companies, Inc.			5.67	2 Transactions			
12927	Midwest Machinery Co.							
	01-110-000-0000-6415			760.25	BRUSHES FOR SWEEPER	9501503	Operational Supplies	N
12927	Midwest Machinery Co.			760.25	1 Transactions			
9692	Minnesota Energy Resources Corporation							
	01-110-000-0000-6254			2,335.98	CH UTILITIES	4516103828	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation			2,335.98	1 Transactions			
4070	Riley Auto Supply							
	01-110-000-0000-6415			29.98	BEARING FOR SWEEPER	636859	Operational Supplies	N
4070	Riley Auto Supply			29.98	1 Transactions			
10698	Stericycle, Inc							
	01-110-000-0000-6360			30.10	STERI-SAFE	4011643778	Services, Labor, Contracts	6
					04/01/2023 04/30/2023			
10698	Stericycle, Inc			30.10	1 Transactions			
<b>110</b>	<b>DEPT Total:</b>			<b>3,431.98</b>	<b>Courthouse Maintenance</b>	<b>6 Vendors</b>	<b>7 Transactions</b>	
<b>120</b>	DEPT				Veterans Service			
9046	Loffler Companies, Inc.							
	01-120-000-0000-6220			17.42	MONTHLY TELEPHONE	4290560	Telephone	N
					02/01/2023 02/28/2023			

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-120-000-0000-6220		8.92-	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
<b>9046</b>	<b>Loffler Companies, Inc.</b>		<b>8.50</b>	<b>2 Transactions</b>			
<b>120</b>	<b>DEPT Total:</b>		<b>8.50</b>	<b>Veterans Service</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
<b>121</b>	<b>DEPT</b>			<b>Housing &amp; Redevelopment</b>			
11113	Anderson/Edward 01-121-000-0000-6278		105.00	HRA 1/25-3/22 01/25/2023 03/22/2023	03222023	Advisory Board/Committee Per Diem	Y
<b>11113</b>	<b>Anderson/Edward</b>		<b>105.00</b>	<b>1 Transactions</b>			
15266	Emanuel/Laura 01-121-000-0000-6278		105.00	HRA 1/25-3/22 01/25/2023 03/22/2023	03222023	Advisory Board/Committee Per Diem	Y
<b>15266</b>	<b>Emanuel/Laura</b>		<b>105.00</b>	<b>1 Transactions</b>			
10019	Gilbertson/Jack Lee 01-121-000-0000-6278		70.00	HRA 1/25, 3/22 01/25/2023 03/22/2023	03222023	Advisory Board/Committee Per Diem	Y
<b>10019</b>	<b>Gilbertson/Jack Lee</b>		<b>70.00</b>	<b>1 Transactions</b>			
15271	Kullhem/JoLynn 01-121-000-0000-6278		70.00	HRA 2/22, 3/22 02/22/2023 03/22/2023	03222023	Advisory Board/Committee Per Diem	Y
<b>15271</b>	<b>Kullhem/JoLynn</b>		<b>70.00</b>	<b>1 Transactions</b>			
86318	Tange/Susan 01-121-000-0000-6278		70.00	HRA 2/22, 3/22 02/22/2023 03/22/2023	03222023	Advisory Board/Committee Per Diem	N
<b>86318</b>	<b>Tange/Susan</b>		<b>70.00</b>	<b>1 Transactions</b>			
10017	Tveit/Galen 01-121-000-0000-6278		105.00	HRA 1/25-3/22 01/25/2023 03/22/2023	03222023	Advisory Board/Committee Per Diem	Y
<b>10017</b>	<b>Tveit/Galen</b>		<b>105.00</b>	<b>1 Transactions</b>			
<b>121</b>	<b>DEPT Total:</b>		<b>525.00</b>	<b>Housing &amp; Redevelopment</b>	<b>6 Vendors</b>	<b>6 Transactions</b>	

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
122	DEPT			Planning & Zoning			
248	<b>Association of Mn Counties</b>						
	01-122-000-0000-6268		75.00	LAND USE TRAINING_EGLAND	67_LANDUSE2023	Staff Training, Development	N
	01-122-000-0000-6268		75.00	LAND USE TRAINING - ANDERSON	83_LANDUSE2023	Staff Training, Development	N
	01-122-000-0000-6268		75.00	LAND USE TRAINING_OLSON	97_LANDUSE2023	Staff Training, Development	N
<b>248</b>	<b>Association of Mn Counties</b>		<b>225.00</b>	<b>3 Transactions</b>			
12194	<b>BWSR</b>						
	01-122-000-0000-6268		120.00	HENRY EGLAND/WETLAND TRAINING	32023	Staff Training, Development	N
<b>12194</b>	<b>BWSR</b>		<b>120.00</b>	<b>1 Transactions</b>			
783	<b>Canon Financial Services, Inc</b>						
	01-122-000-0000-6342		219.42	MONTHLY CONTRACT 03/01/2023 03/31/2023	30186464	Office Equipment Rental/Contracts	N
<b>783</b>	<b>Canon Financial Services, Inc</b>		<b>219.42</b>	<b>1 Transactions</b>			
15142	<b>Christensen/Charles</b>						
	01-122-000-0000-6278		100.00	PC MEETING	32223	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		115.28	PC MILEAGE	32223	BOA/PC Mileage	Y
<b>15142</b>	<b>Christensen/Charles</b>		<b>215.28</b>	<b>2 Transactions</b>			
14832	<b>Kulifaj / Stephen</b>						
	01-122-000-0000-6278		100.00	PC MEETING	32223	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		99.56	PC MILEAGE	32223	BOA/PC Mileage	Y
<b>14832</b>	<b>Kulifaj / Stephen</b>		<b>199.56</b>	<b>2 Transactions</b>			
11990	<b>Lange/David</b>						
	01-122-000-0000-6278		100.00	PC MEETING	32223	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		112.66	PC MILEAGE	32223	BOA/PC Mileage	Y
<b>11990</b>	<b>Lange/David</b>		<b>212.66</b>	<b>2 Transactions</b>			
9046	<b>Loffler Companies, Inc.</b>						
	01-122-000-0000-6220		29.05	MONTHLY TELEPHONE 02/01/2023 02/28/2023	4290560	Telephone	N
	01-122-000-0000-6220		14.87-	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
<b>9046</b>	<b>Loffler Companies, Inc.</b>		<b>14.18</b>	<b>2 Transactions</b>			
13424	<b>Sonnee/Dennise J</b>						
	01-122-000-0000-6278		100.00	PC MEETING	32223	Advisory Board/Committee Per Diem	Y

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-122-038-0000-6330		55.68	PC MILEAGE	32223	BOA/PC Mileage	Y
<b>13424</b>	<b>Sonnee/Dennise J</b>		<b>155.68</b>		<b>2</b> Transactions		
<b>122</b>	<b>DEPT Total:</b>		<b>1,361.78</b>	<b>Planning &amp; Zoning</b>	<b>8</b> Vendors	<b>15</b> Transactions	
<b>123</b>	DEPT			Coroner			
3987	Ramsey County Medical Examiner						
	01-123-000-0000-6260		1,634.00	J.L.W. AUTOPSY	MEDEX-033734	Autopsies--Pathologist, Xrays, Etc	N
<b>3987</b>	<b>Ramsey County Medical Examiner</b>		<b>1,634.00</b>		<b>1</b> Transactions		
<b>123</b>	<b>DEPT Total:</b>		<b>1,634.00</b>	<b>Coroner</b>	<b>1</b> Vendors	<b>1</b> Transactions	
<b>200</b>	DEPT			Enforcement			
9561	Amazon Business						
	01-200-000-0000-6405		59.96	FLASH DRIVES	1C1P-H6KP-CTVH	Office Supplies	N
	01-200-000-0000-6405		75.98	FLASH DRIVES	1QYL-RJ6C-PQCH	Office Supplies	N
<b>9561</b>	<b>Amazon Business</b>		<b>135.94</b>		<b>2</b> Transactions		
9203	AT&T Mobility / Sheriff's only						
	01-200-000-0000-6220		2,008.57	DEPUTY CELL & SQUAD PC	287297906116	Telephone	N
	01-200-200-0000-6260		89.38	CI PHONES	287297906116	CI Funds	N
	01-200-200-0000-6265		243.52	VCET PHONE & HOT SPOT	287297906116	Programs	N
<b>9203</b>	<b>AT&amp;T Mobility / Sheriff's only</b>		<b>2,341.47</b>		<b>3</b> Transactions		
86467	Auto Value Aitkin						
	01-200-000-0000-6302		7.38	WASHER FLUID	40217832	Vehicle Maintenance	N
<b>86467</b>	<b>Auto Value Aitkin</b>		<b>7.38</b>		<b>1</b> Transactions		
10442	Bureau Of Crim.Apprehension						
	01-200-039-0000-6463		535.00	NEW & RENEWALS	01-000075	Gun Permit Supplies/Expenses	N
<b>10442</b>	<b>Bureau Of Crim.Apprehension</b>		<b>535.00</b>		<b>1</b> Transactions		
783	Canon Financial Services, Inc						
	01-200-000-0000-6342		170.74	ADMIN COPIER LEASE	3076458	Office Equipment Rental/Contracts	N
				03/01/2023	03/31/2023		
<b>783</b>	<b>Canon Financial Services, Inc</b>		<b>170.74</b>		<b>1</b> Transactions		
13415	Essentia Health						

# Aitkin County



1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
13415	Essentia Health		2,814.00	23000298 A.J.E.	108510208	Services, Labor, Contracts	N
			<b>2,814.00</b>	1 Transactions			
3263	K&M Signs Inc.		95.00	K-9 RUBY DECALS	14890	Auto, Trailers, Snowmobiles, ATV	N
3263	K&M Signs Inc.		<b>95.00</b>	1 Transactions			
9046	Loffler Companies, Inc.		168.46	MONTHLY TELEPHONE	4290560	Telephone	N
				02/01/2023 02/28/2023			
9046	Loffler Companies, Inc.		86.23	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
			<b>82.23</b>	2 Transactions			
9825	McGregor Print Pros, LLC		451.00	DARE T-SHIRTS	2362	Office Supplies	Y
9825	McGregor Print Pros, LLC		<b>451.00</b>	1 Transactions			
11197	Mid-States Organized Crime Information		100.00	MOCIC MEMBERSHIP 2023	2023309-IN	Programs	N
11197	Mid-States Organized Crime Information		<b>100.00</b>	1 Transactions			
11538	RCB Collections Range Credit Bureau Inc		25.00	BACKGROUND C.C.	41458	Services, Labor, Contracts	N
11538	RCB Collections Range Credit Bureau Inc		<b>25.00</b>	1 Transactions			
9302	WEX Bank		7,022.91	DEPUTY GAS	87892720	Gas/Vehicle Fuel Charges	N
9302	WEX Bank		<b>7,022.91</b>	1 Transactions			
200	<b>DEPT Total:</b>		<b>13,780.67</b>	<b>Enforcement</b>	<b>12 Vendors</b>	<b>16 Transactions</b>	
203	DEPT			Snowmobile			
9203	AT&T Mobility / Sheriff's only		87.95	#208 CELL & SQUAD PC	287297906116	Telephone	N
9203	AT&T Mobility / Sheriff's only		<b>87.95</b>	1 Transactions			
9302	WEX Bank		507.88	B/W - SNOWMOBILE GAS	87892720	Gas/Vehicle Fuel Charges	N

# Aitkin County



1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
9302	WEX Bank		507.88	1 Transactions		
203	<b>DEPT Total:</b>		595.83	<b>Snowmobile</b>	<b>2 Vendors</b>	<b>2 Transactions</b>
252	DEPT			Corrections		
9561	Amazon Business					
	01-252-000-0000-6465		71.83	SAFETY GLASSES	114W-KWJV-4H7G	Inmate Supplies N
	01-252-000-0000-6465		160.68	PENCIL SHARPENERS	19FV-F9FV-3DQ4	Inmate Supplies N
9561	Amazon Business		232.51	2 Transactions		
9203	AT&T Mobility / Sheriff's only					
	01-252-000-0000-6220		99.44	DISPATCH CELL, TRANSPORT CELL	287297906116	Telephone N
9203	AT&T Mobility / Sheriff's only		99.44	1 Transactions		
783	Canon Financial Services, Inc					
	01-252-000-0000-6342		101.52	DISPATCH COPIER LEASE	30186465	Tower Lease and Rental/Contracts N
				03/20/2023 04/19/2023		
783	Canon Financial Services, Inc		101.52	1 Transactions		
11715	Granite Electronics					
	01-252-000-0000-6360		155.00	GLEN TO GRE MICROWAVES	03144	Services, Labor, Contracts N
11715	Granite Electronics		155.00	1 Transactions		
4812	JC32 Teamsters H&W Fund					
	01-252-000-0000-6101		6,308.00	MARCH EE HEALTH INS	202303	Salaries-Full Time N
	01-252-000-0000-6150		23,465.00	MARCH ER HEALTH INS	202303	Health Insurance-Employer N
4812	JC32 Teamsters H&W Fund		29,773.00	2 Transactions		
5503	Keefe Supply Company					
	01-252-000-0000-6418		153.78	SNACK CAKES	1565216	Groceries N
5503	Keefe Supply Company		153.78	1 Transactions		
9046	Loffler Companies, Inc.					
	01-252-000-0000-6220		81.32	MONTHLY TELEPHONE	4290560	Telephone N
				02/01/2023 02/28/2023		
	01-252-000-0000-6220		41.62-	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone N
9046	Loffler Companies, Inc.		39.70	2 Transactions		
90318	McKesson Medical					

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-252-000-0000-6430			35.00	SPECULA		20422728		Medical Expense/Supplies - Inmates		N
		01-252-000-0000-6430			32.13	TRIPLE ANTIBIOTIC		20423500		Medical Expense/Supplies - Inmates		N
<b>90318</b>	<b>McKesson Medical</b>				<b>67.13</b>		<b>2</b> Transactions					
3160	Mille Lacs Energy Coop-Albert Lea											
		01-252-000-0000-6254			236.28	SHELTER/ TOWER		345401501		Utilities-Gas and Electric		N
						02/01/2023	03/01/2023					
<b>3160</b>	<b>Mille Lacs Energy Coop-Albert Lea</b>				<b>236.28</b>		<b>1</b> Transactions					
3371	Minnesota Sheriffs' Association											
		01-252-003-0000-6241			1,150.00	JAIL ACADEMY WEEK		270170		School Registration Fee		N
		01-252-003-0000-6241			100.00	JAIL ACADEMY - L DEERING		270520		School Registration Fee		N
		01-252-003-0000-6241			250.00	JAIL ACADEMY WEEK 2 -NEILANDER		271940		School Registration Fee		N
<b>3371</b>	<b>Minnesota Sheriffs' Association</b>				<b>1,500.00</b>		<b>3</b> Transactions					
9631	Nelson Roofing Inc											
		01-252-000-0000-6590			263.71	JAIL ROOF LEAK		8206		Repair & Maintenance Supplies		N
<b>9631</b>	<b>Nelson Roofing Inc</b>				<b>263.71</b>		<b>1</b> Transactions					
3789	Pan-O-Gold Baking Company											
		01-252-000-0000-6418			104.63	BREAD & BUNS		10002423068007		Groceries		N
		01-252-000-0000-6418			53.63	BREAD & BUNS		10002423075003		Groceries		N
<b>3789</b>	<b>Pan-O-Gold Baking Company</b>				<b>158.26</b>		<b>2</b> Transactions					
9808	Performance Foodservice											
		01-252-000-0000-6418			2,043.00	GROCERIES		509679		Groceries		N
		01-252-000-0000-6418			3,231.66	GROCERIES		518163		Groceries		N
<b>9808</b>	<b>Performance Foodservice</b>				<b>5,274.66</b>		<b>2</b> Transactions					
11947	Phoenix Supply											
		01-252-000-0000-6465			846.10	SHORTS, PANTS, SOCKS, BOXERS		29146		Inmate Supplies		N
		01-252-252-0000-6465			64.95	FLAT SHEETS		29179		Inamte Welfare Supplies		N
<b>11947</b>	<b>Phoenix Supply</b>				<b>911.05</b>		<b>2</b> Transactions					
5830	R.R. Brink Locking Systems, Inc.											
		01-252-000-0000-6415			1,115.00	JAIL DOOR PIECES		052962		Operational Supplies		N
<b>5830</b>	<b>R.R. Brink Locking Systems, Inc.</b>				<b>1,115.00</b>		<b>1</b> Transactions					
11538	RCB Collections Range Credit Bureau Inc											

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
11538	RCB Collections Range Credit Bureau Inc		50.00	BACKGROUNDS M.K., O.J.	41458	Services, Labor, Contracts	N
			<b>50.00</b>	1 Transactions			
12930	River Oaks Dental						
	01-252-000-0000-6262		955.00	EXTRACTION - C.M.	44784	Contract Service or Medical Service	6
	01-252-000-0000-6262		658.00	DENTAL - M.L.	49536	Contract Service or Medical Service	6
12930	River Oaks Dental		<b>1,613.00</b>	2 Transactions			
84172	Riverwood Healthcare Center						
	01-252-000-0000-6262		576.10	LAB WORK 23000148	80002769	Contract Service or Medical Service	N
84172	Riverwood Healthcare Center		<b>576.10</b>	1 Transactions			
3200	Star Tribune						
	01-252-252-0000-6465		888.06	INMATE NEWSPAPER	2155653	Inamte Welfare Supplies	N
3200	Star Tribune		<b>888.06</b>	1 Transactions			
9302	WEX Bank						
	01-252-000-0000-6335		121.64	TRANSPORT GAS	87892720	Gas/Vehicle Fuel Charges	N
9302	WEX Bank		<b>121.64</b>	1 Transactions			
252	<b>DEPT Total:</b>		<b>43,329.84</b>	<b>Corrections</b>	<b>20 Vendors</b>	<b>30 Transactions</b>	
253	DEPT			Sentence to Serve			
9203	AT&T Mobility / Sheriff's only						
	01-253-000-0000-6220		38.23	STS AIR CARD	287297906116	Telephone	N
9203	AT&T Mobility / Sheriff's only		<b>38.23</b>	1 Transactions			
4812	JC32 Teamsters H&W Fund						
	01-253-000-0000-6101		332.00	MARCH EE HEALTH INS	202303	Salaries-Full Time	N
	01-253-000-0000-6150		1,235.00	MARCH ER HEALTH INS	202303	Health Insurance-Employer	N
4812	JC32 Teamsters H&W Fund		<b>1,567.00</b>	2 Transactions			
9046	Loffler Companies, Inc.						
	01-253-000-0000-6220		5.83	MONTHLY TELEPHONE	4290560	Telephone	N
				02/01/2023 02/28/2023			
	01-253-000-0000-6220		2.98-	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
9046	Loffler Companies, Inc.		<b>2.85</b>	2 Transactions			

# Aitkin County



1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
<b>253</b>	<b>DEPT Total:</b>			<b>1,608.08</b>	<b>Sentence to Serve</b>	<b>3 Vendors</b>	<b>5 Transactions</b>	
<b>255</b>	DEPT				Crime Victims			
9046	Loffler Companies, Inc.							
	01-255-000-0000-6220			5.83	MONTHLY TELEPHONE	4290560	Telephone	N
					02/01/2023 02/28/2023			
	01-255-000-0000-6220			2.98-	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
	<b>9046 Loffler Companies, Inc.</b>			<b>2.85</b>	<b>2 Transactions</b>			
86235	The Office Shop Inc							
	01-255-000-0000-6405			29.98	OFFICE SUPPLIES (CRIME VICTIMS	1125331-0	Office Supplies	N
	<b>86235 The Office Shop Inc</b>			<b>29.98</b>	<b>1 Transactions</b>			
<b>255</b>	<b>DEPT Total:</b>			<b>32.83</b>	<b>Crime Victims</b>	<b>2 Vendors</b>	<b>3 Transactions</b>	
<b>257</b>	DEPT				Community Corrections			
14563	Anoka County Corrections							
	01-257-255-0000-6269			8,973.00	RJC SECURE DET CONTRACT	1.31.23	Juvenile Detention	N
					01/01/2023 01/31/2023			
	01-257-255-0000-6269			1,210.21	MEDICAL RX FOR CONTRACTED BED	896-1000002-1	Juvenile Detention	N
					02/24/2023 02/24/2023			
	01-257-255-0000-6269			295.00	SECURE DETENTION EXTRA	898-1000002-1	Juvenile Detention	N
					02/12/2023 03/12/2023			
	<b>14563 Anoka County Corrections</b>			<b>10,478.21</b>	<b>3 Transactions</b>			
783	Canon Financial Services, Inc							
	01-257-000-0000-6342			104.86	CANON COPIER CONTRACT	30186465	Office Equipment Rental/Contracts	N
					03/20/2023 04/19/2023			
	<b>783 Canon Financial Services, Inc</b>			<b>104.86</b>	<b>1 Transactions</b>			
84118	Crow Wing County Social Services							
	01-257-255-0000-6269			295.00	REIMBURSE CFR JUV SECURE DET	5885	Juvenile Detention	N
					02/21/2023 03/21/2023			
	<b>84118 Crow Wing County Social Services</b>			<b>295.00</b>	<b>1 Transactions</b>			
9046	Loffler Companies, Inc.							
	01-257-000-0000-6220			58.09	MONTHLY TELEPHONE	4290560	Telephone	N
					02/01/2023 02/28/2023			

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-257-000-0000-6220			29.74-	CREDIT / TRUNKING CHANGE		IN-800104601564		Telephone		N
<b>9046</b>	<b>Loffler Companies, Inc.</b>				<b>28.35</b>		<b>2</b> Transactions					
89269	Northwestern MN Juv Ctr-Primary Resident	01-257-255-0000-6269			8,064.00	JUV. DET/RES. PLACEMENT	02/01/2023 02/28/2023	287-179-1		Juvenile Detention		N
<b>89269</b>	<b>Northwestern MN Juv Ctr-Primary Resident</b>				<b>8,064.00</b>		<b>1</b> Transactions					
<b>257</b>	<b>DEPT Total:</b>				<b>18,970.42</b>	<b>Community Corrections</b>		<b>5 Vendors</b>		<b>8 Transactions</b>		
<b>390</b>	DEPT					Environmental Health						
9046	Loffler Companies, Inc.	01-390-000-0000-6220			29.05	MONTHLY TELEPHONE	02/01/2023 02/28/2023	4290560		Telephone		N
		01-390-000-0000-6220			14.87-	CREDIT / TRUNKING CHANGE		IN-800104601564		Telephone		N
<b>9046</b>	<b>Loffler Companies, Inc.</b>				<b>14.18</b>		<b>2</b> Transactions					
<b>390</b>	<b>DEPT Total:</b>				<b>14.18</b>	<b>Environmental Health</b>		<b>1 Vendors</b>		<b>2 Transactions</b>		
<b>391</b>	DEPT					Solid Waste						
86222	Aitkin Independent Age	01-391-000-0000-6230			112.00	SW REMOVAL		1297321		Printing, Publishing & Adv		Y
<b>86222</b>	<b>Aitkin Independent Age</b>				<b>112.00</b>		<b>1</b> Transactions					
248	Association of Mn Counties	01-391-000-0000-6268			100.00	SWAA - CARLSTROM		64872		Staff Training, Development		N
<b>248</b>	<b>Association of Mn Counties</b>				<b>100.00</b>		<b>1</b> Transactions					
9046	Loffler Companies, Inc.	01-391-000-0000-6220			11.61	MONTHLY TELEPHONE	02/01/2023 02/28/2023	4290560		Telephone		N
		01-391-000-0000-6220			5.94-	CREDIT / TRUNKING CHANGE		IN-800104601564		Telephone		N
<b>9046</b>	<b>Loffler Companies, Inc.</b>				<b>5.67</b>		<b>2</b> Transactions					
<b>391</b>	<b>DEPT Total:</b>				<b>217.67</b>	<b>Solid Waste</b>		<b>3 Vendors</b>		<b>4 Transactions</b>		
<b>392</b>	DEPT					Water Wells						
2353	Idexx Laboratories, Inc											

# Aitkin County



1 General Fund

Vendor No.	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula			Service Dates	Paid On Bhf #	On Behalf of Name	
	01-392-000-0000-6405		1,065.91	COLILERT	5041761116	Office, Film, & Field Supplies	N
<b>2353</b>	<b>Idexx Laboratories, Inc</b>		<b>1,065.91</b>		<b>1 Transactions</b>		
<b>392</b>	<b>DEPT Total:</b>		<b>1,065.91</b>	<b>Water Wells</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>601</b>	DEPT			Extension			
9046	<b>Loffler Companies, Inc.</b>						
	01-601-000-0000-6220		5.83	MONTHLY TELEPHONE	4290560	Telephone	N
				02/01/2023 02/28/2023			
	01-601-000-0000-6220		2.98-	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
<b>9046</b>	<b>Loffler Companies, Inc.</b>		<b>2.85</b>		<b>2 Transactions</b>		
11187	<b>Regents Of The University of Minnesota</b>						
	01-601-000-0000-6379		300.00	2023 FAIRENTRY SUBSCRIPTION	0300031295	Extension Committee Expense(Not PerD	N
<b>11187</b>	<b>Regents Of The University of Minnesota</b>		<b>300.00</b>		<b>1 Transactions</b>		
<b>601</b>	<b>DEPT Total:</b>		<b>302.85</b>	<b>Extension</b>	<b>2 Vendors</b>	<b>3 Transactions</b>	
<b>700</b>	DEPT			Promotion,Airport,Tourism, Misc.			
9612	<b>Discovery Publishing, Inc.</b>						
	01-700-909-0000-6801		303.95	ATV AD	3193	Appropriations-Grant	Y
<b>9612</b>	<b>Discovery Publishing, Inc.</b>		<b>303.95</b>		<b>1 Transactions</b>		
<b>700</b>	<b>DEPT Total:</b>		<b>303.95</b>	<b>Promotion,Airport,Tourism, Misc.</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>711</b>	DEPT			Economic Development			
9046	<b>Loffler Companies, Inc.</b>						
	01-711-000-0000-6220		5.82	MONTHLY TELEPHONE	4290560	Telephone	N
				02/01/2023 02/28/2023			
	01-711-000-0000-6220		2.98-	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
<b>9046</b>	<b>Loffler Companies, Inc.</b>		<b>2.84</b>		<b>2 Transactions</b>		
<b>711</b>	<b>DEPT Total:</b>		<b>2.84</b>	<b>Economic Development</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
<b>1</b>	<b>Fund Total:</b>		<b>106,263.88</b>	<b>General Fund</b>		<b>180 Transactions</b>	

# Aitkin County



2 Reserves Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
200	DEPT			Enforcement			
	12110 Revelin Vehicle Solutions, LLC						
	02-200-028-0000-6620		2,775.00	#208 EQUIPMENT	259	Sheriff Enforcement/Squad Cars	Y
	02-200-028-0000-6620		2,675.00	#225 EQUIPMENT	260	Sheriff Enforcement/Squad Cars	Y
	12110 Revelin Vehicle Solutions, LLC		<b>5,450.00</b>	2 Transactions			
200	<b>DEPT Total:</b>		<b>5,450.00</b>	<b>Enforcement</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
390	DEPT			Environmental Health			
	170 Aitkin Motor Company						
	02-390-028-0000-6620		12,955.00	2016 FORD ESCAPE SE	32223	FBL Vehicle Reserve Expense	N
	170 Aitkin Motor Company		<b>12,955.00</b>	1 Transactions			
390	<b>DEPT Total:</b>		<b>12,955.00</b>	<b>Environmental Health</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
2	<b>Fund Total:</b>		<b>18,405.00</b>	<b>Reserves Fund</b>		<b>3 Transactions</b>	

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

**3** Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>0</b>	DEPT			Undesignated			
1735	<b>Gelhar/Paul</b> 03-000-000-0000-5505		500.00	DEPOSIT REFUND		Culverts	N
<b>1735</b>	<b>Gelhar/Paul</b>		<b>500.00</b>	<b>1</b> Transactions			
<b>0</b>	<b>DEPT Total:</b>		<b>500.00</b>	<b>Undesignated</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>301</b>	DEPT			R&B Administration			
783	<b>Canon Financial Services, Inc</b> 03-301-000-0000-6342		192.60	CONTRACT CHARGE	30186459	Office Equipment Rental/Contracts	N
<b>783</b>	<b>Canon Financial Services, Inc</b>		<b>192.60</b>	<b>1</b> Transactions			
8238	<b>MPCA</b> 03-301-000-0000-6241		345.00	GUN LAKE PIT FEE	10000160124	Meeting/Conference Registration Fee	N
<b>8238</b>	<b>MPCA</b>		<b>345.00</b>	<b>1</b> Transactions			
11387	<b>Olsen/Sarah</b> 03-301-000-0000-6241		280.00	CONFERENCE REGISTRATION	INV-U0G8DF	Meeting/Conference Registration Fee	N
<b>11387</b>	<b>Olsen/Sarah</b>		<b>280.00</b>	<b>1</b> Transactions			
11605	<b>Shred Right</b> 03-301-000-0000-6405		40.00	DOCUMENT DESTRUCTION	595982	Office Supplies	N
<b>11605</b>	<b>Shred Right</b>		<b>40.00</b>	<b>1</b> Transactions			
<b>301</b>	<b>DEPT Total:</b>		<b>857.60</b>	<b>R&amp;B Administration</b>	<b>4 Vendors</b>	<b>4 Transactions</b>	
<b>303</b>	DEPT			R&B Highway Maintenance			
50	<b>Aitkin Body Shop, Inc</b> 03-303-000-0000-6417		53.19	PALISADE SHOP	2445	Shop/Building Maintenance	N
	03-303-000-0000-6417		53.19	AITKIN SHOP	2447	Shop/Building Maintenance	N
<b>50</b>	<b>Aitkin Body Shop, Inc</b>		<b>106.38</b>	<b>2</b> Transactions			
170	<b>Aitkin Motor Company</b> 03-303-000-0000-6590		225.60	REPAIR PARTS	17534	Repair & Maintenance Supplies	N
<b>170</b>	<b>Aitkin Motor Company</b>		<b>225.60</b>	<b>1</b> Transactions			
12106	<b>Antoine Electric</b> 03-303-000-0000-6417		6,935.87	PALISADE SHOP	22957	Shop/Building Maintenance	Y

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>12106</b>	<b>Antoine Electric</b>		<b>6,935.87</b>		1 Transactions		
14887	<b>Cintas Corporation</b>						
	03-303-000-0000-6360		15.82	SHOP LAUNDRY	4144337323	Services, Labor, Contracts	N
	03-303-000-0000-6360		15.82	SHOP LAUNDRY	4147827039	Services, Labor, Contracts	N
	03-303-000-0000-6360		15.82	SHOP LAUNDRY	4149221535	Services, Labor, Contracts	N
	03-303-000-0000-6360		15.82	SHOP LAUNDRY	4149925764	Services, Labor, Contracts	N
<b>14887</b>	<b>Cintas Corporation</b>		<b>63.28</b>		4 Transactions		
15149	<b>COLLINS BROTHERS TOWING OF ST CLOL</b>						
	03-303-000-0000-6590		948.75	TOWING	23-134292	Repair & Maintenance Supplies	N
<b>15149</b>	<b>COLLINS BROTHERS TOWING OF ST CLOL</b>		<b>948.75</b>		1 Transactions		
8618	<b>Compass Minerals America</b>						
	03-303-000-0000-6518		2,261.08	DE-ICING SALT	1141389	De-Icing Salt	N
	03-303-000-0000-6518		2,243.44	DE-ICING SALT	1144430	De-Icing Salt	N
	03-303-000-0000-6518		2,183.30	DEICING SALT	1145656	De-Icing Salt	N
	03-303-000-0000-6518		8,591.82	DEICING SALT	1146203	De-Icing Salt	N
	03-303-000-0000-6518		4,470.84	DEICING SALT	1146311	De-Icing Salt	N
	03-303-000-0000-6518		8,476.65	DEICING SALT	1148530	De-Icing Salt	N
	03-303-000-0000-6518		7,645.16	DEICING SALT	1151834	De-Icing Salt	N
	03-303-000-0000-6518		3,757.23	DEICING SALT	1152573	De-Icing Salt	N
<b>8618</b>	<b>Compass Minerals America</b>		<b>39,629.52</b>		8 Transactions		
5893	<b>CTC</b>						
	03-303-000-0000-6254		350.00	HIGH SPEED INTERNET	21177930	Utilities-Gas and Electric	N
<b>5893</b>	<b>CTC</b>		<b>350.00</b>		1 Transactions		
7060	<b>Federated Co-Ops Inc.</b>						
	03-303-000-0000-6423		1,294.55	MCGREGOR SHOP PROPANE	1626385	Fuel for Buildings	N
<b>7060</b>	<b>Federated Co-Ops Inc.</b>		<b>1,294.55</b>		1 Transactions		
1818	<b>Glen's Sign Design</b>						
	03-303-000-0000-6516		88.00	E-911 STREET SIGNAGE		Signs & Posts	Y
	03-303-000-0000-6590		62.00	TRUCK LETTERING		Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		62.00	TRUCK LETTERING		Repair & Maintenance Supplies	Y
<b>1818</b>	<b>Glen's Sign Design</b>		<b>212.00</b>		3 Transactions		
11715	<b>Granite Electronics</b>						

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6590		40.45	REPAIR PARTS	154013852-1	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		40.45	REPAIR PARTS	154013852-1	Repair & Maintenance Supplies	N
<b>11715</b>	<b>Granite Electronics</b>		<b>80.90</b>				
				2 Transactions			
1880	<b>Gravelle Plumbing &amp; Heating, Inc</b>						
	03-303-000-0000-6417		60.70	AITKIN SHOP	92477	Shop/Building Maintenance	N
<b>1880</b>	<b>Gravelle Plumbing &amp; Heating, Inc</b>		<b>60.70</b>				
				1 Transactions			
1959	<b>H &amp; L Mesabi Inc</b>						
	03-303-000-0000-6417		204.63	AITKIN SHOP SUPPLIES	42609	Shop/Building Maintenance	N
	03-303-000-0000-6417		553.83	AITKIN SHOP SUPPLIES	42610	Shop/Building Maintenance	N
<b>1959</b>	<b>H &amp; L Mesabi Inc</b>		<b>758.46</b>				
				2 Transactions			
2089	<b>Heartland Tire Inc</b>						
	03-303-000-0000-6590		1,716.42	TIRES	15022213	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		41.52	REPAIR PARTS	15022213	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		69.00	REPAIR LABOR	15022213	Repair & Maintenance Supplies	N
<b>2089</b>	<b>Heartland Tire Inc</b>		<b>1,826.94</b>				
				3 Transactions			
91187	<b>Lake Country Power</b>						
	03-303-000-0000-6254		201.38	FEB 23 JACOBSON	1400073000	Utilities-Gas and Electric	N
	03-303-000-0000-6254		128.71	FEB 23 SWATARA	140946401	Utilities-Gas and Electric	N
	03-303-000-0000-6254		55.00	FEB 23 CSAH 6	143093502	Utilities-Gas and Electric	N
<b>91187</b>	<b>Lake Country Power</b>		<b>385.09</b>				
				3 Transactions			
2831	<b>Little Falls Machine Inc</b>						
	03-303-000-0000-6590		121.88	REPAIR PARTS	367297	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		121.87	REPAIR PARTS	367297	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		150.12	REPAIR PARTS	367474	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		150.12	REPAIR PARTS	367474	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		1,107.62	REPAIR PARTS	367494	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		561.23	REPAIR PARTS	367494	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		123.13	REPAIR PARTS	367494	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		561.23	REPAIR PARTS	367494	Repair & Maintenance Supplies	N
<b>2831</b>	<b>Little Falls Machine Inc</b>		<b>2,897.20</b>				
				8 Transactions			
9046	<b>Loffler Companies, Inc.</b>						
	03-303-000-0000-6220		104.56	MONTHLY TELEPHONE	4290560	Telephone	N

02/01/2023 02/28/2023

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
9046	Loffler Companies, Inc.		51.04	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
				2 Transactions			
15300	MCGREGOR ACE HARDWARE						
	03-303-000-0000-6417		44.99	MCGREGOR SHOP	A69092	Shop/Building Maintenance	N
15300	MCGREGOR ACE HARDWARE		44.99				
				1 Transactions			
5917	Mike's Bobcat Service, Inc.						
	03-303-000-0000-6360		390.00	PLOWING	FEB 2023	Services, Labor, Contracts	N
5917	Mike's Bobcat Service, Inc.		390.00				
				1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea						
	03-303-000-0000-6254		1,020.32	POWER: PALISADE	18-52-023-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		52.97	169 & CSAH 3	19-23-010-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		52.00	CSAH 5	27-35-015-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		229.65	POWER: MCGREGOR	29-53-003-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		53.00	CSAH 8	30-06-012-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		52.00	CSAH 4	32-32-007-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		1,771.39	POWER: AITKIN SHOP	33-52-007-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		56.00	CSAH 17	33-65-031-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		60.43	169 & CSAH 28	39-62-022-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		43.20	CSAH 12	40-06-000-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		53.00	CSAH 12	46-56-023-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		53.00	CSAH 11	480900902	Utilities-Gas and Electric	N
	03-303-000-0000-6254		53.24	47 & CSAH 2	54-51-104-01	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		3,550.20				
				13 Transactions			
9179	NORTH CENTRAL INTERNATIONAL, LLC						
	03-303-000-0000-6590		563.96	REPAIR PARTS	X220063011:01	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		253.43	REPAIR PARTS	X220063163:01	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		253.43	REPAIR PARTS	X220063163:01	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		253.43	REPAIR PARTS	X220063163:01	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		253.43	REPAIR PARTS	X220063163:01	Repair & Maintenance Supplies	Y
9179	NORTH CENTRAL INTERNATIONAL, LLC		1,577.68				
				5 Transactions			
10412	O'Reilly Auto Parts						
	03-303-000-0000-6590		177.31	REPAIR PARTS	1878-146837	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		23.56	REPAIR PARTS	1878-146851	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		32.94	REPAIR PARTS	1878-146851	Repair & Maintenance Supplies	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>10412</b>	<b>O'Reilly Auto Parts</b>		<b>233.81</b>		<b>3</b> Transactions		
9273	<b>Reichert Enterprises, Inc</b>						
	03-303-000-0000-6590		4,410.68	REPAIR PARTS	116757	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		2,484.00	REPAIR LABOR	116757	Repair & Maintenance Supplies	N
<b>9273</b>	<b>Reichert Enterprises, Inc</b>		<b>6,894.68</b>		<b>2</b> Transactions		
9176	<b>SPARKY'S TOOLS, LLC</b>						
	03-303-000-0000-6417		129.99	AITKIN SHOP SUPPLIES	D 110435	Shop/Building Maintenance	N
<b>9176</b>	<b>SPARKY'S TOOLS, LLC</b>		<b>129.99</b>		<b>1</b> Transactions		
90805	<b>Temco</b>						
	03-303-000-0000-6590		156.00	REPAIR PARTS	27685	Repair & Maintenance Supplies	Y
<b>90805</b>	<b>Temco</b>		<b>156.00</b>		<b>1</b> Transactions		
6097	<b>Verizon Wireless</b>						
	03-303-000-0000-6220		424.18	DEPT CELL PHONES	9929082441	Telephone	N
<b>6097</b>	<b>Verizon Wireless</b>		<b>424.18</b>		<b>1</b> Transactions		
9642	<b>WEX BANK</b>						
	03-303-000-0000-6570		62.56	GASOLINE	0496003600707	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		143.80	GASOLINE	0496003600707	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		55.17	GASOLINE	0496003600707	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		167.43	GASOLINE	0496003600707	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		81.09	GASOLINE	0496003600707	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		80.43	GASOLINE	0496003600707	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		234.25	GASOLINE	0496003600707	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		155.26	GASOLINE	0496003600707	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		863.33	GASOLINE	0496003600707	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		650.19	GASOLINE	0496003600707	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		312.51	GASOLINE	0496003600707	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		43.92	GASOLINE	0496003600707	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		163.51	GASOLINE	0496003600707	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		656.39	GASOLINE	0496003600707	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		55.88	GASOLINE	0496003600707	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		38.53	REBATE	0496003600707	Motor Fuel & Lubricants	N
<b>9642</b>	<b>WEX BANK</b>		<b>3,687.19</b>		<b>16</b> Transactions		
8279	<b>Winzer Franchise Company</b>						

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Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		03-303-000-0000-6417			54.71	AITKIN SHOP SUPPLIES		901052		Shop/Building Maintenance		N
		03-303-000-0000-6417			1,270.90	AITKIN SHOP SUPPLIES		905050		Shop/Building Maintenance		N
<b>8279</b>	<b>Winzer Franchise Company</b>				<b>1,325.61</b>		<b>2 Transactions</b>					
<b>303</b>	<b>DEPT Total:</b>				<b>74,240.61</b>	<b>R&amp;B Highway Maintenance</b>		<b>27 Vendors</b>			<b>89 Transactions</b>	
<b>307</b>	DEPT					R&B Capital Infrastructure						
86222	Aitkin Independent Age											
		03-307-000-0000-6230			26.16	AD FOR BID		1299330		Printing, Publishing & Adv		Y
		03-307-000-0000-6230			26.16	AD FOR BID		1299330		Printing, Publishing & Adv		Y
		03-307-000-0000-6230			26.16	AD FOR BID		1299330		Printing, Publishing & Adv		Y
		03-307-000-0000-6230			26.15	AD FOR BID		1299330		Printing, Publishing & Adv		Y
<b>86222</b>	<b>Aitkin Independent Age</b>				<b>104.63</b>		<b>4 Transactions</b>					
7647	Braun Intertec Corporation											
		03-307-000-0000-6269			12,000.00	SUBSURFACE EVALUATION		B335305		Professional Services		N
<b>7647</b>	<b>Braun Intertec Corporation</b>				<b>12,000.00</b>		<b>1 Transactions</b>					
9239	Mn Dept Of Natural Resources-OMB											
		03-307-000-0000-6269			45.00	HERITAGE REVIEW		232700		Professional Services		N
		03-307-000-0000-6269			45.00	HERITAGE REVIEW		232700		Professional Services		N
<b>9239</b>	<b>Mn Dept Of Natural Resources-OMB</b>				<b>90.00</b>		<b>2 Transactions</b>					
<b>307</b>	<b>DEPT Total:</b>				<b>12,194.63</b>	<b>R&amp;B Capital Infrastructure</b>		<b>3 Vendors</b>			<b>7 Transactions</b>	
<b>308</b>	DEPT					R&B Equipment & Facilities						
90762	Aitkin Co License Center											
		03-308-000-0000-6610			1,750.00	2023 VEHICLE REG/PLATES		1GTV2LEH2GZ1466		Equipment		N
		03-308-000-0000-6610			1,542.00	2023 VEH REG/PLATES		1GTV2LEHXGZ1477		Equipment		N
<b>90762</b>	<b>Aitkin Co License Center</b>				<b>3,292.00</b>		<b>2 Transactions</b>					
12927	Midwest Machinery Co.											
		03-308-000-0000-6610			14,599.50	SNOW BLOWER		0-9373494		Equipment		N
<b>12927</b>	<b>Midwest Machinery Co.</b>				<b>14,599.50</b>		<b>1 Transactions</b>					
<b>308</b>	<b>DEPT Total:</b>				<b>17,891.50</b>	<b>R&amp;B Equipment &amp; Facilities</b>		<b>2 Vendors</b>			<b>3 Transactions</b>	
<b>3</b>	<b>Fund Total:</b>				<b>105,684.34</b>	<b>Road &amp; Bridge</b>					<b>104 Transactions</b>	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
86222	<b>Aitkin Independent Age</b> 05-400-440-0410-6360		22.20	FEMA-EFSP AWARD NOTICE 03/15/2023 03/15/2023	937950	Services, Labor, Contracts	Y
<b>86222</b>	<b>Aitkin Independent Age</b>		<b>22.20</b>	<b>1 Transactions</b>			
9608	<b>AMAZON CAPITAL SERVICES</b> 05-400-410-0413-6435		56.84	WIC-GARDENS SUPPLY-BUDGET 03/12/2023 03/12/2023	14VF-P1WT-H6X4	Public Health Program Related Supplies	N
	05-400-440-0410-6405		23.60	AGENCY-PENS/PENCILS/POST-ITS 03/21/2023 03/21/2023	16PQ-NTXX-7FWJ	Office Supplies	N
	05-400-430-0408-6435		77.42	MECSH FOLDERS/STICKER PKTS 03/04/2023 03/04/2023	1KC9-V6VM-CV9X	Public Health Program Related Supplies	N
	05-400-430-0408-6435		134.86	FHV FOLDERS/STICKER POCKETS 03/04/2023 03/04/2023	1KC9-V6VM-CV9X	Public Health Program Related Supplies	N
<b>9608</b>	<b>AMAZON CAPITAL SERVICES</b>		<b>292.72</b>	<b>4 Transactions</b>			
9553	<b>Aramark Uniform Services</b> 05-400-440-0410-6422		7.80	JANITORIAL -DISH TOWELS 03/21/2023 03/21/2023	2530120592	Janitorial Supplies	N
<b>9553</b>	<b>Aramark Uniform Services</b>		<b>7.80</b>	<b>1 Transactions</b>			
783	<b>Canon Financial Services, Inc</b> 05-400-440-0410-6342		38.75	MAILROOM CONTRACT CHG-MAR '23 03/01/2023 03/31/2023	30186457	Office Equipment Rental/Contracts	N
	05-400-440-0410-6342		25.20	OSS CONTRACT CHARGE-MAR '23 03/01/2023 03/31/2023	30186460	Office Equipment Rental/Contracts	N
	05-400-440-0410-6342		288.36	PH CONTRACT CHARGE-MAR '23 03/01/2023 03/31/2023	30186461	Office Equipment Rental/Contracts	N
<b>783</b>	<b>Canon Financial Services, Inc</b>		<b>352.31</b>	<b>3 Transactions</b>			
2340	<b>Hyytinen Hardware Hank</b> 05-400-440-0410-6422		2.66	JANITORIAL -FLUSH LEVER 02/07/2023 02/07/2023	7153	Janitorial Supplies	N
<b>2340</b>	<b>Hyytinen Hardware Hank</b>		<b>2.66</b>	<b>1 Transactions</b>			
9046	<b>Loffler Companies, Inc.</b> 05-400-440-0410-6220		81.90	MONTHLY TELEPHONE 02/01/2023 02/28/2023	4290560	Telephone	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc.		39.98	CREDIT / TRUNKING CHANGE 2 Transactions	IN-800104601564	Telephone	N
9014	PAPER STORM						
	05-400-440-0410-6220		41.92-				
9014	PAPER STORM		13.61	PAPER SHREDDING 03/14/2023 03/14/2023 1 Transactions	21843	Services, Labor, Contracts	N
3950	Public Utilities						
	05-400-440-0410-6254		244.32	ELECTRIC BILL 02/16/2023 03/16/2023 1 Transactions	1433-00	Utilities-Gas and Electric	N
3950	Public Utilities		244.32				
10698	Stericycle, Inc						
	05-400-440-0410-6360		16.86	STERI-SAFE 04/01/2023 04/30/2023 1 Transactions	4011643778	Services, Labor, Contracts	6
10698	Stericycle, Inc		16.86				
10930	Tidholm Productions						
	05-400-440-0410-6405		38.50	#10 WINDOW ENVELOPES-SECURITY 03/10/2023 03/10/2023	3040 2705	Office Supplies	Y
	05-400-440-0410-6405		31.78	#10 SECURITY ENVELOPE 03/10/2023 03/10/2023 2 Transactions	3041 2703	Office Supplies	Y
10930	Tidholm Productions		70.28				
400	DEPT Total:		1,062.74	Public Health Department	10 Vendors	17 Transactions	
420	DEPT			Income Maintenance			
88284	Aitkin Co Recorder						
	05-420-650-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE 03/10/2023 03/10/2023	97447	Program Expenses Direct Charge Ffp	N
	05-420-650-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE 03/15/2023 03/15/2023 2 Transactions	97547	Program Expenses Direct Charge Ffp	N
88284	Aitkin Co Recorder		26.00				
86222	Aitkin Independent Age						
	05-420-600-4800-6360		52.33	FEMA-EFSP AWARD NOTICE 03/15/2023 03/15/2023	937950	Services, Labor, Contracts	Y

# Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>86222</b>	<b>Aitkin Independent Age</b>		<b>52.33</b>		<b>1</b> Transactions		
9608	<b>AMAZON CAPITAL SERVICES</b> 05-420-600-4800-6405		55.63	AGENCY-PENS/PENCILS/POST-ITS 03/21/2023 03/21/2023	16PQ-NTXX-7FWJ	Office Supplies	N
	05-420-640-4800-6405		116.89	IM-TONER CARTRIDGE (JG) 03/11/2023 03/11/2023	1FRV-TPYM-CXVF	Office Supplies	N
<b>9608</b>	<b>AMAZON CAPITAL SERVICES</b>		<b>172.52</b>		<b>2</b> Transactions		
9553	<b>Aramark Uniform Services</b> 05-420-600-4800-6422		18.39	JANITORIAL -DISH TOWELS 03/21/2023 03/21/2023	2530120592	Janitorial Supplies	N
<b>9553</b>	<b>Aramark Uniform Services</b>		<b>18.39</b>		<b>1</b> Transactions		
783	<b>Canon Financial Services, Inc</b> 05-420-640-4800-6342		120.14	CS CONTRACT CHARGE-MARCH '23 03/01/2023 03/31/2023	30186456	Office Equipment Rental/Contracts	N
	05-420-600-4800-6342		91.34	MAILROOM CONTRACT CHG-MAR '23 03/01/2023 03/31/2023	30186457	Office Equipment Rental/Contracts	N
	05-420-600-4800-6342		59.39	OSS CONTRACT CHARGE-MAR '23 03/01/2023 03/31/2023	30186460	Office Equipment Rental/Contracts	N
<b>783</b>	<b>Canon Financial Services, Inc</b>		<b>270.87</b>		<b>3</b> Transactions		
2340	<b>Hyytinen Hardware Hank</b> 05-420-600-4800-6422		6.27	JANITORIAL -FLUSH LEVER 02/07/2023 02/07/2023	7153	Janitorial Supplies	N
<b>2340</b>	<b>Hyytinen Hardware Hank</b>		<b>6.27</b>		<b>1</b> Transactions		
9046	<b>Loffler Companies, Inc.</b> 05-420-600-4800-6220		92.65	MONTHLY TELEPHONE 02/01/2023 02/28/2023	4290560	Telephone	N
	05-420-640-4800-6220		34.85	MONTHLY TELEPHONE 02/01/2023 02/28/2023	4290560	Telephone	N
	05-420-600-4800-6220		47.42	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
	05-420-640-4800-6220		17.84	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
<b>9046</b>	<b>Loffler Companies, Inc.</b>		<b>62.24</b>		<b>4</b> Transactions		
9014	<b>PAPER STORM</b> 05-420-600-4800-6360		32.08	PAPER SHREDDING	21843	Services, Labor, Contracts	N

# Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9014	PAPER STORM		32.08	03/14/2023 03/14/2023 1 Transactions			
3950	Public Utilities 05-420-600-4800-6254		575.90	ELECTRIC BILL 02/16/2023 03/16/2023 1 Transactions	1433-00	Utilities-Gas and Electric	N
3950	Public Utilities		575.90				
86474	Sheriff Carlton County 05-420-640-4800-6379		50.00	IV-D SERVICE 001161185301 03/07/2023 03/07/2023 1 Transactions	IN202300270	Other Iv-D Charges	N
86474	Sheriff Carlton County		50.00				
88530	Sheriff Renville County 05-420-640-4800-6379		75.00	IV-D SERVICE 01450280601 03/08/2023 03/08/2023 1 Transactions	3806	Other Iv-D Charges	N
88530	Sheriff Renville County		75.00				
10698	Stericycle,Inc 05-420-600-4800-6360		39.73	STERI-SAFE 04/01/2023 04/30/2023 1 Transactions	4011643778	Services, Labor, Contracts	6
10698	Stericycle,Inc		39.73				
10930	Tidholm Productions 05-420-600-4800-6405		90.75	#10 WINDOW ENVELOPES-SECURITY 03/10/2023 03/10/2023	3040 2705	Office Supplies	Y
	05-420-600-4800-6405		74.91	#10 SECURITY ENVELOPE 03/10/2023 03/10/2023 2 Transactions	3041 2703	Office Supplies	Y
10930	Tidholm Productions		165.66				
420	DEPT Total:		1,546.99	Income Maintenance	13 Vendors	21 Transactions	
430	DEPT			Social Services			
86222	Aitkin Independent Age 05-430-700-4800-6360		84.05	FEMA-EFSP AWARD NOTICE 03/15/2023 03/15/2023 1 Transactions	937950	Services, Labor, Contracts	Y
86222	Aitkin Independent Age		84.05				
9608	AMAZON CAPITAL SERVICES						

# Aitkin County



Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	05-430-700-4800-6405		89.36	AGENCY-PENS/PENCILS/POST-ITS 03/21/2023 03/21/2023	16PQ-NTXX-7FWJ	Office Supplies	N
	05-430-700-4800-6405		17.53	SS-POCKET FOLDER/LICENSING-BB 03/08/2023 03/08/2023	1P9N-R37W-4WHN	Office Supplies	N
	05-430-700-4800-6405		16.80	SS-NEON PAPER (AB) 03/11/2023 03/11/2023	1YKL-YFQC-CRWH	Office Supplies	N
<b>9608</b>	<b>AMAZON CAPITAL SERVICES</b>		<b>123.69</b>	<b>3 Transactions</b>			
9553	<b>Aramark Uniform Services</b>						
	05-430-700-4800-6422		29.55	JANITORIAL -DISH TOWELS 03/21/2023 03/21/2023	2530120592	Janitorial Supplies	N
<b>9553</b>	<b>Aramark Uniform Services</b>		<b>29.55</b>	<b>1 Transactions</b>			
783	<b>Canon Financial Services, Inc</b>						
	05-430-700-4800-6342		146.70	MAILROOM CONTRACT CHG-MAR '23 03/01/2023 03/31/2023	30186457	Office Equipment Rental/Contracts	N
	05-430-700-4800-6342		95.38	OSS CONTRACT CHARGE-MAR '23 03/01/2023 03/31/2023	30186460	Office Equipment Rental/Contracts	N
<b>783</b>	<b>Canon Financial Services, Inc</b>		<b>242.08</b>	<b>2 Transactions</b>			
11051	<b>Department of Human Services</b>						
	05-430-700-4800-6266		3,211.64	SSIS FISCAL SUPPORT - 2023 01/01/2023 12/31/2023	00000736505	Software Fees/License Fees	N
<b>11051</b>	<b>Department of Human Services</b>		<b>3,211.64</b>	<b>1 Transactions</b>			
2340	<b>Hyytinen Hardware Hank</b>						
	05-430-700-4800-6422		10.06	JANITORIAL -FLUSH LEVER 02/07/2023 02/07/2023	7153	Janitorial Supplies	N
<b>2340</b>	<b>Hyytinen Hardware Hank</b>		<b>10.06</b>	<b>1 Transactions</b>			
9046	<b>Loffler Companies, Inc.</b>						
	05-430-700-4800-6220		191.39	MONTHLY TELEPHONE 02/01/2023 02/28/2023	4290560	Telephone	N
	05-430-700-4800-6220		97.95-	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
<b>9046</b>	<b>Loffler Companies, Inc.</b>		<b>93.44</b>	<b>2 Transactions</b>			
9014	<b>PAPER STORM</b>						
	05-430-700-4800-6360		51.51	PAPER SHREDDING 03/14/2023 03/14/2023	21843	Services, Labor, Contracts	N

# Aitkin County



Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
<b>9014</b>	<b>PAPER STORM</b>		<b>51.51</b>				
				1 Transactions			
3950	<b>Public Utilities</b>						
	05-430-700-4800-6254		924.93	ELECTRIC BILL	1433-00	Utilities-Gas and Electric	N
				02/16/2023 03/16/2023			
<b>3950</b>	<b>Public Utilities</b>		<b>924.93</b>				
				1 Transactions			
10698	<b>Stericycle,Inc</b>						
	05-430-700-4800-6360		63.81	STERI-SAFE	4011643778	Services, Labor, Contracts	6
				04/01/2023 04/30/2023			
<b>10698</b>	<b>Stericycle,Inc</b>		<b>63.81</b>				
				1 Transactions			
10930	<b>Tidholm Productions</b>						
	05-430-700-4800-6405		145.75	#10 WINDOW ENVELOPES-SECURITY	3040 2705	Office Supplies	Y
				03/10/2023 03/10/2023			
	05-430-700-4800-6405		120.31	#10 SECURITY ENVELOPE	3041 2703	Office Supplies	Y
				03/10/2023 03/10/2023			
<b>10930</b>	<b>Tidholm Productions</b>		<b>266.06</b>				
				2 Transactions			
<b>430</b>	<b>DEPT Total:</b>		<b>5,100.82</b>	<b>Social Services</b>	<b>11 Vendors</b>	<b>16 Transactions</b>	
<b>5</b>	<b>Fund Total:</b>		<b>7,710.55</b>	<b>Health &amp; Human Services</b>		<b>54 Transactions</b>	

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
900	DEPT			Timber Permit Bonds			
13909	<b>AHO/GERALYN</b> 10-900-000-0000-2300		2,530.50	REFUND BOND	14189	Timber Permit Bonds	N
<b>13909</b>	<b>AHO/GERALYN</b>		<b>2,530.50</b>	1 Transactions			
11252	<b>Benson/John</b> 10-900-000-0000-2300		388.20	REFUND BOND	14055	Timber Permit Bonds	N
<b>11252</b>	<b>Benson/John</b>		<b>388.20</b>	1 Transactions			
943	<b>Cook Logging</b> 10-900-000-0000-2300		3,146.48	REFUND BOND	14246	Timber Permit Bonds	N
<b>943</b>	<b>Cook Logging</b>		<b>3,146.48</b>	1 Transactions			
1735	<b>Gelhar/Paul</b> 10-900-000-0000-2300		623.50	REFUND BOND	14352	Timber Permit Bonds	N
<b>1735</b>	<b>Gelhar/Paul</b>		<b>623.50</b>	1 Transactions			
2424	<b>Jobe/Peter N</b> 10-900-000-0000-2300		1,090.11	REFUND BOND	14071	Timber Permit Bonds	N
<b>2424</b>	<b>Jobe/Peter N</b>		<b>1,090.11</b>	1 Transactions			
14842	<b>Joseph Emery</b> 10-900-000-0000-2300		108.14	REFUND BOND	14389	Timber Permit Bonds	N
<b>14842</b>	<b>Joseph Emery</b>		<b>108.14</b>	1 Transactions			
10174	<b>Pittack Logging</b> 10-900-000-0000-2300		1,304.00	REFUND BOND	14109	Timber Permit Bonds	N
<b>10174</b>	<b>Pittack Logging</b>		<b>1,304.00</b>	1 Transactions			
5791	<b>Sappi</b> 10-900-000-0000-2300		2,478.00	REFUND BOND	14279	Timber Permit Bonds	N
	10-900-000-0000-2300		441.00	REFUND BOND	14285	Timber Permit Bonds	N
<b>5791</b>	<b>Sappi</b>		<b>2,919.00</b>	2 Transactions			
7042	<b>Vierkandt/Brian</b> 10-900-000-0000-2300		1,019.85	REFUND BOND	14130	Timber Permit Bonds	N
<b>7042</b>	<b>Vierkandt/Brian</b>		<b>1,019.85</b>	1 Transactions			
14141	<b>Wayrynen/Matt</b>						

# Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14141	Wayrynen/Matt 10-900-000-0000-2300		2,653.60 <b>2,653.60</b>	REFUND BOND 1 Transactions	14294	Timber Permit Bonds	N
<b>900</b>	<b>DEPT Total:</b>		<b>15,783.38</b>	<b>Timber Permit Bonds</b>	<b>10 Vendors</b>	<b>11 Transactions</b>	
921	DEPT 2340 Hyytinen Hardware Hank 10-921-000-0000-6515		13.47	Co. Development PVC & COUPLING REDUCING BEAVER	2060	Culverts	N
	<b>2340 Hyytinen Hardware Hank</b>		<b>13.47</b>	<b>1 Transactions</b>			
<b>921</b>	<b>DEPT Total:</b>		<b>13.47</b>	<b>Co. Development</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
923	DEPT 170 Aitkin Motor Company 10-923-000-0000-6590		2.25	Forfeited Tax Sales CIRCUIT BREAKER	17515	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		472.55	2015 F250 SUPER VERM WINDSHIEL	42218	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		61.05	2019 F150 INGOT SILV OIL CHG	42238	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		497.30	2012 F150 INGOT SIL OIL CHG &	42264	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		69.74	2020 F150 AGATE OIL CHG	42285	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		497.21	2012 F150 UX INGOT OIL CHG BRA	42288	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		108.26	2015 F250 VERM OIL CHG BRAKE &	42289	Repair & Maintenance Supplies	N
	<b>170 Aitkin Motor Company</b>		<b>1,708.36</b>	<b>7 Transactions</b>			
9561	Amazon Business 10-923-000-0000-6590		96.24	KWIKSET SMARTCODE 955 KEYPAD	1WJV-CFPD-9TLL	Repair & Maintenance Supplies	N
	<b>9561 Amazon Business</b>		<b>96.24</b>	<b>1 Transactions</b>			
10452	AT&T Mobility 10-923-000-0000-6220		833.33	CELL PHONES AND TABLETS 01/26/2023 02/25/2023	287302631438	Telephone	N
	<b>10452 AT&amp;T Mobility</b>		<b>833.33</b>	<b>1 Transactions</b>			
783	Canon Financial Services, Inc 10-923-000-0000-6342		158.21	MARCH RENTAL 03/01/2023 03/31/2023	30186455	Office/Equipment-Rental	N
	<b>783 Canon Financial Services, Inc</b>		<b>158.21</b>	<b>1 Transactions</b>			
5893	CTC						

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	10-923-000-0000-6254		350.00	INTERNET	21177053	Utilities-Gas and Electric	N
<b>5893</b>	<b>CTC</b>		<b>350.00</b>	03/12/2023 04/11/2023			
				1 Transactions			
1430	<b>Dotzler Power Equipment</b>						
	10-923-000-0000-6450		549.94	S/N 20220800678 CHAINSAW	31385	Field Supplies	N
<b>1430</b>	<b>Dotzler Power Equipment</b>		<b>549.94</b>				
				1 Transactions			
2424	<b>Jobe/Peter N</b>						
	10-923-000-0000-6820		214.12	REFUND OVERAPPRAISAL	14071	Refunds & Reimbursements	N
<b>2424</b>	<b>Jobe/Peter N</b>		<b>214.12</b>				
				1 Transactions			
9046	<b>Loffler Companies, Inc.</b>						
	10-923-000-0000-6220		81.32	MONTHLY TELEPHONE	4290560	Telephone	N
				02/01/2023 02/28/2023			
	10-923-000-0000-6220		41.62-	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
<b>9046</b>	<b>Loffler Companies, Inc.</b>		<b>39.70</b>				
				2 Transactions			
9631	<b>Nelson Roofing Inc</b>						
	10-923-000-0000-6590		85.00	SEARCH FOR LEAK ON ROOF	8207	Repair & Maintenance Supplies	N
<b>9631</b>	<b>Nelson Roofing Inc</b>		<b>85.00</b>				
				1 Transactions			
10412	<b>O'Reilly Auto Parts</b>						
	10-923-000-0000-6590		59.99	TRAILER JACK	1878143713	Repair & Maintenance Supplies	N
<b>10412</b>	<b>O'Reilly Auto Parts</b>		<b>59.99</b>				
				1 Transactions			
10174	<b>Pittack Logging</b>						
	10-923-000-0000-6820		122.70	REFUND OVERAPPRAISAL	14109	Refunds & Reimbursements	N
<b>10174</b>	<b>Pittack Logging</b>		<b>122.70</b>				
				1 Transactions			
4070	<b>Riley Auto Supply</b>						
	10-923-000-0000-6590		49.99	1 7/8 \$ 2 IN BALL MOUNT	636833	Repair & Maintenance Supplies	N
<b>4070</b>	<b>Riley Auto Supply</b>		<b>49.99</b>				
				1 Transactions			
5791	<b>Sappi</b>						
	10-923-000-0000-6820		7,471.31	REFUND OVERAPPRAISAL	14279	Refunds & Reimbursements	N
<b>5791</b>	<b>Sappi</b>		<b>7,471.31</b>				
				1 Transactions			
10930	<b>Tidholm Productions</b>						

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10 Trust

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
10930	Tidholm Productions	10-923-000-0000-6230			82.80	FIREWOOD PERMIT 3 PT CARBONLES		30542712		Printing, Publishing & Adv		Y
					<b>82.80</b>		1 Transactions					
7042	Vierkandt/Brian	10-923-000-0000-6820			2,469.26	REFUND OVERAPPRAISED		14130		Refunds & Reimbursements		N
					<b>2,469.26</b>		1 Transactions					
923	<b>DEPT Total:</b>				<b>14,290.95</b>	<b>Forfeited Tax Sales</b>		<b>15 Vendors</b>		<b>22 Transactions</b>		
926	DEPT					Law Library						
	5173 Thomson Reuters-West Publishing	10-926-000-0000-6455			1,517.18	ONLINE/SOFTWARE SUBSCRIPTION	03/01/2023 03/31/2023	847913264		Law Books		N
		10-926-000-0000-6455			1,060.19	LIBRARY PLAN CHARGES	03/01/2023 03/31/2023	847998672		Law Books		N
	<b>5173 Thomson Reuters-West Publishing</b>				<b>2,577.37</b>		<b>2 Transactions</b>					
926	<b>DEPT Total:</b>				<b>2,577.37</b>	<b>Law Library</b>		<b>1 Vendors</b>		<b>2 Transactions</b>		
10	<b>Fund Total:</b>				<b>32,665.17</b>	<b>Trust</b>						<b>36 Transactions</b>

11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
925	DEPT			Resource Management			
14742	<b>Berg/James M</b>						
	11-925-000-0000-6278		35.00	NRAC MTG	03132023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		24.89	NRAC MILEAGE	03132023	Transportation/Travel/Parking	N
<b>14742</b>	<b>Berg/James M</b>		<b>59.89</b>	<b>2 Transactions</b>			
12526	<b>Bixby/James</b>						
	11-925-000-0000-6278		35.00	NRAC MTG	03132023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		41.92	NRAC MILEAGE	03132023	Transportation/Travel/Parking	N
<b>12526</b>	<b>Bixby/James</b>		<b>76.92</b>	<b>2 Transactions</b>			
2099	<b>Harmon/Elizabeth</b>						
	11-925-000-0000-6330		31.08	NRAC MILEAGE	03132023	Transportation/Travel/Parking	N
<b>2099</b>	<b>Harmon/Elizabeth</b>		<b>31.08</b>	<b>1 Transactions</b>			
2270	<b>Hoppe/Russell Peter</b>						
	11-925-000-0000-6278		35.00	NRAC MTG	03132023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		39.30	NRAC MILEAGE	03132023	Transportation/Travel/Parking	N
<b>2270</b>	<b>Hoppe/Russell Peter</b>		<b>74.30</b>	<b>2 Transactions</b>			
10890	<b>Insley/Kevin</b>						
	11-925-000-0000-6278		35.00	NRAC MTG	03132023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		24.89	NRAC MILEAGE	03132023	Transportation/Travel/Parking	Y
<b>10890</b>	<b>Insley/Kevin</b>		<b>59.89</b>	<b>2 Transactions</b>			
11990	<b>Lange/David</b>						
	11-925-000-0000-6278		35.00	NRAC MTG	03132023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		44.54	NRAC MILEAGE	03132023	Transportation/Travel/Parking	N
<b>11990</b>	<b>Lange/David</b>		<b>79.54</b>	<b>2 Transactions</b>			
12077	<b>Stromberg/Kevin</b>						
	11-925-000-0000-6278		35.00	NRAC MTG	03/13/2023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		24.89	NRAC MILEAGE	03/13/2023	Transportation/Travel/Parking	N
<b>12077</b>	<b>Stromberg/Kevin</b>		<b>59.89</b>	<b>2 Transactions</b>			
15229	<b>Thompson/Dennis J</b>						
	11-925-000-0000-6330		21.09	NRAC MILEAGE	03132023	Transportation/Travel/Parking	N
<b>15229</b>	<b>Thompson/Dennis J</b>		<b>21.09</b>	<b>1 Transactions</b>			

# Aitkin County



11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
4927	<b>Turnock/Franklin Allen</b>						
	11-925-000-0000-6278		35.00	NRAC MTG	03132023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		39.30	NRAC MILEAGE	03132023	Transportation/Travel/Parking	N
<b>4927</b>	<b>Turnock/Franklin Allen</b>		<b>74.30</b>	<b>2 Transactions</b>			
10017	<b>Tveit/Galen</b>						
	11-925-000-0000-6278		35.00	NRAC MTG	03132023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		23.58	NRAC MILEAGE	03132023	Transportation/Travel/Parking	N
<b>10017</b>	<b>Tveit/Galen</b>		<b>58.58</b>	<b>2 Transactions</b>			
8612	<b>Veenker/Thomas H</b>						
	11-925-000-0000-6278		35.00	NRAC MTG	03132023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		52.40	NRAC MILEAGE	03132023	Transportation/Travel/Parking	N
<b>8612</b>	<b>Veenker/Thomas H</b>		<b>87.40</b>	<b>2 Transactions</b>			
<b>925</b>	<b>DEPT Total:</b>		<b>682.88</b>	<b>Resource Management</b>	<b>11 Vendors</b>	<b>20 Transactions</b>	
<b>939</b>	<b>DEPT</b>			<b>County Surveyor</b>			
86467	<b>Auto Value Aitkin</b>						
	11-939-000-0000-6450		39.99	GAL INJEX TC-W3 2023 POLARIS	40217425	Supplies	N
<b>86467</b>	<b>Auto Value Aitkin</b>		<b>39.99</b>	<b>1 Transactions</b>			
1430	<b>Dotzler Power Equipment</b>						
	11-939-000-0000-6590		52.74	6 QUART XP FUEL	31385	Repair & Maintenance Supplies	N
<b>1430</b>	<b>Dotzler Power Equipment</b>		<b>52.74</b>	<b>1 Transactions</b>			
2340	<b>Hyytinen Hardware Hank</b>						
	11-939-000-0000-6450		32.98	BOYS SINGLE & 14IN HAMMER HNDL	7327	Supplies	N
<b>2340</b>	<b>Hyytinen Hardware Hank</b>		<b>32.98</b>	<b>1 Transactions</b>			
9046	<b>Loffler Companies, Inc.</b>						
	11-939-000-0000-6220		11.61	MONTHLY TELEPHONE 02/01/2023 02/28/2023	4290560	Telephone	N
	11-939-000-0000-6220		5.94-	CREDIT / TRUNKING CHANGE	IN-800104601564	Telephone	N
<b>9046</b>	<b>Loffler Companies, Inc.</b>		<b>5.67</b>	<b>2 Transactions</b>			
13934	<b>The Tire Barn</b>						
	11-939-000-0000-6590		20.00	TIRE REPAIR #666	66678	Repair & Maintenance Supplies	N

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# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Forest Development

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
13934	The Tire Barn		20.00		1 Transactions		
939	DEPT Total:		151.38	County Surveyor	5 Vendors	6 Transactions	
11	Fund Total:		834.26	Forest Development		26 Transactions	

# Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
9561	Amazon Business 19-521-000-0000-6454		75.90	SUPPLIES TO MAKE SOAP TO SELL	19NX-K399-1H93	Commissary Supplies-Non Jail	N
<b>9561</b>	<b>Amazon Business</b>		<b>75.90</b>	<b>1 Transactions</b>			
9010	Association of Nature Center Admin 19-521-000-0000-6240		220.00	ANCA MEMBERSHIP (DM, BH)	3592	Membership/Dues/Association Fees	N
<b>9010</b>	<b>Association of Nature Center Admin</b>		<b>220.00</b>	<b>1 Transactions</b>			
11419	Beaudry Oil & Service, Inc. 19-521-000-0000-6254		336.11-	CREDIT INVOICE	1846111	Utilities-Gas and Electric	N
	19-521-000-0000-6254		546.33	DINING HALL	2223365	Utilities-Gas and Electric	N
	19-521-000-0000-6254		456.18	PROPANE INSTRUCTORS HOME	2290713	Utilities-Gas and Electric	N
<b>11419</b>	<b>Beaudry Oil &amp; Service, Inc.</b>		<b>666.40</b>	<b>3 Transactions</b>			
9801	Dancing Armadillos Arts 19-521-000-0000-6454		96.00	RECYCLED EARRINGS FOR CANTEEN	372023	Commissary Supplies-Non Jail	Y
<b>9801</b>	<b>Dancing Armadillos Arts</b>		<b>96.00</b>	<b>1 Transactions</b>			
3160	Mille Lacs Energy Coop-Albert Lea 19-521-000-0000-6254		1,596.46	MLEC - ENERGY CENTER	271300502	Utilities-Gas and Electric	N
	19-521-000-0000-6254		778.29	MLEC DINING HALL 02/01/2023 03/01/2023	271300601	Utilities-Gas and Electric	N
	19-521-000-0000-6254		568.38	MLEC - NSL 02/01/2023 03/01/2023	271300703	Utilities-Gas and Electric	N
	19-521-000-0000-6254		46.13	MLEC - PARKING LOT 02/01/2023 03/01/2023	271300801	Utilities-Gas and Electric	N
	19-521-000-0000-6254		63.10	MLEC STAFF RESIDENCE 02/01/2023 03/01/2023	271300901	Utilities-Gas and Electric	N
<b>3160</b>	<b>Mille Lacs Energy Coop-Albert Lea</b>		<b>3,052.36</b>	<b>5 Transactions</b>			
10034	Sorben Honey 19-521-000-0000-6454		60.00	HONEY FOR CANTEEN	561757	Commissary Supplies-Non Jail	Y
<b>10034</b>	<b>Sorben Honey</b>		<b>60.00</b>	<b>1 Transactions</b>			
521	<b>DEPT Total:</b>		<b>4,170.66</b>	<b>LLCC Administration</b>	<b>6 Vendors</b>	<b>12 Transactions</b>	
522	DEPT			LLCC Education			
5472	Newshopper						

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		19-522-000-0000-6230			150.00	AD FOR COREY MEDINA CONCERT		10368		Printing, Publishing & Adv		Y
<b>5472</b>	<b>Newshopper</b>				<b>150.00</b>		1 Transactions					
10169	<b>The Ski Hut</b>	19-522-000-0000-6431			3,442.99	SKIS (GR COMMUNITY FOUNDATION)		220000178727		Educational Supplies		N
<b>10169</b>	<b>The Ski Hut</b>				<b>3,442.99</b>		1 Transactions					
<b>522</b>	<b>DEPT Total:</b>				<b>3,592.99</b>	<b>LLCC Education</b>		<b>2 Vendors</b>		<b>2 Transactions</b>		
<b>523</b>	DEPT					LLCC Food						
4968	<b>Upper Lakes Foods, Inc</b>	19-523-000-0000-6418			728.78	GROCERIES		253307-00		Groceries-Students		N
<b>4968</b>	<b>Upper Lakes Foods, Inc</b>				<b>728.78</b>		1 Transactions					
<b>523</b>	<b>DEPT Total:</b>				<b>728.78</b>	<b>LLCC Food</b>		<b>1 Vendors</b>		<b>1 Transactions</b>		
<b>524</b>	DEPT					LLCC Maintenance						
9561	<b>Amazon Business</b>	19-524-000-0000-6590			160.22	MOTORS FOR VACUUMS		1M46-T9VW-3NTG		Repair & Maintenance Supplies		N
<b>9561</b>	<b>Amazon Business</b>				<b>160.22</b>		1 Transactions					
88628	<b>Dalco Enterprises</b>	19-524-000-0000-6360			247.00	FLOOR CLEANER SCHEDULED MAINT		8759401		Services, Labor, Contracts		N
		19-524-000-0000-6360			56.00	SCHED. MAINT. SQUARE SCRUB		8759402		Services, Labor, Contracts		N
		19-524-000-0000-6360			112.00	SCHED. MAINT. KAIVAC		8759403		Services, Labor, Contracts		N
<b>88628</b>	<b>Dalco Enterprises</b>				<b>415.00</b>		3 Transactions					
11946	<b>McGuire Mechanical</b>	19-524-000-0000-6590			1,341.22	REPAIR WALK-IN COOLER		32949		Repair & Maintenance Supplies		N
<b>11946</b>	<b>McGuire Mechanical</b>				<b>1,341.22</b>		1 Transactions					
<b>524</b>	<b>DEPT Total:</b>				<b>1,916.44</b>	<b>LLCC Maintenance</b>		<b>3 Vendors</b>		<b>5 Transactions</b>		
<b>19</b>	<b>Fund Total:</b>				<b>10,408.87</b>	<b>Long Lake Conservation Center</b>				<b>20 Transactions</b>		

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3/28/23 1:38PM  
21 Parks

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
188	Aitkin Sno-Drifters Snowmobile 21-520-000-0000-6802	Q	8,123.19	FY23 BM2	FM 00831814	Trail Grants-State	N
<b>188</b>	<b>Aitkin Sno-Drifters Snowmobile</b>		<b>8,123.19</b>	<b>1 Transactions</b>			
1805	Giese Sno-Cruisers Trail Assn. 21-520-000-0000-6802	Q	4,284.68	BM2 FY23	03152023	Trail Grants-State	N
<b>1805</b>	<b>Giese Sno-Cruisers Trail Assn.</b>		<b>4,284.68</b>	<b>1 Transactions</b>			
2060	Haypoint Jackpine Savages 21-520-000-0000-6802	Q	13,481.76	BM2 FY23	FM 00831815	Trail Grants-State	N
<b>2060</b>	<b>Haypoint Jackpine Savages</b>		<b>13,481.76</b>	<b>1 Transactions</b>			
3160	Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254	B	62.66	BERGLUND PARK 02/01/2023	185110602	Utilities-Gas and Electric	N
<b>3160</b>	<b>Mille Lacs Energy Coop-Albert Lea</b>		<b>62.66</b>	<b>1 Transactions</b>			
4800	Tamarack Sno-Flyers 21-520-000-0000-6802	Q	17,063.77	BM2 FY23	FM 00831816	Trail Grants-State	N
<b>4800</b>	<b>Tamarack Sno-Flyers</b>		<b>17,063.77</b>	<b>1 Transactions</b>			
520	<b>DEPT Total:</b>		<b>43,016.06</b>	<b>Parks</b>	<b>5 Vendors</b>	<b>5 Transactions</b>	
21	<b>Fund Total:</b>		<b>43,016.06</b>	<b>Parks</b>		<b>5 Transactions</b>	

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 3/28/23 1:38PM  
 22 Coronavirus Relief Fund

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
716	DEPT			American Rescue Plan - COVID			
	14328 <b>Matt Lueck Construction LLC</b>		8,655.06	SCHOOLHOUSE ROOF REPLACEMENT	31523	Category: Revenue Replacement	Y
	22-716-000-0000-6818						
	<b>14328 Matt Lueck Construction LLC</b>		<b>8,655.06</b>	1 Transactions			
716	<b>DEPT Total:</b>		<b>8,655.06</b>	<b>American Rescue Plan - COVID</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
22	<b>Fund Total:</b>		<b>8,655.06</b>	<b>Coronavirus Relief Fund</b>		<b>1 Transactions</b>	
	<b>Final Total:</b>		<b>333,643.19</b>	<b>241 Vendors</b>	<b>429 Transactions</b>		

# Aitkin County



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	106,263.88	General Fund
	2	18,405.00	Reserves Fund
	3	105,684.34	Road & Bridge
	5	7,710.55	Health & Human Services
	10	32,665.17	Trust
	11	834.26	Forest Development
	19	10,408.87	Long Lake Conservation Center
	21	43,016.06	Parks
	22	8,655.06	Coronavirus Relief Fund
<b>All Funds</b>		<b>333,643.19</b>	<b>Total</b>

Approved by, .....

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Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

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3/23/23 9:59AM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 01-044-904-0000-6360		78.76	WEX MED FLEX MANUAL	03232023	Flex Plan Withdrawals	N
	8410 Bremer Bank		<b>78.76</b>	1 Transactions			
<b>1 Fund Total:</b>			<b>78.76</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>Final Total:</b>			<b>78.76</b>	<b>1 Vendors</b>	<b>1 Transactions</b>		

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	78.76	General Fund
<b>All Funds</b>	<b>78.76</b>	<b>Total</b>

Approved by, .....

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Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

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3/24/23 10:04AM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	<b>8410 Bremer Bank</b> 01-044-904-0000-6379		633.50	WEX FEE 02/01/2023 02/28/2023	1697807	Flex Services, Labor, Etc.	N
	<b>8410 Bremer Bank</b>		<b>633.50</b>	<b>1 Transactions</b>			
<b>1 Fund Total:</b>			<b>633.50</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>Final Total:</b>			<b>633.50</b>	<b>1 Vendors</b>	<b>1 Transactions</b>		

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	633.50	General Fund
<b>All Funds</b>	<b>633.50</b>	<b>Total</b>

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Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

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3/27/23 2:12PM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 01-044-904-0000-6360		30.77	MED FSA CLAIMS 2023	03242023	Flex Plan Withdrawals	N
	8410 Bremer Bank		30.77	1 Transactions			
<b>1 Fund Total:</b>			<b>30.77</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>Final Total:</b>			<b>30.77</b>	<b>1 Vendors</b>	<b>1 Transactions</b>		

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	30.77	General Fund
<b>All Funds</b>	<b>30.77</b>	<b>Total</b>

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Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

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3/28/23 10:37AM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	<b>8410 Bremer Bank</b>						
1	01-044-904-0000-6360		208.34	DEP CARE FSA CLAIMS 2023	03272023	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		29.17	MED FSA CLAIMS 2022	03272023	Flex Plan Withdrawals	N
	<b>8410 Bremer Bank</b>		<b>237.51</b>	<b>2 Transactions</b>			
<b>1 Fund Total:</b>			<b>237.51</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
<b>Final Total:</b>			<b>237.51</b>	<b>1 Vendors</b>	<b>2 Transactions</b>		

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	237.51	General Fund
<b>All Funds</b>	<b>237.51</b>	<b>Total</b>

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Print List in Order By: 4 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
<b>10175</b>	<b>Ahlgren Law Office, PLLC</b>					
	01-252-000-0000-6262		JAN HLTH SVCS - ADDT'L NURSING	6937	Contract Service or Medical Service	Y
	01-252-000-0000-6262		FEB HLTH SVCS & ADDT'L NURSING	6961	Contract Service or Medical Service	Y
<b>10175</b>	<b>Ahlgren Law Office, PLLC</b>		<b>15,479.36</b>		<b>2 Transactions</b>	
<b>170</b>	<b>Aitkin Motor Company</b>					
	11-925-000-0000-6620		F150 SUPER CAB 2023	PKE00769	Auto, Trailers, Snowmobiles, ATV	N
	11-925-000-0000-6620		F150 SUPER CAB 2023	PKE00834	Auto, Trailers, Snowmobiles, ATV	N
<b>170</b>	<b>Aitkin Motor Company</b>		<b>86,535.36</b>		<b>2 Transactions</b>	
<b>Final Total .....</b>			<b>102,014.72</b>	<b>2 Vendors</b>	<b>4 Transactions</b>	

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	15,479.36	General Fund
11	86,535.36	Forest Development
<b>All Funds</b>	<b>102,014.72</b>	<b>Total</b>

Approved by, .....  
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3/29/23

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# Aitkin County

# 2J



Audit List for Board

## AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
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4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
943	DEPT			Taxes And Penalties			
999999000	<b>BOOKER, VERLENE</b> 13-943-000-0000-2001		373.50	PROPERTY TAX OVERPAYMENT - 1	33-0-041907	Cur - Property Taxes	N
	<b>999999000 BOOKER, VERLENE</b>		<b>373.50</b>	1 Transactions			
999999000	<b>FILLMAN, SCOTT</b> 13-943-000-0000-2001		170.00	PROPERTY TAX OVERPAYMENT - 1	02-1-076900	Cur - Property Taxes	N
	<b>999999000 FILLMAN, SCOTT</b>		<b>170.00</b>	1 Transactions			
999999000	<b>SILENKO, GENNADY</b> 13-943-000-0000-2001		92.00	PROPERTY TAX OVERPAYMENT - 1	08-1-078400	Cur - Property Taxes	N
	<b>999999000 SILENKO, GENNADY</b>		<b>92.00</b>	1 Transactions			
999999000	<b>STAFFORD, JAY</b> 13-943-000-0000-2001		366.00	PROPERTY TAX OVERPAYMENT - 1	08-0-042700	Cur - Property Taxes	N
	<b>999999000 STAFFORD, JAY</b>		<b>366.00</b>	1 Transactions			
999999000	<b>Terri Garnett</b> 13-943-000-0000-2001		20.64	PROPERTY TAX OVERPAYMENT - 1	29-1-209800	Cur - Property Taxes	N
	<b>999999000 Terri Garnett</b>		<b>20.64</b>	1 Transactions			
999999000	<b>WASHINGTON, DENNIS</b> 13-943-000-0000-2001		52.00	PROPERTY TAX OVERPAYMENT - 1	61-1-018000	Cur - Property Taxes	N
	<b>999999000 WASHINGTON, DENNIS</b>		<b>52.00</b>	1 Transactions			
999999000	<b>YANG, SEUN</b> 13-943-000-0000-2001		12.00	PROPERTY TAX OVERPAYMENT - 1	09-0-064300	Cur - Property Taxes	N
	<b>999999000 YANG, SEUN</b>		<b>12.00</b>	1 Transactions			
999999000	<b>ZEIEN, DEBRA</b> 13-943-000-0000-2001		12.00	PROPERTY TAX OVERPAYMENT - 1	11-0-012500	Cur - Property Taxes	N
	<b>999999000 ZEIEN, DEBRA</b>		<b>12.00</b>	1 Transactions			
943	<b>DEPT Total:</b>		<b>1,098.14</b>	<b>Taxes And Penalties</b>	<b>8 Vendors</b>	<b>8 Transactions</b>	
13	<b>Fund Total:</b>		<b>1,098.14</b>	<b>Taxes &amp; Penalties</b>		<b>8 Transactions</b>	
	<b>Final Total:</b>		<b>1,098.14</b>	<b>8 Vendors</b>	<b>8 Transactions</b>		

# Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	13	1,098.14	Taxes & Penalties
<b>All Funds</b>		<b>1,098.14</b>	<b>Total</b>

Approved by, .....

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Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

KMR1  
3/30/23 9:52AM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 01-044-904-0000-6360		1.95	MED FSA CLAIMS 2023	03292023	Flex Plan Withdrawals	N
	8410 Bremer Bank		1.95	1 Transactions			
<b>1 Fund Total:</b>			<b>1.95</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>Final Total:</b>			<b>1.95</b>	<b>1 Vendors</b>	<b>1 Transactions</b>		

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	1.95	General Fund
<b>All Funds</b>	<b>1.95</b>	<b>Total</b>

Approved by, .....

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<u>Vendor No.</u>	<u>Name Account/Formula</u>	<u>Rpt Accr</u>	<u>Amount</u>	<u>Warrant Description Service Dates</u>	<u>Invoice # Paid On Bhf #</u>	<u>Account/Formula Description On Behalf of Name</u>	<u>1099</u>
<b>5462</b>	<b>Bremer Bank (Elan ACH)</b>						
17	01-040-021-0000-6405		34.77	CABLE PROTECTOR, PEN SET	114-5467159-66610	Office Supplies	N
6	01-042-000-0000-6405		127.58	BROTHER LABEL PRINTER & LABELS	113-5384371-25666	Office Supplies	N
31	01-044-000-0000-6800		5,403.07 -	Elan allocated 3.16.23		ELAN - Statement Payment	N
26	01-049-000-0000-6266		480.00	LANSWEEPER HELPDESK AGENT (4)	BKD-73644001523	Software Fees/License Fees	N
18	01-052-000-0000-6405		45.97	BOARD COMP. REPLACEMENT CORD	2000108-4295593	Office Supplies	N
8	01-053-000-0000-6360		325.00	MARCH APPLICANT STACK 03/01/2023 04/01/2023	170302	Services, Labor, Contracts	N
27	01-110-000-0000-6422		1,045.00	FLOOR CLEANING & URINAL MATS	23462	Janitorial Supplies	N
29	01-110-000-0000-6335		64.73	GAS FOR PICKUP	23772	Gas/Vehicle Fuel Charges	N
28	01-110-000-0000-6570		38.00	GAS FOR SWEEPER	82628	Motor Fuel & Lubricants	N
16	01-122-000-0000-6268		149.00	SKILLPATH - S. WIEBUSCH	12494425	Staff Training, Development	N
4	01-122-000-0000-6332		529.68	HAMPTON (PLAGGE) - SSTS DESIGN	305070	Hotel / Motel Lodging	N
5	01-122-000-0000-6335		33.04	HOLIDAY (PLAGGE) SSTS TRAINING	390980	Gas/Vehicle Fuel Charges	N
1	01-122-000-0000-6230		30.39	NORTHSTAR MEDIA (FEB PC)	766651	Printing, Publishing & Adv	N
21	01-200-003-0000-6241		75.00	#224 DMT RECERT	004272	Registration Fee	N
24	01-200-200-0000-6268		348.24	CANAM- JOHNSON	26965936-1	Training, Development	N
23	01-200-200-0000-6268		348.24	CANAM- HILLESLAND	39818036-1	Training, Development	N
22	01-200-200-0000-6268		348.24	CANAM - BROWN	54425553-1	Training, Development	N
25	01-200-200-0000-6268		348.24	CANAM - PAYMENT	71991201-1	Training, Development	N
19	01-200-000-0000-6205		37.20	EVIDENCE 23-333 & 23-298	95909402783422343	Postage	N
20	01-200-019-0000-6360		99.08	K-9 RENO BOARDING 2/23-2/26 02/23/2023 03/26/2023	LLC001136	Services, Labor, Contracts	N
2	01-257-257-0000-6215		163.60	AGENT WORK CELL PHONES 01/24/2023 02/23/2023	9928493923	Wireless Telephone Services	N
3	01-391-000-0000-6332		143.88	HOLIDAY INN (CARLSTROM) - SWAA	167512	Hotel / Motel Lodging	N
7	01-711-000-0000-6241		10.69	ITASCA HOUSING SUMMIT	5963932469	Registration Fee	N
30	03-303-000-0000-6417		46.29	Joerger Safety Coat	3153048	Shop/Building Maintenance	N
12	19-521-000-0000-6205		10.75	MAILING MERCHANDISE	4715110303635416	Postage	N
11	19-521-000-0000-6454		197.26	PENCILS FOR CANTEEN	4715110303635416	Commissary Supplies-Non Jail	N
9	19-522-000-0000-6230		32.93	5K AND MEDINA	4715110303635416	Printing, Publishing & Adv	N
10	19-522-000-0000-6241		75.00	MASTER NATURALIST TRAINING	4715110303635416	Registration Fee	N
13	19-522-000-0000-6431		81.20	SEEDS FOR EDUCATIONAL CHEF'S G	4715110303635416	Educational Supplies	N
14	19-522-000-0000-6431		38.37	SEEDS FOR EDUCATION CHEF'S GAR	4715110303635416	Educational Supplies	N
15	19-522-000-0000-6431		95.70	SEEDS FOR EDUCATIONAL CHEF'S G	4715110303635416	Educational Supplies	N
<b>5462</b>	<b>Bremer Bank (Elan ACH)</b>		<b>0.00</b>	<b>31 Transactions</b>			

# Aitkin County



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
<b>5462</b>	<b>Bremer Bank (Elan ACH)</b>					
9	01-044-000-0000-6800		510.22-	Elan allocated 3.16.23		ELAN - Statement Payment N
4	05-400-440-0410-6266		3.39	AVAILITY FEB '23	909462	Software Fees/License Fees N
				02/01/2023 02/28/2023		
3	05-400-450-0451-6435		45.00	HE-DIETICIAN RESOURCES	BUDGET	Public Health Program Related Supplies N
2	05-400-450-0451-6435		180.00	SHIP-MN MOVES SURVEY PLATFORM	F4F9C425-0001	Public Health Program Related Supplies N
5	05-420-600-4800-6266		8.00	AVAILITY FEB '23	909462	Software Fees/License Fees N
				02/01/2023 02/28/2023		
1	05-430-700-4800-6810		202.99	MH FLEX - MEDICATIONS	123700016	Mh Init - Flex N
				02/28/2023 02/28/2023		
8	05-430-700-4800-6805		34.50	MH FLEX-TRANSP BUS TICKET	125218007	Mh Init - Transportation N
				03/09/2023 03/09/2023		
7	05-430-700-4800-6805		23.50	MH FLEX-TRANSP BUS TICKET	125220011	Mh Init - Transportation N
				03/09/2023 03/09/2023		
6	05-430-700-4800-6266		12.84	AVAILITY FEB '23	909462	Software Fees/License Fees N
				02/01/2023 02/28/2023		
<b>5462</b>	<b>Bremer Bank (Elan ACH)</b>		<b>0.00</b>	<b>9 Transactions</b>		
<b>Final Total .....</b>			<b>0.00</b>	<b>1 Vendors</b>	<b>9 Transactions</b>	

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	-577.50	General Fund
3	46.29	Road & Bridge
19	531.21	Long Lake Conservation Center
<b>All Funds</b>	<b>0.00</b>	<b>Total</b>

Approved by, .....

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# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	-510.22	General Fund
5	510.22	Health & Human Services
<b>All Funds</b>	<b>0.00</b>	<b>Total</b>

Approved by, .....  
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Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

KMR1  
3/31/23 10:10AM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 01-044-904-0000-6360		38.44	MED FSA CLAIMS 2023	03302023	Flex Plan Withdrawals	N
	8410 Bremer Bank		38.44	1 Transactions			
<b>1 Fund Total:</b>			<b>38.44</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>Final Total:</b>			<b>38.44</b>	<b>1 Vendors</b>	<b>1 Transactions</b>		

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	38.44	General Fund
<b>All Funds</b>	<b>38.44</b>	<b>Total</b>

Approved by, .....

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Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



19 Long Lake Conservation Cen

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	<b>8410 Bremer Bank</b> 19-522-000-0000-6267		41.45	CREDIT CARD FEES 03/01/2023 03/31/2023	461201217886	Credit Card Fees	N
2	19-522-000-0000-6267		284.41	CC SERVICE CHARGES 03/01/2023 03/31/2023	461201217886	Credit Card Fees	N
	<b>8410 Bremer Bank</b>		<b>325.86</b>	<b>2 Transactions</b>			
<b>19 Fund Total:</b>			<b>325.86</b>	<b>Long Lake Conservation Center</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
<b>Final Total:</b>			<b>325.86</b>	<b>1 Vendors</b>	<b>2 Transactions</b>		

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
19	325.86	Long Lake Conservation Center
<b>All Funds</b>	<b>325.86</b>	<b>Total</b>

Approved by, .....

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# Board of County Commissioners Agenda Request

2P

Agenda Item #

**Requested Meeting Date:** April 11, 2023

**Title of Item:** Fire Protection Contracts

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Kirk Peysar, County Auditor		<b>Department:</b> County Auditor
<b>Presenter (Name and Title):</b> Kirk Peysar, County Auditor		<b>Estimated Time Needed:</b> n/a
<b>Summary of Issue:</b>  Approve and authorize signatures to the Fire Protection Contract for the Unorganized Towns of 52-25 (Quadna), 52-27 (Shovel Lake) and 51-27 (Lemay) with City of Hill City Fire Department.		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> Approve and authorize signatures to the contracts with City of Hill City Fire Department.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ as attached Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**Kirk Peysar**  
**Aitkin County Auditor**  
209 Second Street Northwest Room 202  
Aitkin, Minnesota 56431  
218.927.7354

March 23, 2023

To: Board of Commissioners

From: Kirk Peysar, County Auditor

Re: 2024 Fire Protection contract with the City of Hill City

The City of Hill City has submitted a renewal contract to provide fire protection to the 3 neighboring unorganized townships. The allocation of fire protection costs are as follows: 52-25 \$1,543.00, 52-27 \$1,938.00, and 51-27 \$4,083.00.

Request to authorize signatures to the 2024 Fire Protection contract with the City of Hill City for the unorganized townships.

## AGREEMENT FOR FIRE SERVICE

This Agreement made and entered into this 14<sup>th</sup> day of March 2023, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the Township of Unorganized 52-27, hereinafter called the "Town".

1. The City of Hill City agrees to furnish fire protection to all properties within the Town for this contract and under the conditions herein provided.
2. In providing said fire protection service, the City of Hill City agrees as follows:
  - A. To make reasonable efforts to respond to all fire calls in the Town.
  - B. To provide and keep in good operating condition fire fighting equipment adequate to provide such fire protection service.
  - C. It is contemplated that the City of Hill City will provide similar fire protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the City will answer them in the order in which they are received.
  - D. Road and weather conditions must be such that the fire call can be made with reasonable safety to the firemen and equipment. The decision of the City, whether the fire run can be made with reasonable safety to the firemen and equipment, shall be final.
  - E. The City shall not be liable to the Town for the loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing firemen or fire equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire service and notify the Township of that amount before its annual meeting. Your fair share cost of fire service for this service contract is \$1,938.00. Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

5. This contract shall run from its date for a term on one (1) year, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

**IN WITNESS WHEREOF**, the parties hereto have hereunto set their hands  
this \_\_\_\_\_ day of \_\_\_\_\_.

CITY OF HILL CITY

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**IN WITNESS WHEREOF**, the parties hereto have hereunto set their hands

this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

TOWN OF \_\_\_\_\_

By: \_\_\_\_\_  
Chairman of Town Board

ATTEST:

\_\_\_\_\_  
Town Clerk

## AGREEMENT FOR FIRE SERVICE

This Agreement made and entered into this 14<sup>th</sup> day of March 2023, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the Township of Unorganized 52-25, hereinafter called the "Town".

1. The City of Hill City agrees to furnish fire protection to all properties within the Town for this contract and under the conditions herein provided.
2. In providing said fire protection service, the City of Hill City agrees as follows:
  - A. To make reasonable efforts to respond to all fire calls in the Town.
  - B. To provide and keep in good operating condition fire fighting equipment adequate to provide such fire protection service.
  - C. It is contemplated that the City of Hill City will provide similar fire protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the City will answer them in the order in which they are received.
  - D. Road and weather conditions must be such that the fire call can be made with reasonable safety to the firemen and equipment. The decision of the City, whether the fire run can be made with reasonable safety to the firemen and equipment, shall be final.
  - E. The City shall not be liable to the Town for the loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing firemen or fire equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire service and notify the Township of that amount before its annual meeting. Your fair share cost of fire service for this service contract is \$1,543.00. Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

## AGREEMENT FOR FIRE SERVICE

This Agreement made and entered into this 14<sup>th</sup> day of March 2023, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the Township of Unorganized 51-27, hereinafter called the “Town”.

1. The City of Hill City agrees to furnish fire protection to all properties within the Town for this contract and under the conditions herein provided.
2. In providing said fire protection service, the City of Hill City agrees as follows:
  - A. To make reasonable efforts to respond to all fire calls in the Town.
  - B. To provide and keep in good operating condition fire fighting equipment adequate to provide such fire protection service.
  - C. It is contemplated that the City of Hill City will provide similar fire protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the City will answer them in the order in which they are received.
  - D. Road and weather conditions must be such that the fire call can be made with reasonable safety to the firemen and equipment. The decision of the City, whether the fire run can be made with reasonable safety to the firemen and equipment, shall be final.
  - E. The City shall not be liable to the Town for the loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing firemen or fire equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire service and notify the Township of that amount before its annual meeting. Your fair share cost of fire service for this service contract is \$4,083.00. Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

5. This contract shall run from its date for a term on one (1) year, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

**IN WITNESS WHEREOF**, the parties hereto have hereunto set their hands  
this \_\_\_\_\_ day of \_\_\_\_\_.

CITY OF HILL CITY

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**IN WITNESS WHEREOF**, the parties hereto have hereunto set their hands

this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

TOWN OF \_\_\_\_\_

By: \_\_\_\_\_  
Chairman of Town Board

ATTEST:

\_\_\_\_\_  
Town Clerk



# Board of County Commissioners Agenda Request

**2Q**  
Agenda Item #

**Requested Meeting Date:** 04/11/2023

**Title of Item:** Search & Rescue Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sheriff Dan Guida		<b>Department:</b> Sheriff
<b>Presenter (Name and Title):</b> Sheriff Dan Guida		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  Great River Energy has made a \$1,000.00 donation to the all-volunteer Aitkin County Search & Rescue group to assist with equipment purchases.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Recommend accepting donation		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED April 11, 2023

By Commissioner: xxx

**20230411-xxx**

**SR Donation – Great River Energy**

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Great River Energy \$1,000.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Great River Energy Aitkin County Search and Rescue

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11<sup>th</sup> day of April 2023, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 11<sup>th</sup> day of April 2023**

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**2R**  
Agenda Item #

**Requested Meeting Date:** 04/11/2023

**Title of Item:** Search & Rescue Donation

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<b>Submitted by:</b> Sheriff Dan Guida		<b>Department:</b> Sheriff
<b>Presenter (Name and Title):</b> Sheriff Dan Guida		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  Haugen Township has made a \$150.00 donation to the all-volunteer Aitkin County Search & Rescue group to assist with up-to-date equipment purchases.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Recommend accepting donation		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED April 11, 2023

By Commissioner: xxx

**20230411-xxx**

**SR Donation – Township of Haugen**

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Township of Haugen \$150.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Township of Haugen Aitkin County Search and Rescue

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11<sup>th</sup> day of April 2023, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 11<sup>th</sup> day of April 2023**

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

2S

Agenda Item #

**Requested Meeting Date:** 04/11/2023

**Title of Item:** Search & Rescue Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sheriff Dan Guida		<b>Department:</b> Sheriff
<b>Presenter (Name and Title):</b> Sheriff Dan Guida		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  Pliny Township has made a \$100.00 donation to the all-volunteer Aitkin County Search & Rescue group to assist with equipment purchases.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Recommend accepting donation		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED April 11, 2023

By Commissioner: xxx

**20230411-xxx**

**SR Donation – Pliny Township**

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Township of Pliny \$100.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Township of Pliny Aitkin County Search and Rescue

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11<sup>th</sup> day of April 2023, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 11<sup>th</sup> day of April 2023**

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**3A**  
Agenda Item #

**Requested Meeting Date:** April 11, 2023

**Title of Item:** HRA Overview

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> Brittany Searle	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Teresa Smude	<b>Estimated Time Needed:</b> 20
--	-------------------------------------

**Summary of Issue:**  
Overview of the Aitkin County Housing and Redevelopment Authority.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Discussion Only

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$  
 Is this budgeted?  Yes  No *Please Explain:*



# Board of County Commissioners Agenda Request

**4A**  
Agenda Item #

**Requested Meeting Date:** April 11, 2023

**Title of Item:** Northern Waters Land Trust Support Letter

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> DJ Thompson	<b>Department:</b> Land
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<b>Presenter (Name and Title):</b> DJ Thompson, Land Commissioner	<b>Estimated Time Needed:</b> 5 Minutes
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**Summary of Issue:**

At the March 14 Board meeting, this topic was discussed with some follow-up questions. Here are a few more things to consider:

- Northern Waters Land Trust (NWLTL) was contacted and stated they are working with 14 counties and tribes as well as the DNR.
- Although not required as they are a non-taxable entity, The Conservation Fund (TCF) is currently paying taxes. This could change if property is retained by TCF or acquired and retained by NWLT as both are non-taxable entities.
- The nearest improved road is over a mile from these parcels.
- Deed restrictions - "Acquired properties shall not be sold, transferred, pledged, or otherwise disposed of or further encumbered without obtaining the prior written approval of the Lessard-Sams Outdoor Heritage Council or its successor." Others are included, see attached.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Sign letter of support for Northern Waters Land Trust proposal to acquire then transfer land to Aitkin County.

**Financial Impact:**

Is there a cost associated with this request?       Yes       No

What is the total cost, with tax and shipping? \$ There is no direct cost.

Is this budgeted?       Yes       No      *Please Explain:*



## AITKIN COUNTY ADMINISTRATION

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Aitkin County Government Center  
307 2<sup>nd</sup> Street NW, Room 310  
Aitkin, MN 56431

jessica.seibert@co.aitkin.mn.us  
Phone: 218-927-3093  
Fax: 218-927-7374

April 11, 2023

Northern Waters Land Trust  
Kathy DonCarlos  
Land Conservation Coordinator  
P.O. Box 124  
800 Minnesota Ave. W  
Walker, MN. 56484

Dear Ms. DonCarlos,

This is to confirm Aitkin County Board of Commissioners supports the Northern Waters Land Trust (NWLTL) work to acquire eight (8) parcels of land currently owned by The Conservation Fund in Spalding Township, Aitkin County.

NWLTL will be submitting a grant proposal to the Outdoor Heritage Fund on behalf of counties and tribal governments for this purchase. It is understood between Aitkin County and the NWLTL that once acquired, these lands will be transferred to the county for permanent conservation management and protection.

Sincerely,

J. Mark Wedel  
County Board Chair

contract by reference. These documents may be located at [http://www.dnr.state.mn.us/grants/habitat/cpl/land\\_acqisition.html](http://www.dnr.state.mn.us/grants/habitat/cpl/land_acqisition.html).

(f) For all projects involving acquisitions to be conveyed to the DNR, a "Use of Funds Letter" allowing the State to utilize all designated DNR Land Acquisition Costs (per Work Plan) is incorporated into this grant contract as Attachment B.

**4.11 Land Acquisition Restrictions.**

- 
- (a) An interest in real property, including but not limited to an easement or fee title, must be used in perpetuity or for the specific term of an easement interest for the purpose for which the grant was made.
  - (b) A recipient of funding who acquires an interest in real property subject to this subdivision may not alter the intended use of the interest in real property or convey any interest in the real property acquired with the grant without the prior review and approval of the Lessard-Sams Outdoor Heritage Council or its successor. The council shall notify the chairs and ranking minority members of the legislative committees and divisions with jurisdiction over the outdoor heritage fund at least 15 business days before approval under this paragraph. The council shall establish procedures to review requests from recipients to alter the use of or convey an interest in real property. These procedures shall allow for the replacement of the interest in real property with another interest in real property meeting the following criteria:
    - i. the interest is at least equal in fair market value, as certified by the Commissioner of Natural Resources, to the interest being replaced; and
    - ii. the interest is in a reasonably equivalent location and has a reasonably equivalent useful conservation purpose compared to the interest being replaced.
  - (c) A recipient of funding must separately record a notice of funding restrictions in the appropriate local government office where the conveyance of the interest in real property is filed. The notice of funding must contain:
    - i. a legal description of the interest in real property covered by the funding contract;
    - ii. a reference to the underlying funding contract;
    - iii. a reference to the Minnesota Statute § 97A.056 (Subd. 15 Land Acquisition Restrictions);
    - iv. the following statement: "This interest in real property shall be administered in accordance with the terms, conditions, and purposes of the grant contract controlling the acquisition of the property. The interest in real property, or any portion of the interest in real property, shall not be sold, transferred, pledged, or otherwise disposed of or further encumbered without obtaining the prior written approval of the L-SOHC or its successor. The ownership of the interest in real property shall transfer to the state if: (1) the holder of the interest in real property fails to comply with the terms and conditions of the grant contract or accomplishment plan\*; or (2) restrictions are placed on the land that precludes its use for the intended purpose as specified in the appropriation." [ \*referred to as the Work Plan within the CPL grant program ]

**4.12 Real Property Interest Report. For all fee-title and easement acquisitions:**

By December 1 each year following acquisition, Grantees must submit annual reports on the status of the real property to the L-SOHC or its successor in a form determined by the L-SOHC. If lands are acquired by fee with money from the outdoor heritage fund, the real property interest report must include a verification of the status of the hunting and fishing management plan for the lands acquired by fee. The responsibility for reporting under this Section may be transferred by the Grantee to another person or entity that holds the interest in the real property. To complete the transfer of reporting responsibility, the Grantee must:

- (a) inform the person to whom the responsibility is transferred of that person's reporting responsibility;
- (b) inform the person to whom the responsibility is transferred of the property restrictions under Section 4.8, Land Acquisition Restrictions;
- (c) provide written notice to the L-SOHC of the transfer of reporting responsibility, including contact information for the person to whom the responsibility is transferred. Before the transfer, the



# Board of County Commissioners Agenda Request

5A

Agenda Item #

**Requested Meeting Date:** April 11, 2023

**Title of Item:** East Central Solid Waste Commission requesting Certificate of Need

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> Andrew Carlstrom	<b>Department:</b> Environmental Services / Zoning
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<b>Presenter (Name and Title):</b> Andrew Carlstrom, Environmental Services Director	<b>Estimated Time Needed:</b> 5 minutes
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**Summary of Issue:**

East Central Solid Waste Commission Landfill located in Mora, MN. is approaching their end date of "Certificate of Need" with the Minnesota Pollution Control Agency (MPCA). They are requesting Aitkin County Board of Commissioners support and to adopt a resolution in favor to continue receiving waste hauling from Aitkin County to ECSWC. Currently, two Aitkin County licensed haulers deliver to the ECSWC Landfill with an estimated 3000 - 5000 tons of municipal solid waste (MSW), construction and demolition waste (C&D), and industrial waste annually. Anticipated amounts for the next ten years delivered to ECSWC in Mora are on letter written to the MPCA.

**Alternatives, Options, Effects on Others/Comments:**

Motion to deny support of Certificate of Need for ECSWC.

**Recommended Action/Motion:**

Motion to approve resolution and support Certificate of Need for East Central Solid Waste Commission and make Environmental Services Director Andrew Carlstrom County Board approved designee to sign MPCA letter.

**Financial Impact:**

Is there a cost associated with this request?       Yes       No

What is the total cost, with tax and shipping? \$

Is this budgeted?       Yes       No      Please Explain:

**Aitkin County Environmental Services Planning and Zoning**  
**307 Second Street NW**  
**Room 219**  
**Aitkin, MN 56431**  
Phone: 218-927-7342  
Fax: 218-927-4372



April 11, 2023

Janelle Troupe  
Executive Director, East Central Solid Waste Commission (ECSWC)  
1756 180<sup>th</sup> Avenue  
Mora, MN 55051

Heidi Ringhofer  
MPCA Greater MN Planning Coordinator  
525 Lake Avenue South Suite 400  
Duluth, MN 55804

RE: ECSWC requesting Certificate of Need

Dear Ms. Ringhofer,

Aitkin County is sending this letter of estimated tonnages for the Certificate of Need (CON) request being submitted to the Minnesota Pollution Control Agency (MPCA) for the ECSWC Landfill. The estimates are for the years 2023 - 2032 for municipal solid waste (MSW), construction and demolition waste (C&D), and industrial waste that will be sent to the ECSWC Landfill.

Because the MSW tonnage that is listed in the county's 2013 solid waste management plan is inconsistent with the present amount of MSW being sent to the ECSWC Landfill, the following waste estimates have been approved by the Aitkin County Board.

**Estimated MSW – C&D Waste (in tons) 2023 – 2032 for Aitkin County to ECSWC Landfill**

2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
5,176	5,128	5,041	4,954	4,867	4,780	4,693	4,606	4,519	4,432

The county's inconsistent estimates are lower due to the county's decreasing population, as well as added competition from other MSW haulers, who in turn haul to other landfills. Aitkin County continues to develop alternatives to landfilling through the education of the public, increased opportunities for recycling/composting, and collaboration with neighboring counties on initiatives to divert more MSW from the waste stream.

Andrew Carlstrom  
Environmental Services Director  
307 2<sup>nd</sup> Street NW Room 219  
Aitkin, MN 56431  
Phone: 218-927-7342

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

PROPOSED April 11, 2023

By Commissioner:

20230411-xxx

**Aitkin County's Support for Certificate of Need for East Central Solid Waste Commission**

**WHEREAS**, Aitkin County licensed waste haulers have and will continue to utilize the East Central Solid Waste Commission's (ECSWC) Landfill located in Mora, MN; and

**WHEREAS**, ECSWC is approaching their expiration of "Certificate of Need" with the Minnesota Pollution Control Agency (MPCA) to operate their landfill and is requesting County Board support;

**NOW, THEREFORE BE IT RESOLVED**, that the Aitkin County Board of Commissioners does hereby support Certificate of Need with the MPCA for ECSWC continued operations of their landfill into the future

FOUR MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of April 2023 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of April 2023

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**5B**  
Agenda Item #

**Requested Meeting Date:** April 11, 2023

**Title of Item:** Amendment to Zoning Ordinance-Membership to PC/BOA

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> Andrew Carlstrom	<b>Department:</b> Environmental Services
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<b>Presenter (Name and Title):</b> Andrew Carlstrom, Environmental Services Director	<b>Estimated Time Needed:</b> 5 Minutes
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**Summary of Issue:**

In accordance with MN Statutes 394.25 and during the Public Hearing of March 20, 2023 before the Aitkin County Planning Commission, the commission voted unanimously to amend Section 9.02 and Section 10.01 of the Aitkin County General Zoning Ordinance. The proposed amendment requires members of the Aitkin County Planning Commission and the Board of Adjustment to reside annually on homesteaded property within the boundaries of Aitkin County. Two of six neighboring counties surveyed have codified language that require members of these appointed land use commissions to reside within their counties.

The date of the public hearing was published in the Aitkin Age on March 1, 2023 and a first reading and discussion was held at the March 28, 2023 Board meeting. According to Rule 11: "Ordinances. Procedures" of the Board of Commissioners Meeting Procedures and Rules of Business it states, "Every proposed ordinance shall be considered at two separate regular sessions of the County Board.....approval of the second reading of the ordinance shall constitute final adoption of said ordinance."

Please see attached proposed amendment and resolution.

**Alternatives, Options, Effects on Others/Comments:**

Alternative is not to sign the resolution in support of requiring members of the Planning Commission and Board of Adjustment to reside annually on homesteaded property within the boundaries of Aitkin County.

**Recommended Action/Motion:**

Motion to adopt resolution and approve amendment to Zoning Ordinance requiring members of the Planning Commission and the Board of Adjustment to reside annually on homesteaded properties within the boundaries of Aitkin County.

**Financial Impact:**

Is there a cost associated with this request?       Yes       No

What is the total cost, with tax and shipping? \$

Is this budgeted?       Yes       No      Please Explain:

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

PROPOSED April 11, 2023

By Commissioner:

20230411-xxx

**Aitkin County Zoning Ordinance Amendment of membership requirements to Planning Commission and Board of Adjustment**

**WHEREAS**, Aitkin County Zoning Ordinance currently does not require all members of the Planning Commission and Board of Adjustment to reside annually on homesteaded property within the boundaries of Aitkin County; and

**WHEREAS**, in accordance with the Comprehensive Land Use Plan, and in order to protect the integrity, "sense of community", and strive for increased resident input on policy issues;

**NOW, THEREFORE BE IT RESOLVED**, that the Aitkin County Board of Commissioners does hereby authorize the amendments to Section 9.02 and Section 10.01 of Aitkin County Zoning Ordinance

**FOUR MEMBERS PRESENT**

**All Members Voting**

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of April 2023 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of April 2023

\_\_\_\_\_  
Jessica Seibert  
County Administrator

**Aitkin County Environmental Services Planning and Zoning**  
**307 Second Street NW**  
**Room 219**  
**Aitkin, MN 56431**  
Phone: 218-927-7342  
Fax: 218-927-4372



**MEMORANDUM**

**DATE:** March 20, 2023  
**TO:** Aitkin County Planning Commission  
**FROM:** Andrew Carlstrom, Director of Environmental Services/Planning & Zoning  
**RE:** Amendment to Section 9 & 10 of General Zoning Ordinance

In accordance with Aitkin County General Zoning Ordinance Section 9.07 and MN Statute, Chapter 394, ordinance amendments are heard before the Aitkin County Planning Commission, and decided upon as to whether the proposed amendments should be considered by the Aitkin County Board of Commissioners. The date this public hearing was published in the Aitkin Age was on March 1, 2023 and according to Rule 11 of the Board of Commissioners Meeting Procedures and Rules of Business, this proposed amendment will be considered at two regular sessions of the County Board. Our county internal Ordinance Committee has reviewed and discussed this proposed amendment on January 24 and February 14, 2023, and recommended that it be brought before the Planning Commission.

In accordance with the Aitkin County Comprehensive Land Use Plan, and in order to protect the integrity, “sense of community”, and strive for increased resident input on policy issues, a proposed amendment has been submitted to change Section 9.02 and Section 10.01 of the General Zoning Ordinance. The proposed amendment would require members of the Planning Commission and Board of Adjustment to reside annually on homesteaded property within the boundaries of Aitkin County. Two of six neighboring counties surveyed (Itasca and Morrison) currently have requirements and codified language that members of these appointed land use commissions, shall reside within their respective counties.

## [SECTION 9]

### PLANNING COMMISSION

#### 9.0 Name of organization:

The name of this organization shall be the Aitkin County Planning Commission.

#### 9.01 Authorization:

The authorization for the establishment of this Planning Commission is set forth under MS 394.21 to 394.37, amendments and supplements thereto. Powers and duties are delegated to the Planning Commission by the Board of County Commissioners of Aitkin County, Minnesota, by Resolution dated March 1, 1966, in accordance with the above-mentioned enabling law.

#### 9.02 Membership:

Membership shall consist of five (5) persons to be appointed by the Board of County Commissioners **and shall reside annually on homesteaded property within the boundaries of Aitkin County**. At least one (1) member shall be from the Board of County Commissioners. Members shall be appointed for a term of three (3) years, excluding the County Commissioner and Board of Adjustment appointee who will be appointed on an annual basis. An appointment to fill a vacancy shall be only for unexpired portion of term. Each member shall be entitled to one vote.

#### 9.03 Officers:

**SubSection 1.** The officers of the Planning Commission shall consist of a chairperson, vice-chairperson, and secretary.

**SubSection 2.** The chairperson shall preside at all meetings and hearings of the Planning Commission and shall have the duties normally conferred by parliamentary usage on such officers.

**SubSection 3.** The vice-chairperson shall act for the chairperson in his absence.

**SubSection 4.** The secretary need not be a member of the commission. The secretary shall keep the minutes and records of the Commission; and with the assistance of such staff as is available, shall prepare the agenda of regular and special meetings under the direction of the chairperson, provide notice of all meetings to Commission members, arrange proper and legal notice of hearings, attend to correspondence of the Commission, and such other duties as are normally carried out by a secretary.

#### 9.04 Election of Officers:

- i. Adjourn meeting.

**SubSection 2.** A motion from the floor must be made and passed in order to dispense with any item on the agenda.

**SubSection 3.** Filing of Decisions: Decisions on Conditional Uses, Interim Uses and Rezoning made by the Planning Commission shall be filed within twenty five (25) working days, as a certified copy of any order, with the County Recorder.

9.07 Powers: The Planning Commission shall have and exercise the following powers:

- a. To adopt rules of procedure governing the transaction of its business.
- b. To cooperate with the Planning and Zoning Administrator and other employees of the County in preparing and making recommendations to the County Board of Commissioners with such comments and recommendations for plan execution in the form of official controls and other measures and amendments thereto.
- c. To conduct such hearings as may be required by law and by the provisions of this ordinance, and in connection there with to make findings and conclusions which shall be transmitted to the Planning and Zoning Office which shall forthwith transmit same to the County Board of Commissioners with such comments and recommendations as it deems necessary.
- d. All other powers granted to it by law and by the provisions of this ordinance.

9.08 Removal: Members of the Planning commission may be removed for cause by a majority vote of the County Board of Commissioners upon the filing of written cause with the County Board of Commissioners. No member shall be removed prior to a public hearing, which shall be held within thirty (30) days of the date of filing of the written cause.

9.09 Vacancies: Vacancies occurring on the Planning Commission shall be promptly filled by the County Board of Commissioners and any members so appointed shall serve the balance of the preceding member's term and shall thereafter be subject to appointment in the manner herein above set forth.

9.10 Rules of Procedure: The board of County Commissioners shall establish the Rules of Procedure setting forth the terms of office, election of officers, conduct of meetings, and such other rules as the Board of Commissioners deem appropriate. The Board of Commissioners may make changes as it deems appropriate in the Rules of Procedure. Such rules and changes, however, shall be consistent with State Statutes and Aitkin County Ordinances.

9.11 Public Hearings: Public hearings shall be conducted and notices therefore, shall be given in compliance with Minnesota Statutes, Section 394.26.

dispense with such meeting by notice to all members not less than forty-eight (48) hours prior the regular meeting time.

**SubSection 3. Conduct of the Meeting:** All meetings shall be open to the public. The order of business at regular meetings shall be:

- a. Chair will call the meeting to order.
- b. Chair will read the meeting rules and direct citizens to the agenda for the order of business.
- c. Roll Call/Introduction of board members and staff.
- d. Approval of the agenda.
- e. Old business.
- f. New business.
- g. Approval of minutes from previous meeting(s).
- h. Staff updates.
- i. Adjournment

No board member shall sit in hearing nor vote in passing any case in which he is personally or financially interested. If, because of absences, an additional concurring vote shall be held over, the Chairperson shall direct the Secretary to cause a copy of the record in the case to be transmitted to the absent member. At the next regular meeting if it falls within thirty (30) days, or at a special meeting if necessary, the member absent at the preceding meeting shall affirm that the Board has examined the record. Such affirmation shall appear in the record. The Chairperson shall then call for a vote on the case that had been held over.

10.04 **Powers:** The Board of Adjustment shall have and exercise the following powers:

- a. To adopt rules of procedure governing the transaction of its business.
- b. To hear and decide appeals from and review any order, requirement, decision, or determination made by any administrative official charged with enforcing the provisions of this ordinance.
- c. To order the issuance of permits for buildings in areas designated for future public use on an official map.
- d. To order the issuance of variances from the terms of any official control, including restrictions placed on any nonconformity. Variances may be granted when the applicant for the variance establishes that there are practical difficulties in complying with the official control. In considering a variance request, the Board of Adjustment must also consider several factors, including but not limited to: is the variance in harmony with the general purposes and intent of the official control and consistent with the comprehensive plan, is the owner proposing to use the property in a reasonable manner not permitted by the official control, is the practical difficulty due to circumstances unique to this property, is the need for the variance created by actions other than the landowner or prior landowners, will the issuance of the variance maintain the essential character of the locality, and does the practical difficulty involve more than economic considerations. No

**SubSection 3. Rehearings:** An application for a rehearing shall be made in the same manner as for an original hearing. The application for a rehearing shall be denied by the Board if from the record it shall appear that there has been no substantial change in facts, evidence, condition, or a minimum of twelve (12) months has not passed.

10.07 Decisions:

**SubSection 1. Time of Decisions:** Final decision of the Board shall be made according to Minn.Stat. Sec. 15.99. Every attempt shall be made to reduce this period to a minimum.

**SubSection 2. Vote:** The concurring vote of a majority of the members of the Board shall be necessary to reverse any order, requirement, or determination of the Zoning Administrator. The same vote shall be necessary for the granting of a variance.

**SubSection 3. Form of Decisions:** The final decision of the Board shall be made by a formal written order signed by the Chairperson. Such decision shall show the reasons for the determination and may reverse or affirm, wholly or in part, or may modify the order or determination appealed from. Such decisions shall also state in detail, in the case of variances, an exceptional difficulty or unusual hardships upon which the appeal was based and which the Board found present. The decision shall also state in detail what, if any, conditions and safeguards are required.

**SubSection 4. Filing of Decisions:** Decisions of the Board shall be filed within Twenty five (25) working days, as a certified copy of any order, with the County Recorder.

10.08 Appeals:

- a. Appeals may be taken by any person aggrieved, or by any officer, department, board, or bureau of a town, municipality, county, or state. Such appeal shall be taken within thirty (30) days by filing with the Board of Adjustment a notice of appeal specifying the grounds thereof.
- b. The Board of Adjustment shall fix a reasonable time for the hearing of the appeal and give due notice thereof to the appellant, to the officer from whom the appeal is taken, and to the public and shall decide the same within thirty (30) days of the hearing or as per Minn. Stat. Sec. 15.99.
- c. An appeal stays all proceedings in furtherance of the action appealed from, unless the Board of Adjustment certifies that by reason of fact stated in the certificate, a stay would cause imminent peril to life or property.
- d. The Board of Adjustment may reverse or affirm, wholly or partly, or may modify the order, requirement, decision, or determination appealed from and to that end shall have all the powers of the officer from whom the appeal was taken and may direct the issuance of permit.

10.13 Public Hearings: Public hearings shall be conducted and notices thereof shall be given in compliance with the Minnesota Statutes, Section 394.26.

## NOTICE OF HEARING

The Aitkin County Planning Commission will hold a public hearing on the adoption of amendments to the Aitkin County Zoning Ordinance. The hearing will be conducted on March 20, 2023, at 4:00pm in the Board Room of the Aitkin County Government Center, 307 2<sup>nd</sup> Street NW, Aitkin, MN 56431. The Planning Commission will make a recommendation on the proposed ordinance amendments to the County Board of Commissioners for the first reading at a regularly scheduled meeting on March 28, 2023 and second reading on April 11, 2023.

A summary of the sections of the Aitkin County Zoning Ordinance proposed for amendment are: Section 9.02 (Membership to Planning Commission) – shall reside annually on homesteaded property within the boundaries of Aitkin County; and Section 10.01 (Membership to Board of Adjustment) – shall reside annually on homesteaded property within the boundaries of Aitkin County.

The above is only a summary; a full text version of the proposed ordinance is available for public review on the Aitkin County website at [www.co.aitkin.mn.us](http://www.co.aitkin.mn.us) and at the Aitkin County Planning and Zoning Office and the Aitkin County Auditor's Office in the Government Center during regular business hours. Written comments on the proposed amendments will be accepted until 4:00pm on March 17, 2023. Comments may be submitted to the Aitkin County Planning and Zoning Office at [aitkinpz@co.aitkin.mn.us](mailto:aitkinpz@co.aitkin.mn.us) or mailed to 307 2<sup>nd</sup> St NW, Room 219, Aitkin, MN 56431. Please include a full name and complete mailing address with all comments.



# Board of County Commissioners Agenda Request

**6A**  
Agenda Item #

**Requested Meeting Date:** April 11, 2023

**Title of Item:** 2023 Assessment Summary

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> Mike Dangers	<b>Department:</b> County Assessor
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<b>Presenter (Name and Title):</b> Mike Dangers, County Assessor	<b>Estimated Time Needed:</b> 20 minutes
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**Summary of Issue:**

This is the annual assessment summary report. Please see the attachment for details.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**

Is there a cost associated with this request?       Yes       No

What is the total cost, with tax and shipping? \$

Is this budgeted?       Yes       No      *Please Explain:*



## AITKIN COUNTY ASSESSOR

Aitkin County Government Center  
307 2<sup>nd</sup> Street NW, Room 310  
Aitkin, MN 56431

assessor@co.aitkin.mn.us  
Phone: 218-927-7327  
Fax: 218-927-7379

# MEMO

April 4, 2023

To: Board of County Commissioners  
Township Boards and City Councils  
Jessica Seibert, County Administrator

From: Mike Dangers, County Assessor

Re: 2023 Assessment Summary and 2024 Assessment Preview

Spring appeal meetings start on April 17 and the valuation notices were mailed with property tax statements on March 22. This memo, along with the attached charts and schedules, summarize the assessment changes made for the 2023 assessment.

We continued to make value increases for this assessment year on top of the substantial increases made in the 2022 assessment. This was necessary to ensure that our average values were within 10% of sales prices as required by the MN Department of Revenue. We have been questioned about why we continue to raise values now when it appears the market is softening, and prices may be levelling off? The answer is that we must use sales from October 2021 through September 2022 to base current 2023 assessment values. Most of what assessors do is driven by State Laws, and Department of Revenue directives.

One of the more common questions assessors get regarding the value increases is “how will this affect my taxes next year”? Many believe that the value changes will drive large tax increases for them. Most property owners saw their taxes increase in 2023 at much lesser rates than the value increases. In some cases, we saw tax reductions with large value increases. Part of the reason for this was the increase in tax base due to the Enbridge Pipeline value. Another reason was that the value increases were so widespread, the tax rates had to be reduced to compensate.

Turning to the attached documents, page 3 shows a comparison of the 2022 and 2023 assessments. The overall estimated market value of the County has increased 14.6%. While this chart is the same format as in past years, it’s important to note that page 3 shows the **locally** assessed value. The Pipeline value, along with other State assessed property is shown on later pages. Other categories on this page show percentage increases that are more typical than what we saw last year.

On page 4 is a pie chart that shows the sizes of the property classes in the County. The big change on this chart compared to last year is that the Pipeline value is included. The Pipeline value is large enough to make the seasonal, residential homestead, and rural vacant land categories decrease in size. You could say that our tax base is more diverse than it was before with a different type of property paying a much greater share.

Page 5 shows a ten-year history of overall estimated market value, net tax capacity, and new construction value. New construction has grown over 300% in value over the 10 year span. The estimated market value and net tax capacity (NTC) value on this page do include the Line 3 Pipeline with the county NTC increasing

over 43% from 2021 assessment to the 2022 assessment. The newest 2023 net tax capacity figure and estimated market value figures do not include a value update for the Pipeline. We will be getting that this summer.

Page 6 is the ten-year history of the sales ratio study for the residential and seasonal class properties in the County. The sales ratio is a measure of the assessment level when the property sells and is calculated by dividing the estimated market value by the sales price. A 100% ratio is perfect. Assessors around Minnesota attempt to attain a final median ratio in the 90% to 105% range in areas with enough sales. The chart on the right side of the page shows how the sales numbers of these property classes have changed in recent years. As you can see, the amount of sales and value levels don't always follow each other since the number of sales has gone down since 2021. The COD statistic numbers are down which is good. That means our values are more consistent than last year. With the large value changes last year, it was difficult to keep these numbers low.

Page 7 is a collection of several assessment statistics. The number of improved parcels with buildings continues to grow faster than the number of taxable parcels. We've gained just over 800 improved parcels in the last 10 years. The number of overall homesteads continues to grow. Sustainable Forest Incentive Act continues to expand. There was a very large increase in the number of local board appeals last year with about 4 times the number of appeals as compared to 2021. If the number of calls and emails are any indication, this year should have fewer appeals than in last year.

Page 8 is a statewide map from the MN Department of Revenue showing value changes between the 2021 and 2022 assessments. Aitkin County had the largest countywide value increase in the State last year thanks to the effect of the Enbridge Pipeline.

Pages 9 through 14 shows an itemized list of the major changes to the 2023 assessment. The large number of changes can make it difficult to pinpoint a single reason why a property changed in value. Changes are made to keep our valuations consistent and close to full market value. The assessment staff can help property owners with these details.

Page 15 is the acreage schedule for the whole county that includes the base rates of the different land types for each area. This year, we have fewer land zones than in the past. The values in the blue zone is highest with the red zone slightly lower and the green zone much lower than the blue. Generally, smaller acreage parcels saw higher increases than larger parcels and the parcels on or near roads also saw greater increases.

Page 16 is the Local Board of Appeal and Equalization Schedule. This is also posted on the Aitkin County website under the appeals section on the County Assessor's page.

The Assessor's Office is reassessing the following areas for the 2024 Assessment, starting in May: Aitkin City, Clark Township, Cornish Township, Kimberly Township, Logan Township, McGregor City, Millward Township, Morrison Township, Rice River Township, Seavey Township, Spalding Township, Verdon Township, Wagner Township, Wealthwood Township and White Pine Township.

Please contact Mike if you have any questions.



## Countywide Value Changes 2023 Assessment

Taxable Property Only

	2022	2023	% Change
Overall Estimated Market Value	\$ 4,454,550,700	\$ 5,105,562,800	14.6%
New Construction EMV	\$ 41,818,700	\$ 50,157,050	19.9%
Agricultural Homestead EMV	\$ 329,758,300	\$ 363,584,871	10.3%
Residential Homestead EMV	\$ 1,382,346,938	\$ 1,571,248,972	13.7%
Seasonal Recreational EMV	\$ 1,824,440,800	\$ 2,143,209,000	17.5%
Commercial/Industrial EMV	\$ 107,476,800	\$ 113,322,700	5.4%
Apartment EMV	\$ 20,314,800	\$ 23,238,800	14.4%
Rural Vacant Land EMV	\$ 519,844,800	\$ 573,213,600	10.3%

**Notes:**

Overall Estimated Market Value is an all-time high for three years in a row.

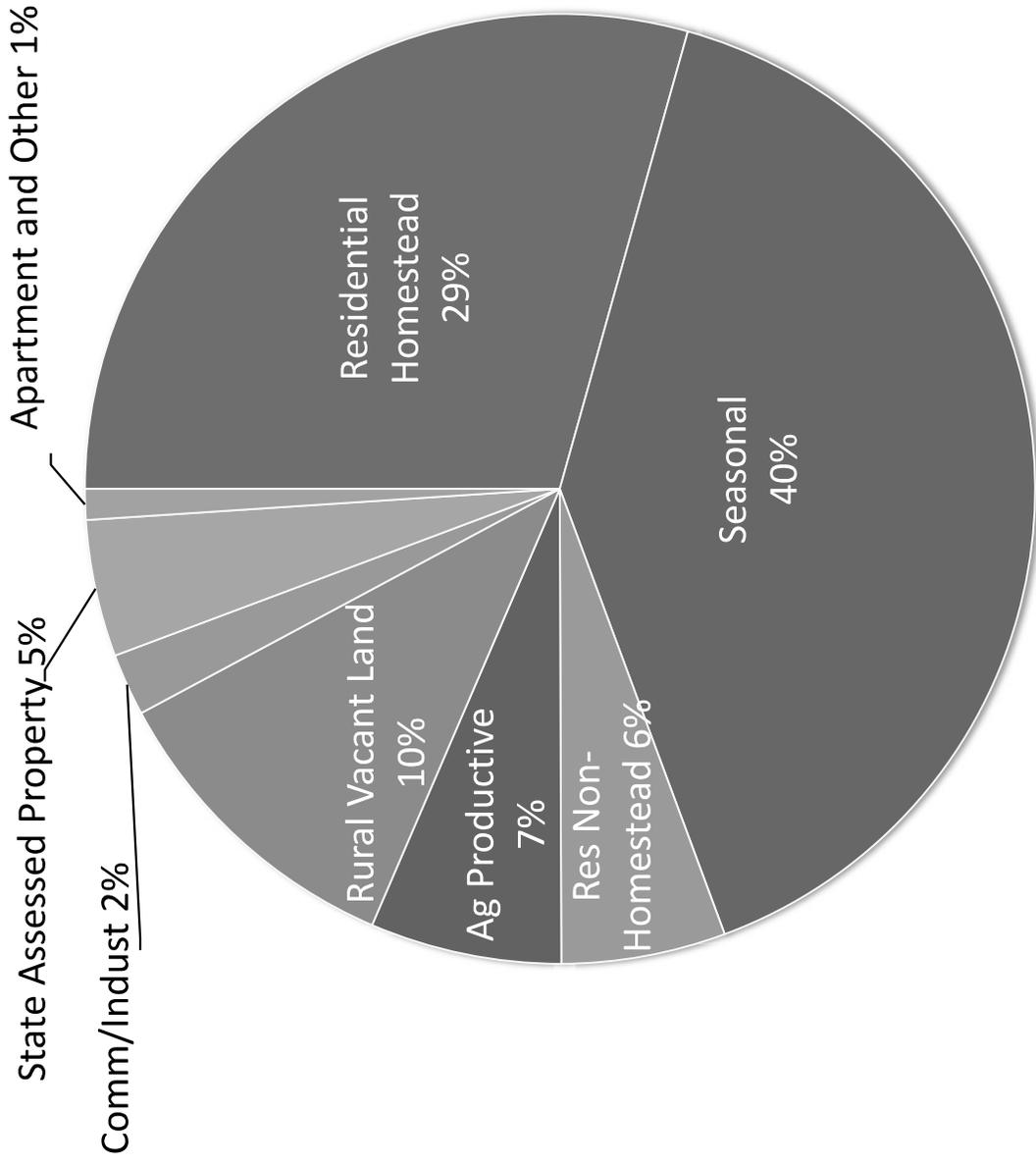
**These values do not include State Assessed Property - (Pipeline, Railroad, and Power Company)**

Rural Vacant Land includes the ag-homestead non-productive land value.

Figures taken from the Assessment Summary Reports in Spring 2022 and 2023.

## Aitkin County

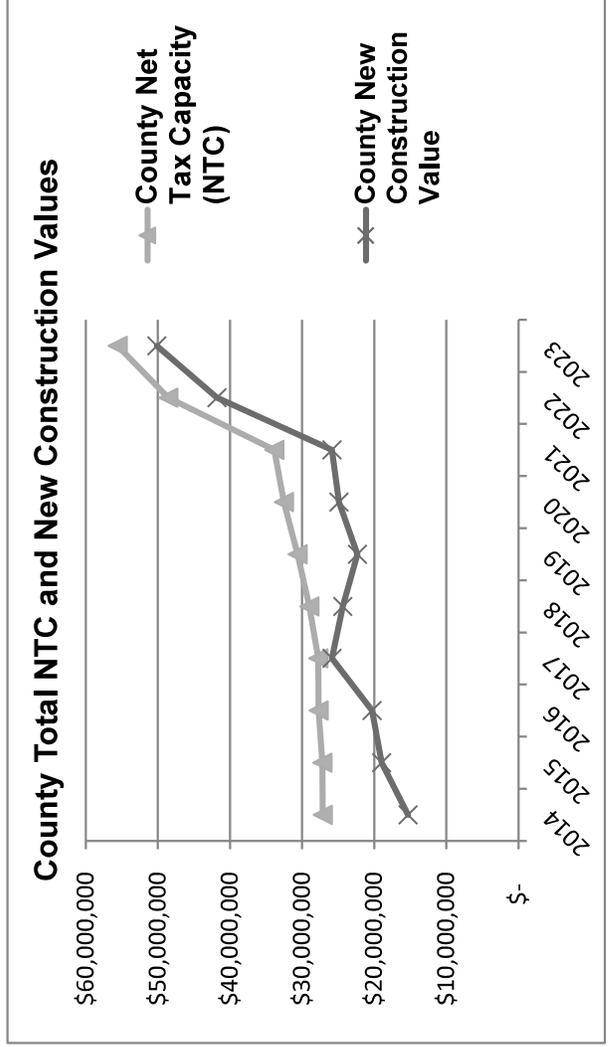
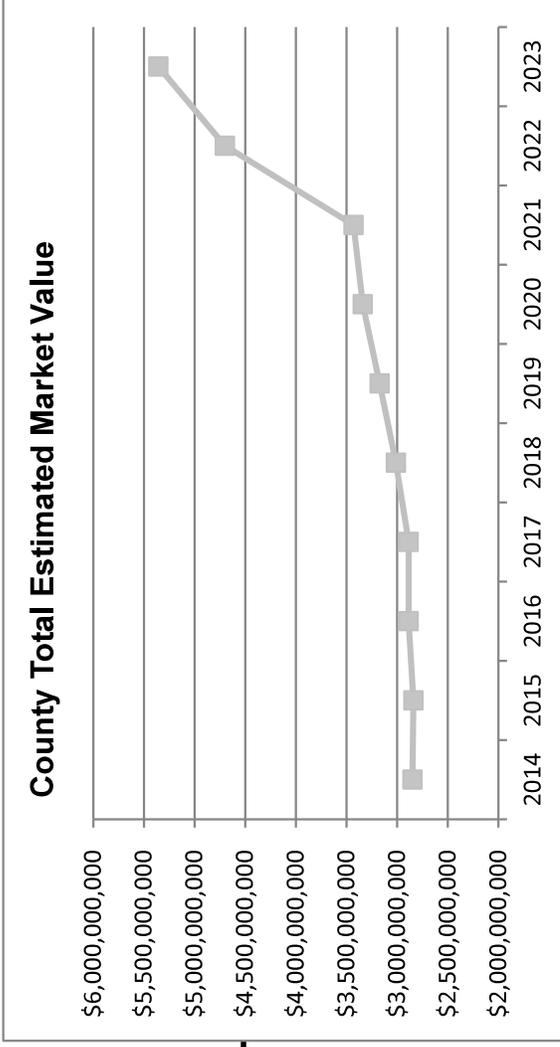
### 2023 Assessment % Share of Estimated Market Value





# Ten Year History of Aitkin County Total Valuation

2014 through 2023 Assessment



Asmt Year	County Estimated Market Value	County Net Tax Capacity (NTC)	County New Construction Value
2014	\$ 2,848,672,500	\$ 27,155,251	\$ 15,297,200
2015	\$ 2,840,753,800	\$ 27,168,379	\$ 18,953,500
2016	\$ 2,887,027,200	\$ 27,685,475	\$ 20,302,400
2017	\$ 2,887,138,695	\$ 27,747,676	\$ 25,869,350
2018	\$ 3,011,228,900	\$ 28,990,544	\$ 24,335,000
2019	\$ 3,171,999,100	\$ 30,626,879	\$ 22,317,600
2020	\$ 3,340,653,300	\$ 32,511,167	\$ 24,883,900
2021	\$ 3,430,983,100	\$ 33,825,425	\$ 25,849,900
2022	\$ 4,702,008,500	\$ 48,571,299	\$ 41,818,700
2023	\$ 5,357,505,606	\$ 55,579,081	\$ 50,157,050

All-time high figures for comparison

\$ 5,357,505,606	\$ 55,579,081	\$ 52,973,700
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Notes:

Figures taken from the year end assessment summary report except for 2023

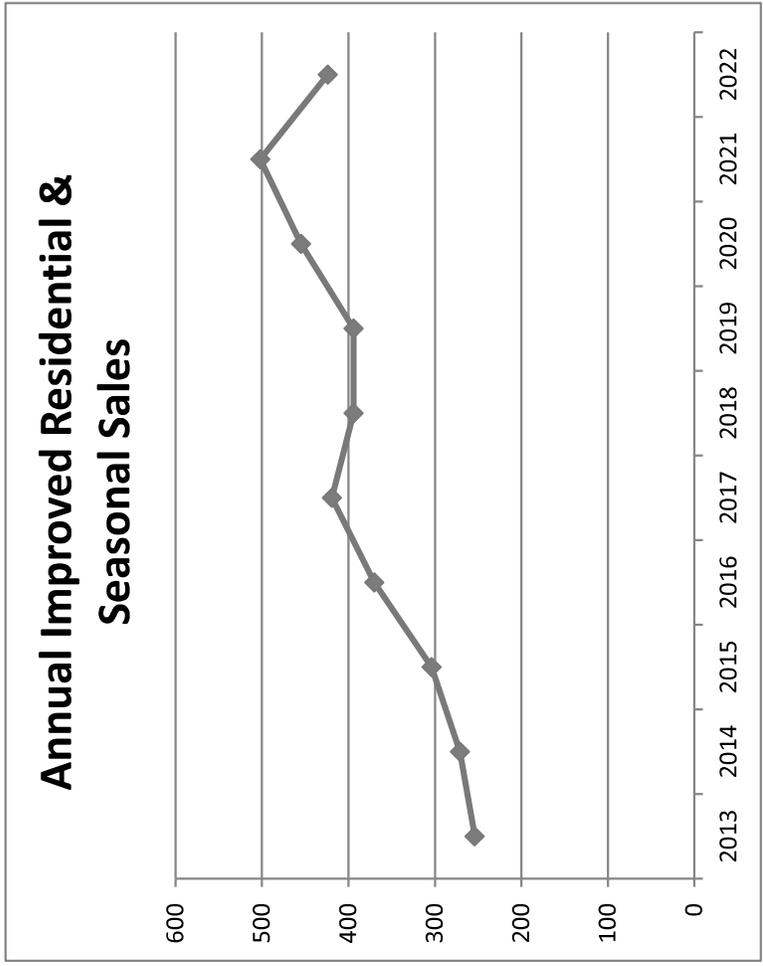
2023 EMV and NTC are before we know the updated State assessed values



# Aitkin County Sales Ratio Study and Assessment Quality Information

Ten Year History of Residential and Seasonal Improved Sales

Study Year	# of Residential and Seasonal Sales	Residential		Seasonal	
		Median Sales Ratio	Residential Sales Ratio	Median Sales Ratio	Seasonal Sales Ratio
2013	254	98.0	101.0	14.1	13.1
2014	271	94.5	93.3	14.3	14.2
2015	304	97.1	97.3	14.4	16.3
2016	370	96.3	94.8	13.8	16.2
2017	419	93.1	96.0	15.8	18.5
2018	394	92.9	91.1	18.5	17.2
2019	394	95.4	91.6	15.8	14.9
2020	455	93.5	90.6	14.9	14.6
2021	502	93.4	87.8	16.6	18.4
2022	424	93.4	91.6	16.4	15.8



**Notes:**  
 Sales Ratio is the assessor's Estimated Market Value divided by the Sale Price of a property.  
 Median Sales Ratio is the middle ratio in an array of all sales ratios. The closer the median is to 100.0, the more accurate the assessment level.  
 COD is the Coefficient of Dispersion or a measure of how consistent assessor valuations are with respect to the sale price.  
 The lower the COD, the greater the assessment quality and consistency.  
 The MN Department of Revenue considers a COD of 20.0 or less as an acceptable number for these property types.  
 Sales numbers above are only for sales that the Department of Revenue has determined are "good".



## Aitkin County Assessor's Office Five Year History of Key Countywide Figures

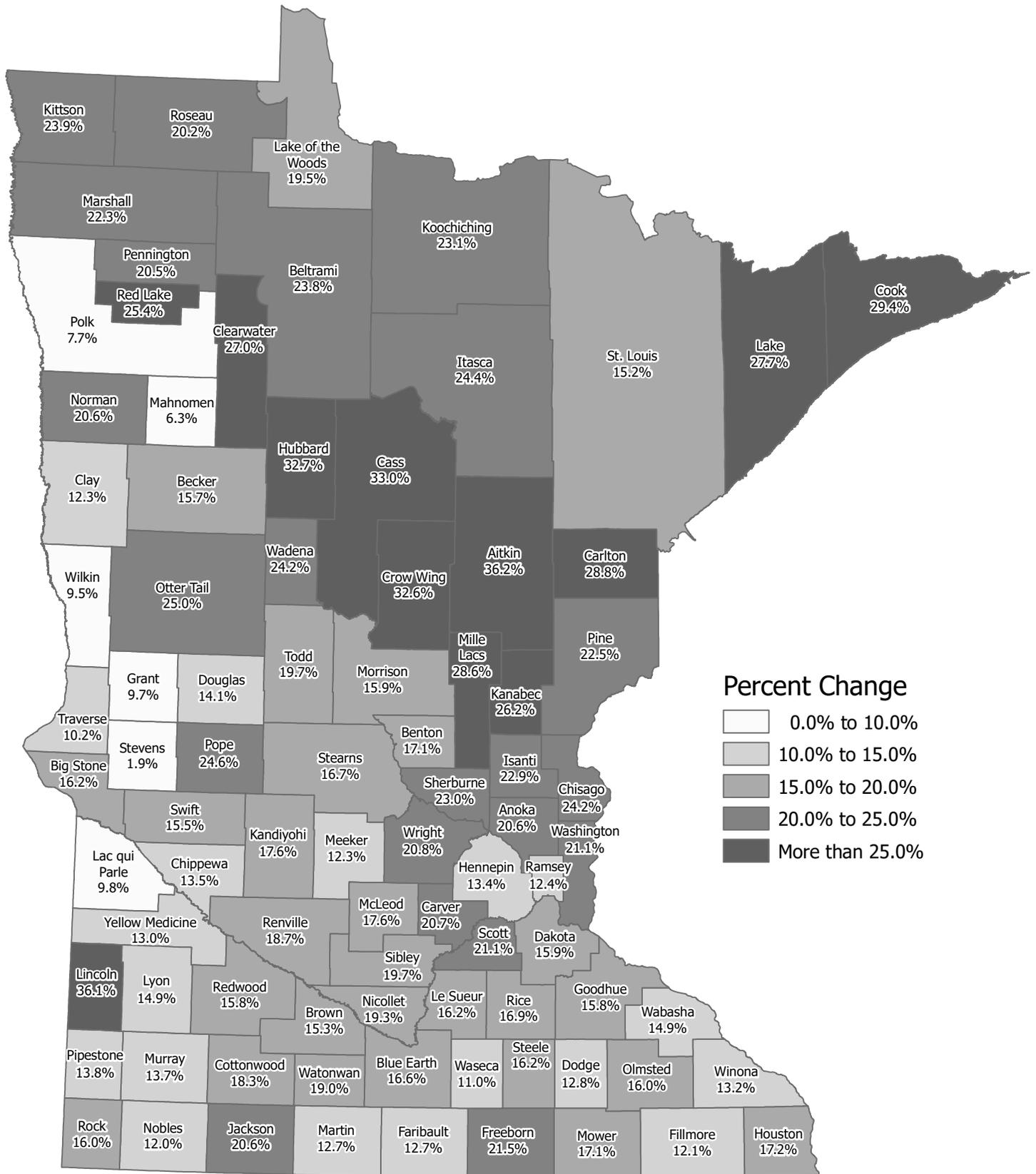
	2018	2019	2020	2021	2022
Number of Taxable Parcels	34,094	34,120	34,170	34,256	34,311
Number of Parcels with Buildings	18,059	18,131	18,203	18,317	18,437
Taxable Parcels Reassessed	6,779	5,654	6,838	7,733	7,413
Number of CRV's (total sales over \$3000)	926	886	1116	1164	910
Total Residential Homesteads	5,068	5,084	5,111	5,271	5,309
Total Ag Homesteads	822	820	816	821	822
Total Ag Productive Acreage (2a)	95,380	95,058	94,497	94,628	94,802
SFIA Enrolled Acres	46,977	49,946	51,798	52,641	53,073
Average Residential Homestead Market Value	172,500	188,400	197,700	209,000	270,200
Average Agricultural Homestead Market Value	291,000	299,600	313,000	313,800	410,700
Average Seasonal Residential Parcel Market Value	95,500	101,200	106,900	110,400	142,500
Average Commercial/Industrial Parcel Market Value	132,400	132,100	142,000	140,600	150,700
Total Disabled Veterans Exclusion Value	\$ 19,507,900	\$ 22,113,770	\$ 24,506,278	\$ 25,134,616	\$ 31,617,969
Local Board Appeals	104	88	75	61	243
New Tax Court Appeals	0	0	0	0	1

**Notes:**

Number of Parcels does not include personal property.

There are approx 450 personal property parcels not included in the total above.

# Map 1: Percent Change in Total Estimated Market Value 2021-2022



# 2023 Assessment Changes List

Item	Name	Appraiser	Major Changes For Each Area
A	COUNTYWIDE LAND		Changed the Lakeshore land frontage size table to smooth adjustments (interpolation). This affects all lakes in Aitkin County.
B	COUNTYWIDE LAND		Increased the campground full utilities site value from \$2500 to \$3000 (20.0%) per unit. Increased the no utilities campsite value from \$600 to \$800 per unit (33.3%).
C	COUNTYWIDE LAND		Increased mobile home park site values from \$4000 to \$5000 (25.0%) per unit.
D	COUNTYWIDE LAND		Increased cell tower site values from \$35,000 to \$40,000 (14.3%) per unit.
E	COUNTYWIDE LAND		Gun range land influence discount changed from 10% discount to 5% discount for all ranges.
F	COUNTYWIDE LAND		Increased all Aitkin County lakeshore frontage rates not otherwise named below by 12%.
G	COUNTYWIDE LAND		Lakeshore size adjustments changed so smaller frontages from 56 to 80 front feet increased in value up to 8.3%. Frontages from 306 to 505 front feet decreased in value up to 7.6%.
H	COUNTYWIDE LAND		Increased High Wooded acreage (HWD) base rate from \$2,100 to \$2,500 (19.1%) per acre.
I	COUNTYWIDE LAND		Increased Open (OPN hay and pasture) and Tillable (TIL) base rates from \$1,950 to \$2,400 (23.1%) per acre.
J	COUNTYWIDE LAND		Increased Low Open (LOP farmed wetlands), Low Tillable (LTL rice paddies and tilled wetland), and peatlands from \$1,375 to \$1,675 (21.8%) per acre.
K	COUNTYWIDE LAND		Increased the Off-Road acreage value discount to -25% for the HWD (high wooded) land type. The LWD and SWP continue to be -15% for this discount.
L	COUNTYWIDE LAND		Increased the maximum Acreage size discount from -10% to -20% for over 90 acres in the same ownership.
O	COUNTYWIDE BUILDING		Placed a 10% discount on house values with D7 grade or higher with river frontage. Off-water houses D7 grade or higher already had a 15% discount from standard rates. Changes were not made to these homes in city limits.
P	COUNTYWIDE BUILDING		Gun range building influence discount changed from 10% discount to 5% discount for all ranges.
Q	COUNTYWIDE BUILDING		Increased residential non-manufactured home base rates 15% for under 1700 square feet of ground floor area. Increased these homes 5% on the 1700 or larger square feet of ground floor area.
R	COUNTYWIDE BUILDING		Increased all pole building and steel building base rates 10%.

# 2023 Assessment Changes List

Item	Name	Appraiser	Major Changes For Each Area
S	COUNTYWIDE BUILDING		Increased garage base rates 10%.
T	COUNTYWIDE BUILDING		Increased double-wide manufactured home base rates 10% on homes under 1800 square feet of ground floor area.
U	COUNTYWIDE BUILDING		Increased single-wide manufactured home base rates 20%.
V	COUNTYWIDE BUILDING		Increased D1 through D3.5 grade cabins an additional 5%.
1	AITKIN TWP		Increased Cedar Lake base rate from \$2,350 to \$2,950 (25.5%) per front foot. Increased Pickerel and Dogfish Lake base rates from \$475 to \$550 (15.8%) per front foot. Increased buildings 4%. Increased acreage land values 4.8%. Added backlot values of up to \$10,000 to small acreage parcels within 1000 feet of Cedar Lake.
2	BALL BLUFF		Increased Vanduse Lake base rate from \$775 to \$925 (19.4%) per front foot. Increased Little Ball Bluff Lake base rate from \$425 to \$500 (17.6%) per foot. Reduced building values by 4.6%.
3	BALSAM		Increased acreage land values 17.7%.
4	BEAVER		Reassessment. Increased acreage land values 5.3%. Increased buildings 5%.
5	CLARK		Increased acreage land values 5.3%.
6	CORNISH		Increased Ball Bluff Lake base rate from \$525 to \$625 (19.1%) per foot. Increased Blackface Lake base rate from \$300 to \$360 (20%) per front foot. Increased Little Ball Bluff Lake base rate from \$425 to \$500 (17.6%) per foot. Increased acreage land values by 17.7%. Increased building values by 5%.
7	FARM ISLAND		Increased Cedar Lake base rate from \$2,350 to \$2,950 (25.5%) per front foot. Increased Farm Island Lake base rate from \$2,550 to \$3,000 (17.7%) per front foot. Increased Hammal Lake frontage base rate from \$1,050 to \$1,375 (31.0%) per front foot. Increased Spirit Lake frontage base rate from \$1,525 to \$2,000 (31.1%) per front foot. Increased Blue Lake base rate from \$625 to \$700 (12%) per foot. Increased Diamond Lake base rate from \$1,175 to \$1,300 (10.6%) per foot. Increased Four Lake base rate from \$325 to \$400 (23.1%) per foot. Increased Hickory Lake base rate from \$1000 to \$1150 (15.0%) per foot. Increased Little Pine Lake base rate from \$1,350 to \$1,600 (18.5%) per foot. Increased Sunset Lake base rate from \$1,000 to \$1,200 (20%) per front foot. Increased Hanging Kettle Lake from \$1,450 to \$1,750 (20.7%) per front foot. Increased buildings 3.9%.
8	FLEMING		Increased Fleming Lake base rate from \$825 to \$875 (6.1%) per front foot. Increased Gun Lake base rate from \$1,300 to \$1,425 (9.6%) per front foot. Increased Wilkins Lake base rate from \$1,150 to \$1,450 (26.1%) per front foot. Increased Jenkins Lake base rate from \$900 to \$1000 (11.1%) per front foot. Increased acreage land values 4.8%.

# 2023 Assessment Changes List

Item	Name	Appraiser	Major Changes For Each Area
9	GLEN		Reassessment. Increased Dam Lake base rate from \$1,000 to \$1,150 (15%) per front foot. Increased Long Lake base rate from \$1,200 to \$1,375 (14.6%) per foot.
10	HAUGEN		Increased acreage land values 4.8%. Increased Round Lake base rate from \$1,200 to \$1,500 (25%) per front foot.
11	HAZELTON		Increased Mille Lacs Lake frontage base rate from \$2,200 to \$2,550 per front foot (15.9%). Increased Farm Island Lake base rate from \$2,550 to \$3,000 (17.7%) per front foot. Increased Camp and Spectacle Lakes base rates from \$285 to \$350 (22.8%) per front foot. Increased Big Pine Lake base rate from \$1,400 to \$1,700 (21.4%) per foot. Increased Round Lake base rate from \$1,700 to \$2,000 (17.6%) per foot. Increased building values 4%. Increased Sherwood Forest building values 11.1%.
12	HILL LAKE		Increased Hill Lake frontage base rate from \$725 to \$900 (24.1%) per front foot.
13	IDUN		Reassessment. Increased Cedar Lake base rate from \$1,100 to \$1,350 (22.7%) per front foot. Increased Bear Lake base rate from \$475 to \$575 (21.1%) per front foot. Increased acreage land values by 4.8%.
14	JEVNE		Increased Rock Lake base rate from \$660 to \$775 (17.4%) per front foot. Increased Portage Lake base rate from \$700 to \$900 (28.6%) per front foot. Increased acreage land values 15.8%. Reduced buildings 8.3%.
15	KIMBERLY		Increased Dam Lake base rate from \$1,000 to \$1,150 (15%) per front foot. Increased acreage land values 4.8%. Changed Mille Lacs harbor lot frontage adjustment from -65% to -75% due to 5 year history of sales. Increased Mille Lacs Lake frontage base rate from \$2,200 to \$2,550 per front foot (15.9%). Increased Sunset Harbor Townhome plat building value by 10.0%. Increased backlot land values 25%. Increased building values 4%.
16	LAKESIDE		Reassessment. Increased buildings 12.5%. Increased acreage land values 4.8%.
17	LEE		
18	LIBBY		Reassessment. Increased Big Sandy Lake frontage base rate from \$2,250 to \$2,850 per front foot (26.7%). Increased acreage land values 4.8%. Added Mississippi River frontage value to all parcels for 2023 assessment.
19	LOGAN		Increased acreage land values 4.8%.
20	MACVILLE		Increased acreage land values 17.7%. Increased building values 11.1%.
21	MALMO		Increased Mille Lacs Lake frontage base rate from \$2,200 to \$2,550 per front foot (15.9%). Increased acreage land values 4.8%. Increased building values 4%.
22	MCGREGOR TWP		Reassessment. Increased acreage land values 5.3%

# 2023 Assessment Changes List

Item	Name	Appraiser	Major Changes For Each Area
23	MORRISON		Increased acreage land values 5.3% Reassessment. Increased Stevens Lone Lake commons value from \$46,500 per unit to \$61,864 per unit (33.0%). Increased Elm Island Lake frontage base rate from \$1,100 to \$1,400 (27.3%) per front foot. Increased Lone Lake base rate from \$1,600 to \$1,900 (18.8%) per foot. Increased Nord Lake base rate from \$875 to \$950 (8.6%) per foot. Increased Ripple Lake base rate from \$1,000 to \$1,250 (25%) per foot. Increased Sissabagamah Lake base rate from \$825 to \$950 (15.1%) per front foot. Increased building rate 3.9%.
24	NORDLAND		
25	PLINY		Reassessment. Increased acreage land values 5.3%. Increased building values 17.7%.
26	RICE RIVER		Increased acreage land values 5.3%. Increased building values 9.1%.
27	SALO		Reassessment. Increased acreage land values 5.3%. Increased building values 11.8%.
28	SEAVEY		Increased building values 5.6%. Increased acreage land values 4.8%.
29	SHAMROCK		Increased Big Sandy Lake frontage base rate from \$2,250 to \$2,850 per front foot (26.7%). Increased Sandy River Lake base rate from \$950 to \$1,150 (21.1%) per front foot. Increased Lake Minnewawa base rate from \$1,475 to \$1,850 (25.4%) per front foot. Increased Prairie River base rate from \$750 to \$850 (13.3%) per front foot. Increased Round Lake base rate from \$1,200 to \$1,500 (25.0%) per foot. Reduced building rate on Eagle's Nest Townhomes 5.6%. Reduced building rates 12% to properties without Big Sandy frontage. Savanna Ridge townhomes building rate is unchanged. Increased acreage land values 4.8%.
30	SPALDING		Increased acreage land value 5.3%.
31	SPENCER		Reassessment. Increased Hanson Lake from \$200 to \$225 (12.5%) per foot. Increased Sissabagamah Lake base rate from \$825 to \$950 (15.1%) per front foot. Reduced Otterbelly townhome rates 10%. Reduced acreage land values 4.8%. Increased building rates 8.3%.
32	TURNER		Increased Big Sandy Lake frontage base rate from \$2,250 to \$2,850 per front foot (26.7%). Increased Prairie River base rate from \$750 to \$850 (13.3%) per front foot. Increased acreage land values 4.8%. Reduced building values 8.3%.
33	VERDON		Increased acreage land values 17.7%.
34	WAGNER		Reduced Pine Lake and Big Pine Lake frontage base rates from \$1,725 to \$1,550 (-10.1%) per front foot. Reduced acreage land values by 9.1%. Reduced building values by 4%.
35	WAUKENABO		Increased Esquagamah Lake frontage base rate from \$900 to \$1,025 (13.9%) per front foot. Increased Waukenabo Lake base rate from \$725 to \$850 (17.2%) per front foot. Increased Round Lake base rate from \$1,400 to \$1,650 (17.9%) per front foot. Increased acreage land values 4.8%. Reduced building values 4%.

# 2023 Assessment Changes List

Item	Name	Appraiser	Major Changes For Each Area
36	WEALTHWOOD		Increased Mille Lacs Lake frontage base rate from \$2,200 to \$2,550 per front foot (15.9%). Reduced building values 4.4%.
37	WHITE PINE		Increased acreage land values 5.3%. Increased building values 12.5%.
38	WILLIAMS		Reassessment. Increased acreage land values 10.5%. Increased building values 15.8%.
39	WORKMAN		Reassessment. Increased Big Sandy Lake frontage base rate from \$2,250 to \$2,850 per front foot (26.7%). Increased Sandy River Lake base rate from \$950 to \$1,150 (21.1%) per front foot. Increased Brown Lake from \$250 to \$300 (20%) per front foot. Increased acreage land values 4.8%.
41	MILLWARD		Increased acreage land values 5.3%. Increased building values 11.1%.
42	UNORG 51-22		Increased acreage land values 17.7%.
43	UNORG 52-22		Increased acreage land values 17.7%.
44	UNORG 45-24		Increased acreage land values 4.8%.
45	UNORG 47-24		Reassessment. Increased Portage Lake base rate from \$700 to \$900 (28.6%) per front foot. Increased buildings 16.7%. Increased acreage land values 4.8%.
46	UNORG 52-24		Increased acreage land values 17.7%.
47	UNORG 50-25		Increased building values 4.8%.
48	UNORG 51-25		Increased acreage land values 17.7%.
49	UNORG 52-25		Increased acreage land values 17.7%.
50	UNORG 50-26		Reassessment. Increased acreage land values 17.7%. Increased building values 5.6%.
51	UNORG 48-27		Increased Blind Lake base rate from \$450 to \$575 (27.8%) per front foot. Increased acreage land values 4.8%. Increased building values 4.6%.
52	UNORG 49-27		Increased Esquagamah Lake frontage base rate from \$900 to \$1,025 (13.9%) per front foot. Increased building values 10.5%. Increased acreage land values 4.8%.
53	UNORG 50-27		Reassessment. Increased acreage land values 17.7%.
54	UNORG 51-27		Increased McKinney Lake frontage base rate from \$200 to \$260 per front foot (30.0%). Increased acreage land values 17.7%.
55	UNORG 52-27		Reassessment. Increased acreage land values 17.7%.

# 2023 Assessment Changes List

Item	Name	Appraiser	Major Changes For Each Area
56	AITKIN CITY		Reduced Aitkin Central Res neighborhood building values by 8%. Increased Aitkin Northwest Res neighborhood building values by 4.6%. Increased multi-unit apartment building values 10-25% depending on size of property.
57	HILL CITY		Increased Hill Lake frontage base rate from \$725 to \$900 (24.1%) per front foot. Reduced Quadna Townhome and Condo building rates 6.3%.
58	MCGRATH CITY		Reassessed most parcels for 2023 assessment.
59	MCGREGOR CITY		Reduced res and seasonal building values by 14.3%.
60	PALISADE CITY		Reduced res and seasonal building values by 5.9%.
61	TAMARACK CITY		No major changes.

(Last Updated on 3/16/23)

**Aitkin County Acreage Land Schedule 2023 Assessment**

<u>Unorg 52-27</u>	<u>Hill Lake</u> HWD 2000 <b>1000</b> LWD 1220 <b>610</b> OPN/HP 1920 <b>1535</b> LOP/LPS 1340 <b>1070</b> SWP 320 <b>200</b> TIL 1920 <b>1920</b> LTL 1340 <b>1340</b> SITE 20000	<u>Unorg 52-25</u>	<u>Unorg 52-24</u>	<u>Ball Bluff</u>	<u>Unorg 52-22</u>
←Green Zone C Values→					
<u>Unorg 51-27</u>	<u>Macville</u>	<u>Unorg 51-25</u>	<u>Verdon</u>	<u>Cornish</u>	<u>Unorg 51-22</u>
<u>Unorg 50-27</u>	<u>Unorg 50-26</u>	<u>Unorg 50-25</u>	<u>Libby</u>	<u>Turner</u>	<u>Balsam</u>
<u>Unorg 49-27</u>	<u>Waukenabo</u>	<u>Logan</u>	<u>Workman</u>	<u>Shamrock</u>	<u>Haugen</u>
<u>Unorg 48-27</u>	<u>Morrison</u>	<u>Fleming</u>	<u>Jevne</u>	<u>McGregor</u>	<u>Clark</u>
<u>Aitkin</u>	<u>Spencer</u>	<u>Kimberly</u>	<u>Unorg 47-24</u>	<u>Spalding</u>	<u>Salo</u>
<u>Farm Island</u>	<u>Nordland</u>	<u>Glen</u> <u>GA/RP</u> HWD 2750 <b>1375</b> LWD 1680 <b>840</b> OPN/HPS 2640 <b>2110</b> LOP/LPS 1845 <b>1475</b> SWP 440 <b>220</b> TIL 2640 <b>2640</b> LTL 1845 <b>1845</b> SITE 20000	<u>Lee</u>	<u>Rice River</u>	<u>Beaver</u> <u>GA/RP</u> HWD 2500 <b>1250</b> LWD 1525 <b>765</b> OPN/HPS 2400 <b>1920</b> LOP/LPS 1675 <b>1340</b> SWP 400 <b>200</b> TIL 2400 <b>2400</b> LTL 1675 <b>1675</b> SITE 20000
Blue Zone A Values →      Red Zone B Values →					
<u>Hazelton</u>	<u>Wealthwood</u>	<u>Malmo</u>	<u>Unorg 45-24</u>	<u>White Pine</u>	<u>Millward</u>
		<u>Lakeside</u>	<u>Seavey</u>	<u>Pliny</u>	
			<u>Idun</u>	<u>Williams</u>	<u>Wagner</u>

**Land Type Definitions:**  
HWD: High Wooded  
LWD: Low Wooded  
OPN: High Open Meadow  
HPS: High Pasture  
LOP: Low Open Meadow  
LPS: Low Pasture  
SWP: Swamp/Waste  
TIL: High Tillable  
LTL: Low Tillable/Rice Paddy  
SITE: Full Building Site Value (Access \$2000, Electric \$3000, Septic \$8000, Well \$7000)  
Values listed above are per acre values.  
**Green Acres and Rural Preserve program values are listed in the second columns above.**  
Off public road LWD and SWP values are typically **15%** less than values listed.  
Off public road HWD values are typically **25%** less than values listed.  
Tracts under 31 acres carry a positive size adjustment.  
Tracts over **90** acres carry a size discount of up to **20%**.

(updated 3/16/23)

## 2023 Board of Appeal and Equalization Schedule

Date	Twp/City	Time	Meeting Location	
Monday	4/17/2023	Turner Township	11:00	Turner Town Hall
		Jevne Township	1:00	Jevne Town Hall
		Lakeside Township	2:00	Lakeside Town Hall
Tuesday	4/18/2023	<b>Salo Township</b>	9:00	Salo Town Hall
		Spalding Township	11:00	Spalding Town Hall
		Rice River Township	1:00	Rice River Town Hall
Wednesday	4/19/2023	<b>McGregor Township</b>	9:00	McGregor Town Hall
		Kimberly Township	11:00	Glen/Kimberly Town Hall
		Waukenabo Township	1:00	Waukenabo Town Hall
Thursday	4/20/2023	Verdon Township	9:00	Verdon Town Hall
		Ball Bluff Township	11:00	Jacobson Fire Hall
		Morrison Township	2:00	Morrison Town Hall
Friday	4/21/2023	Farm Island Township	9:00	Farm Island Town Hall
		Malmo Township	1:00	Malmo Town Hall
Monday	4/24/2023	Shamrock Township	9:00	Shamrock Town Hall
Tuesday	4/25/2023	Macville Township	9:00	Macville Town Hall
		City of Hill City	11:00	Hill City Community Room
Wednesday	4/26/2023	Wealthwood Township	9:00	Wealthwood Town Hall
		<b>Nordland Township</b>	9:00	Bethlehem Lutheran Church
Thursday	4/27/2023	Clark Township	9:00	Clark Town Hall
		Haugen Township	10:30	Haugen Town Hall
		<b>Glen Township</b>	1:00	Glen/Kimberly Town Hall
Friday	4/28/2023	City of McGregor	9:00	McGregor Fire Hall
		Aitkin Township	1:00	Members Coop Credit Union Meeting Room
		Fleming Township	1:00	Fleming Town Hall
Monday	5/1/2023	Hazelton Township	9:00	Hazelton Town Hall
Tuesday	5/2/2023	Seavey Township	9:00	Seavey Town Hall
		<b>Williams Township</b>	10:30	McGrath Fire Hall
		Wagner Township	1:00	Wagner Town Hall
Wednesday	5/3/2023	<b>Idun Township</b>	10:00	Holden Lutheran Church
		<b>Spencer Township</b>	2:00	Spencer Town Hall
Thursday	5/4/2023	OPEN BOOK MEETING	9:00 am TO 7:00 pm	Assessor's Office in Government Center
Tuesday	6/13/2023	County Board of Equalization	Starts at 3pm Call for Appointment	Aitkin County Boardroom
2023 Reassessment Areas in Blue:	Beaver Township, Glen Township, Idun Township, Lee Township, Libby Township, McGregor Township, Nordland Township, Pliny Township, Salo Township, Spencer Twp, Williams Township, Workman Township, Unorganized 47-24, 50-26, 50-27, 52-27			
Open Book Meeting Areas in Red:	Aitkin City, Aitkin Township, Balsam Twp, Beaver Twp, Cornish Twp, Hill Lake Twp, Lee Twp, Libby Twp, Logan Twp, Malmo Twp, McGrath, McGregor City, Millward Twp, Pliny Twp, Palisade, Tamarack, All Unorganized, Waukenabo Twp, Workman Twp, White Pine Twp			
(last revised on 2/15/2023)				



# Board of County Commissioners Agenda Request

**7A**  
Agenda Item #

**Requested Meeting Date:** April 11, 2023

**Title of Item:** Communications Project-Branding Approval

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> Mark Jeffers	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Mark Jeffers, Economic Development Coordinator	<b>Estimated Time Needed:</b> 30 minutes
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**Summary of Issue:**

The Aitkin County Economic Development Committee has reviewed the results and findings of the Communications Branding Project and recommends approval of the branding slogan.

Mark Jeffers will present and provide the branding project update to Commissioners at the Board meeting.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Economic Development requests motion to approve the communication project branding slogan for use on all economic development related marketing activities.

**Financial Impact:**

Is there a cost associated with this request?       Yes       No

What is the total cost, with tax and shipping? \$

Is this budgeted?       Yes       No      *Please Explain:*



# Board of County Commissioners Agenda Request

**8A**  
Agenda Item #

**Requested Meeting Date:** April 11, 2023

**Title of Item:** Adopt Opioid Settlement Resolution

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> Jessica Seibert	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 10 Min.
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**Summary of Issue:**

Please see attached opioid settlement document and resolution for approval.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Adopt resolution and authorize County Administrator, Jessica Seibert, to submit appropriate documentation to settlements administrator.

**Financial Impact:**

Is there a cost associated with this request?       Yes       No

What is the total cost, with tax and shipping? \$

Is this budgeted?       Yes       No      *Please Explain:*

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED April 11, 2023

By Commissioner: xxx

**20230411-xxx**

**Resolution Authorizing Aitkin County Staff to Execute All Necessary Documents to Ensure Aitkin County Participation in the Multistate Settlements Relating to Opioid Supply Chain Participants, and in the Minnesota Opioids State-Subdivision Memorandum of Agreement.**

WHEREAS, the State of Minnesota and numerous Minnesota cities and counties are engaged in nationwide civil litigation against opioid supply chain participants related to the opioid crisis; and

WHEREAS, the Minnesota Attorney General has signed on to multistate settlement agreements with several opioid supply chain participants, but those settlement agreements are still subject to sign-on by local governments and final agreement by the companies and approval by the courts; and

WHEREAS, there is a deadline of April, 18 2023, for a sufficient threshold of Minnesota cities and counties to sign on to the above-referenced multistate settlement agreements, and failure to timely sign on may diminish the amount of funds received by not only that city or county but by all Minnesota cities and counties from the settlement funds; and

WHEREAS, representatives of Minnesota’s local governments, the Office of the Attorney General, and the State of Minnesota have reached agreement on the intrastate allocation of these settlement funds between the State, and the counties and cities, as well as the permissible uses of these funds, which will be memorialized in the Minnesota Opioids State-Subdivision Memorandum of Agreement, as amended (the “State-Subdivision Agreement”); and

WHEREAS, the State-Subdivision Agreement creates an opportunity for local governments and the State to work collaboratively on a unified vision to deliver a robust abatement and remediation plan to address the opioid crisis in Minnesota;

NOW, THEREFORE, BE IT RESOLVED, Aitkin County supports and agrees to the State-Subdivision Agreement; and

BE IT FURTHER RESOLVED, Aitkin County supports and opts in to all future multistate settlement agreements with opioid supply chain participants; and

BE IT FURTHER RESOLVED, the Aitkin County Board of Commissioners authorizes Aitkin County staff to execute all necessary documents to ensure Aitkin County participation in the multistate settlement agreements, including the Participation Agreement and accompanying Release, and in the State-Subdivision Agreement.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11<sup>th</sup> day of April 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11<sup>th</sup> day of April 2023

\_\_\_\_\_  
Jessica Seibert  
County Administrator

New National Opioids Settlements: Teva, Allergan, CVS, Walgreens, and Walmart  
Opioids Implementation Administrator  
[opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com)

Aitkin County, MN  
Reference Number: CL-386816

***TO LOCAL POLITICAL SUBDIVISIONS AND SPECIAL DISTRICTS:***

**THIS PACKAGE CONTAINS DOCUMENTATION TO PARTICIPATE IN THE NEW NATIONAL OPIOID SETTLEMENTS. YOU MUST TAKE ACTION IN ORDER TO PARTICIPATE.**

**If your subdivision is represented by an attorney with respect to opioid claims, please contact your attorney.**

***Deadline: April 18, 2023***

Five new proposed national opioid settlements ("*New National Opioid Settlements*") have been reached with **Teva, Allergan, CVS, Walgreens, and Walmart** ("Settling Defendants"). This *Participation Package* is a follow-up communication to the *Notice of National Opioid Settlements* recently received electronically by your subdivision or special district ("subdivision").

You are receiving this *Participation Package* because Minnesota is participating in the following settlements:

- **Teva**
- **Allergan**
- **CVS**
- **Walgreens**
- **Walmart**

If a state does not participate in a particular Settlement, the subdivisions in that state are not eligible to participate in that Settlement.

This electronic envelope contains:

- *Participation Forms* for Teva, Allergan, CVS, Walgreens, and Walmart, including a release of any claims.
- Amended Minnesota Opioids State-Subdivision Memorandum of Agreement (Amended MOA)
  - Clean version for signature and a marked-up version showing amendments.
- Template Resolutions authorizing city or county staff to participate in the settlements and execute the Amended MOA.

**The *Participation Form* for each settlement must be executed, without alteration, and submitted on or before April 18, 2023, in order for your**

**subdivision to be considered for initial participation calculations and payment eligibility.**

**The Amended MOA must also be executed and submitted as soon as possible in order for your subdivision to be considered a “Participating Local Government” under the Amended MOA.**

Based upon subdivision participation forms received on or before April 18th, the subdivision participation rate will be used to determine whether participation for each deal is sufficient for the settlement to move forward and whether a state earns its maximum potential payment under the settlement. If the settlement moves forward, your release will become effective. If a settlement does not move forward, that release will not become effective.

Any subdivision that does not participate cannot directly share in the settlement funds, even if other participating subdivisions are sharing in settlement funds. Any subdivision that does not participate will reduce the amount of money for programs to remediate the opioid crisis in Minnesota. Please note, a subdivision will not necessarily directly receive settlement funds by participating. To promote efficiency in the use of abatement funds and avoid administratively burdensome disbursements that would be too small to add a meaningful abatement response, certain smaller subdivisions do not automatically receive a direct allocation. However, participation by such subdivisions will help maximize the amount of abatement funds being paid to Minnesota, including those going to counties and cities.

Pursuant to the attached Amended MOA, the following Minnesota subdivisions are eligible to directly receive settlement funds:

- All counties; and
- All cities that:
  - Have a population of more than 30,000 based on the United States Census Bureau’s Vintage 2019 population totals,
  - Have funded or otherwise managed an established health care or treatment infrastructure (*e.g.*, health department or similar agency), or
  - Have initiated litigation against the previously-settling Distributors (McKesson, Cardinal Health, or AmerisourceBergen) or Janssen on or before December 3, 2021

For subdivisions that fall outside the above eligibility thresholds, you must participate if you wish to receive grants from settlement funds from the State or other subdivisions in the future. Your participation will also increase the amount of money coming to Minnesota for programs to remediate the crisis.

You are encouraged to discuss the terms and benefits of the *New National Opioid Settlements* with your counsel, the Minnesota Attorney General’s Office, and other contacts within Minnesota.

Information and documents regarding the *New National Opioid Settlements* and how they are being implemented in your state and how funds will be allocated within your state allocation can be found on the national settlement website at <https://nationalopioidsettlement.com/>. This website will be supplemented as additional documents are created. The Minnesota Attorney General's Office has also set up a state-specific website, which may be found at <http://www.ag.state.mn.us/opioids/>. This website includes Minnesota-specific information regarding the opioid settlements, as well as Minnesota's opioids legislation, the Opioid Epidemic Response Advisory Council, and the Attorney General's opioid-related cases. Minnesota's website will be supplemented as additional documents are created.

### **How to return signed forms:**

There are three methods for returning the executed *Participation Forms* and the Amended MOA to the Implementation Administrator:

- (1) *Electronic Signature via DocuSign*: Executing the *Participation Forms* and Amended MOA electronically through DocuSign will return the signed forms to the Implementation Administrator and associate your forms with your subdivision's records. Electronic signature is the most efficient method for returning *Participation Forms*, allowing for more timely participation and the potential to meet higher settlement payment thresholds, and is therefore strongly encouraged.
- (2) *Manual Signature returned via DocuSign*: DocuSign allows forms to be downloaded, signed manually, then uploaded to DocuSign and returned automatically to the Implementation Administrator. Please be sure to complete all fields. As with electronic signature, returning manually signed *Participation Forms* via DocuSign will associate your signed forms with your subdivision's records.
- (3) *Manual Signature returned via electronic mail*: If your subdivision is unable to return executed *Participation Forms* and the Amended MOA using DocuSign, signed *Participation Forms* and the Amended MOA may be returned via electronic mail to [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com). Please include the name, state, and reference ID of your subdivision in the body of the email and use the subject line "Settlement Participation Forms - [Subdivision Name, Subdivision State] - [Reference ID]."

Detailed instructions on how to sign and return the *Participation Forms*, including changing the authorized signer, can be found at <https://nationalopioidsettlement.com>. You may also contact [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com).

### **The sign-on period for subdivisions ends on April 18, 2023.**

If you have any questions about executing these forms, please contact your counsel or the Implementation Administrator at [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com). If you have questions for the Minnesota Attorney General's Office, you can send an email

to [opioids@ag.state.mn.us](mailto:opioids@ag.state.mn.us). You can also call the Minnesota Attorney General's Office Opioid Issues phone line at (612) 429-7126 and leave a message regarding any questions you have or any additional information you would like.

Thank you,

National Opioids Settlements Implementation Administrator

*The Implementation Administrator is retained to provide the settlement notice required by the respective settlement agreements referenced above and to manage the collection of settlement participation forms for each settlement.*

**AMENDED MINNESOTA OPIOIDS STATE-SUBDIVISION MEMORANDUM OF AGREEMENT**

**WHEREAS**, the State of Minnesota, Minnesota counties and cities, and their people have been harmed by misconduct committed by certain entities that engage in or have engaged in the manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic;

**WHEREAS**, certain Minnesota counties and cities, through their counsel, and the State, through its Attorney General, are separately engaged in ongoing investigations, litigation, and settlement discussions seeking to hold opioid manufacturers and distributors accountable for the damage caused by their misconduct;

**WHEREAS**, the State and Local Governments share a common desire to abate and alleviate the impacts of the misconduct described above throughout Minnesota;

**WHEREAS**, while the State and Local Governments recognize the sums which may be available from the aforementioned litigation will likely be insufficient to fully abate the public health crisis caused by the opioid epidemic, they share a common interest in dedicating the most resources possible to the abatement effort;

**WHEREAS**, the investigations and litigation with several companies have resulted in National Settlement Agreements with those companies, which the State has already committed to join;

**WHEREAS**, Minnesota's share of settlement funds from the National Settlement Agreements will be maximized only if all Minnesota counties, and cities of a certain size, participate in the settlements;

**WHEREAS**, the National Settlement Agreements will set a default allocation between each state and its political subdivisions unless they enter into a state-specific agreement regarding the distribution and use of settlement amounts;

**WHEREAS**, this Amended Memorandum of Agreement is intended to facilitate compliance by the State and by the Local Governments with the terms of the National Settlement Agreements and is intended to serve as a State-Subdivision Agreement under the National Settlement Agreements;

**WHEREAS**, this Amended Memorandum of Agreement is also intended to serve as a State-Subdivision Agreement under resolutions of claims concerning alleged misconduct in the manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic entered in bankruptcy court that provide for payments (including payments through a trust) to both the State and Minnesota counties and cities and allow for the allocation between a state and its political subdivisions to be set through a state-specific agreement; and

**WHEREAS**, specifically, this Amended Memorandum of Agreement is intended to serve under the Bankruptcy Resolutions concerning Purdue Pharma, Mallinckrodt, and Endo as a qualifying Statewide Abatement Agreement.

## I. Definitions

As used in this MOA (including the preamble above):

“Approved Uses” shall mean forward-looking strategies, programming, and services to abate the opioid epidemic that fall within the list of uses on **Exhibit A**. Consistent with the terms of the National Settlement Agreements and Bankruptcy Resolutions, “Approved Uses” shall include the reasonable administrative expenses associated with overseeing and administering Opioid Settlement Funds. Reimbursement by the State or Local Governments for past expenses are not Approved Uses.

“Backstop Fund” is defined in Section VI.B below.

“Bankruptcy Defendants” mean any Opioid Supply Chain Participants that have filed for federal bankruptcy protection, including, but not limited to, Purdue Pharma L.P., Mallinckrodt plc, and Endo International plc.

“Bankruptcy Resolution(s)” means resolutions of claims concerning alleged misconduct in manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic by the Bankruptcy Defendants entered in bankruptcy court that provide for payments (including payments through a trust) to both the State and Minnesota counties and municipalities and allow for the allocation between the state and its political subdivisions to be set through a state-specific agreement.

“Counsel” is defined in Section VI.B below.

“County Area” shall mean a county in the State of Minnesota plus the Local Governments, or portion of any Local Government, within that county.

“Governing Body” means (1) for a county, the county commissioners of the county, and (2) for a municipality, the elected city council or the equivalent legislative body for the municipality.

“Legislative Modification” is defined in Section II.C below.

“Litigating Local Governments” mean a Local Government that filed an opioid lawsuit(s) on or before December 3, 2021, as defined in Section VI.B below.

“Local Abatement Funds” are defined in Section II.B below.

“Local Government” means all Minnesota political subdivisions within the geographic boundaries of the state of Minnesota.

“MDL Matter” means the matter captioned *In re National Prescription Opiate Litigation*, MDL 2804, pending in the United States District Court for the Northern District of Ohio.

“Memorandum of Agreement” or “MOA” means this agreement, the Amended Minnesota Opioids State-Subdivision Memorandum of Agreement.

“National Settlement Agreements” means a national opioid settlement agreement with the Parties and one or more Opioid Supply Chain Participants concerning alleged misconduct in manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic, which includes structural or payment provisions requiring or anticipating the participation of both the State and its political subdivisions in the national opioid settlement agreement and allows for the allocation of Opioid Settlement Funds between the State and its political subdivisions to be set through a state-specific agreement.

“Opioid Settlement Funds” shall mean all funds allocated by the National Settlement Agreements and any Bankruptcy Resolutions to the State and Local Governments for purposes of opioid remediation activities or restitution, as well as any repayment of those funds and any interest or investment earnings that may accrue as those funds are temporarily held before being expended on opioid remediation strategies.

“Opioid Supply Chain Participants” means entities that engage in, have engaged in, or have provided consultation services regarding the manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic, including, but not limited to, Janssen, AmerisourceBergen, Cardinal Health, McKesson, Teva Pharmaceuticals, Allergan plc, CVS Health Corporation, Walgreens Boots Alliance, Inc., and Walmart Inc. “Opioid Supply Chain Participants” also means all subsidiaries, affiliates, officers, directors, employees, or agents of such entities.

“Parties” means the State and the Participating Local Governments.

“Participating Local Government” means a political subdivision within the geographic boundaries of the State of Minnesota that has signed this Memorandum of Agreement and has executed a release of claims by signing on to the National Settlement Agreements. For the avoidance of doubt, a Local Government must sign this MOA to become a “Participating Local Government.”

“Region” is defined in Section II.H below.

“State” means the State of Minnesota by and through its Attorney General, Keith Ellison.

“State Abatement Fund” is defined in Section II.B below.

## **II. Allocation of Settlement Proceeds**

- A. Method of distribution. Pursuant to the National Settlement Agreements and any Bankruptcy Resolutions, Opioid Settlement Funds shall be distributed directly to the State and directly to Participating Local Governments in such proportions and for such uses as set forth in this MOA, provided Opioid Settlement Funds shall not be considered funds of

the State or any Participating Local Government unless and until such time as each distribution is made.

B. Overall allocation of funds. Opioid Settlement Funds will be initially allocated as follows: (i) 25% directly to the State (“State Abatement Fund”), and (ii) 75% directly to abatement funds established by Participating Local Governments (“Local Abatement Funds”). This initial allocation is subject to modification by Sections II.F, II.G, and II.H, below.

C. Statutory change.

1. The Parties agree to work together in good faith to propose and lobby for legislation in the 2022 Minnesota legislative session to modify the distribution of the State’s Opiate Epidemic Response Fund under Minnesota Statutes section 256.043, subd. 3(d), so that “50 percent of the remaining amount” is no longer appropriated to county social services, as related to Opioid Settlement Funds that are ultimately placed into the Minnesota Opiate Epidemic Response Fund (“Legislative Modification”).<sup>1</sup> Such efforts include, but are not limited to, providing testimony and letters in support of the Legislative Modification.

2. It is the intent of the Parties that the Legislative Modification would affect only the county share under section 256.043, subd. 3(d), and would not impact the provision of funds to tribal social service agencies. Further, it is the intent of the Parties that the Legislative Modification would relate only to disposition of Opioid Settlement Funds and is not predicated on a change to the distribution of the Board of Pharmacy fee revenue that is deposited into the Opiate Epidemic Response Fund.

D. Bill Drafting Workgroup. The Parties will work together to convene a Bill Drafting Workgroup to recommend draft legislation to achieve this Legislative Modification. The Workgroup will meet as often as practicable in December 2021 and January 2022 until recommended language is completed. Invitations to participate in the group shall be extended to the League of Minnesota Cities, the Association of Minnesota Counties, the Coalition of Greater Minnesota Cities, state agencies, the Governor’s Office, the Attorney General’s Office, the Opioid Epidemic Response Advisory Council, the Revisor’s Office, and Minnesota tribal representatives. The Workgroup will host meetings with Members of the Minnesota House of Representatives and Minnesota Senate who have been involved in this matter to assist in crafting a bill draft.

E. No payments until August 1, 2022. The Parties agree to take all steps necessary to ensure that any Opioid Settlement Funds ready for distribution directly to the State and Participating Local Governments under the National Settlement Agreements or

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<sup>1</sup> It is the intent of the Parties that counties will continue to fund child protection services for children and families who are affected by addiction, in compliance with the Approved Uses in **Exhibit A.**

Bankruptcy Resolutions are not actually distributed to the Parties until on or after August 1, 2022, in order to allow the Parties to pursue legislative change that would take effect before the Opioid Settlement Funds are received by the Parties. Such steps may include, but are not limited to, the Attorney General's Office delaying its filing of Consent Judgments in Minnesota state court memorializing the National Settlement Agreements. This provision will cease to apply upon the effective date of the Legislative Modification described above, if that date is prior to August 1, 2022.

- F. Effect of no statutory change by August 1, 2022. If the Legislative Modification described above does not take effect by August 1, 2022, the allocation between the Parties set forth in Section II.B shall be modified as follows: (i) 40% directly to the State Abatement Fund, and (ii) 60% to Local Abatement Funds. The Parties further agree to discuss potential amendment of this MOA if such legislation does not timely go into effect in accordance with this paragraph.
- G. Effect of later statutory change. If the Legislative Modification described above takes effect after August 1, 2022, the allocation between the Parties will be modified as follows:
  - (i) 25% directly to the State Abatement Fund, and (ii) 75% to Local Abatement Funds.
- H. Effect of partial statutory change. If any legislative action otherwise modifies or diminishes the direct allocation of Opioid Settlement Funds to Participating Local Governments so that as a result the Participating Local Governments would receive less than 75 percent of the Opioid Settlement Funds (inclusive of amounts received by counties per statutory appropriation through the Minnesota Opiate Epidemic Response Fund), then the allocation set forth in Section II.B will be modified to ensure Participating Local Governments receive 75% of the Opioid Settlement Funds.
- I. Participating Local Governments receiving payments. The proportions set forth in **Exhibit B** provide for payments directly to: (i) all Minnesota counties; and (ii) all Minnesota cities that (a) have a population of more than 30,000, based on the United States Census Bureau's Vintage 2019 population totals, (b) have funded or otherwise managed an established health care or treatment infrastructure (e.g., health department or similar agency), or (c) have initiated litigation against AmerisourceBergen, Cardinal Health, McKesson, or Janssen as of December 3, 2021.
- J. Allocation of funds between Participating Local Governments. The Local Abatement Funds shall be allocated to Participating Local Governments in such proportions as set forth in **Exhibit B**, attached hereto and incorporated herein by reference, which is based upon the MDL Matter's Opioid Negotiation Class Model.<sup>2</sup> The proportions shall not change based on population changes during the term of the MOA. However, to the extent

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<sup>2</sup> More specifically, the proportions in Exhibit B were created based on Exhibit G to the National Settlement Agreements, which in turn was based on the MDL Matter's allocation criteria. Cities under 30,000 in population that had shares under the Exhibit G default allocation were removed and their shares were proportionally reallocated amongst the remaining subdivisions.

required by the terms of the National Settlement Agreements, the proportions set forth in **Exhibit B** must be adjusted: (i) to provide no payment from the National Settlement Agreements to any listed county or municipality that does not participate in the National Settlement Agreements; and (ii) to provide a reduced payment from the National Settlement Agreements to any listed county or city that signs on to the National Settlement Agreements after the Initial Participation Date.

- K. Redistribution in certain situations. In the event a Participating Local Government merges, dissolves, or ceases to exist, the allocation percentage for that Participating Local Government shall be redistributed equitably based on the composition of the successor Local Government. In the event an allocation to a Local Government cannot be paid to the Local Government, such unpaid allocations will be allocated to Local Abatement Funds and be distributed in such proportions as set forth in Exhibit B.
- L. City may direct payments to county. Any city allocated a share may elect to have its full share or a portion of its full share of current or future annual distributions of settlement funds instead directed to the county or counties in which it is located, so long as that county or counties are Participating Local Governments[s]. If a city is located in more than one county, the city's funds will be directed based on the MDL Matter's Opioid Negotiation Class Model.

### **III. Special Revenue Fund**

- A. Creation of special revenue fund. Every Participating Local Government receiving Opioid Settlement Funds through direct distribution shall create a separate special revenue fund, as described below, that is designated for the receipt and expenditure of Opioid Settlement Funds.
- B. Procedures for special revenue fund. Funds in this special revenue fund shall not be commingled with any other money or funds of the Participating Local Government. The funds in the special revenue fund shall not be used for any loans or pledge of assets, unless the loan or pledge is for an Approved Use. Participating Local Governments may not assign to another entity their rights to receive payments of Opioid Settlement Funds or their responsibilities for funding decisions, except as provided in Section II.L.
- C. Process for drawing from special revenue funds.
  - 1. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
  - 2. The budget or resolution must (i) indicate that it is an authorization for expenditures of opioid settlement funds; (ii) state the specific strategy or strategies the county or city intends to fund, using the item letter and/or number in **Exhibit A** to identify each funded strategy, if applicable; and (iii) state the amount dedicated to each strategy for a stated period of time.

- D. Local government grantmaking. Participating Local Governments may make contracts with or grants to a nonprofit, charity, or other entity with Opioid Settlement Funds.
- E. Interest earned on special revenue fund. The funds in the special revenue fund may be invested, consistent with the investment limitations for local governments, and may be placed in an interest-bearing bank account. Any interest earned on the special revenue funds must be used in a way that is consistent with this MOA.

#### **IV. Opioid Remediation Activities**

- A. Limitation on use of funds. This MOA requires that Opioid Settlement Funds be utilized only for future opioid remediation activities, and Parties shall expend Opioid Settlement Funds only for Approved Uses and for expenditures incurred after the effective date of this MOA, unless execution of the National Settlement Agreements requires a later date. Opioid Settlement Funds cannot be used to pay litigation costs, expenses, or attorney fees arising from the enforcement of legal claims related to the opioid epidemic, except for the portion of Opioid Settlement Funds that comprise the Backstop Fund described in Section VI. For the avoidance of doubt, counsel for Litigating Local Governments may recover litigation costs, expenses, or attorney fees from the common benefit, contingency fee, and cost funds established in the National Settlement Agreements, as well as the Backstop Fund described in Section VI.
- B. Public health departments as Chief Strategists. For Participating Local Governments that have public health departments, the public health departments shall serve as the lead agency and Chief Strategist to identify, collaborate, and respond to local issues as Local Governments decide how to leverage and disburse Opioid Settlement Funds. In their role as Chief Strategist, public health departments will convene multi-sector meetings and lead efforts that build upon local efforts like Community Health Assessments and Community Health Improvement Plans, while fostering community focused and collaborative evidence-informed approaches that prevent and address addiction across the areas of public health, human services, and public safety. Chief Strategists should consult with municipalities located within their county in the development of any Community Health Assessment, and are encouraged to collaborate with law enforcement agencies in the county where appropriate.
- C. Administrative expenses. Reasonable administrative costs for the State or Local Government to administer its allocation of the Opioid Settlement Funds shall not exceed actual costs, 10% of the relevant allocation of the Opioid Settlement Funds, or any administrative expense limitation imposed by the National Settlement Agreements or Bankruptcy Resolution, whichever is less.
- D. Regions. Two or more Participating Local Governments may at their discretion form a new group or utilize an existing group (“Region”) to pool their respective shares of settlement funds and make joint spending decisions. Participating Local Governments may

choose to create a Region or utilize an existing Region under a joint exercise of powers under Minn. Stat. § 471.59.

E. Consultation and partnerships.

1. Each county receiving Opioid Settlement Funds must consult annually with the municipalities in the county regarding future use of the settlement funds in the county, including by holding an annual meeting with all municipalities in the county in order to receive input as to proposed uses of the Opioid Settlement Funds and to encourage collaboration between Local Governments both within and beyond the county. These meetings shall be open to the public.
2. Participating Local Governments within the same County Area have a duty to regularly consult with each other to coordinate spending priorities.
3. Participating Local Governments can form partnerships at the local level whereby Participating Local Governments dedicate a portion of their Opioid Settlement Funds to support city- or community-based work with local stakeholders and partners within the Approved Uses.

F. Collaboration. The State and Participating Local Governments must collaborate to promote effective use of Opioid Settlement Funds, including through the sharing of expertise, training, and technical assistance. They will also coordinate with trusted partners, including community stakeholders, to collect and share information about successful regional and other high-impact strategies and opioid treatment programs.

**V. Reporting and Compliance**

- A. Construction of reporting and compliance provisions. Reporting and compliance requirements will be developed and mutually agreed upon by the Parties, utilizing the recommendations provided by the Advisory Panel to the Attorney General on Distribution and Allocation of Opioid Settlement Funds.
- B. Reporting Workgroup. The Parties will work together to establish a Reporting Workgroup that includes representatives of the Attorney General's Office, state stakeholders, and city and county representatives, who will meet on a regular basis to develop reporting and compliance recommendations. The Reporting Workgroup must produce a set of reporting and compliance measures by June 1, 2022. Such reporting and compliance measures will be effective once approved by representatives of the Attorney General's Office, the Governor's Office, the Association of Minnesota Counties, and the League of Minnesota Cities that are on the Workgroup.
- C. Application of Reporting Addendum and State Law. The requirements of the Reporting and Compliance Addendum agreed to by the Minnesota Governor's Office, the Minnesota Attorney General's Office, the Association of Minnesota Counties, the League of Minnesota Cities, and members of the Minnesota Opioid Epidemic Response Advisory

Council, as well as the requirements of Minnesota Statutes section 256.042, subdivision 5(d), apply to Local Governments receiving Opioid Settlement Funds under National Settlement Agreements and Bankruptcy Resolutions within the scope of this MOA.

## **VI. Backstop Fund**

- A. National Attorney Fee Fund. When the National Settlement Agreements provide for the payment of all or a portion of the attorney fees and costs owed by Litigating Local Governments to private attorneys specifically retained to file suit in the opioid litigation (“National Attorney Fee Fund”), the Parties acknowledge that the National Settlement Agreements may provide for a portion of the attorney fees of Litigating Local Governments.
- B. Backstop Fund and Waiver of Contingency Fee. The Parties agree that the Participating Local Governments will create a supplemental attorney fees fund (the “Backstop Fund”) to be used to compensate private attorneys (“Counsel”) for Local Governments that filed opioid lawsuits on or before December 3, 2021 (“Litigating Local Governments”). By order<sup>3</sup> dated August 6, 2021, Judge Polster capped all applicable contingent fee agreements at 15%. Judge Polster’s 15% cap does not limit fees from the National Attorney Fee Fund or from any state backstop fund for attorney fees, but private attorneys for local governments must waive their contingent fee agreements to receive payment from the National Attorney Fee Fund. Judge Polster recognized that a state backstop fund can be designed to incentivize private attorneys to waive their right to enforce contingent fee agreements and instead apply to the National Attorney Fee Fund, with the goals of achieving greater subdivision participation and higher ultimate payouts to both states and local governments. Accordingly, in order to seek payment from the Backstop Fund, Counsel must agree to waive their contingency fee agreements relating to these National Settlement Agreements and first apply to the National Attorney Fee Fund.
- C. Backstop Fund Source. The Backstop Fund will be funded by seven percent (7%) of the share of each payment made to the Local Abatement Funds from the National Settlement Agreements (annual or otherwise), based upon the initial allocation of 25% directly to the State Abatement Fund and 75% directly to Local Abatement Funds, and will not include payments resulting from the Purdue, Mallinckrodt, or Endo Bankruptcies. In the event that the initial allocation is modified pursuant to Section II.F. above, then the Backstop Fund will be funded by 8.75% of the share of each payment made to the Local Abatement Funds from the National Settlement Agreements (annual or otherwise), based upon the modified allocation of 40% directly to the State Abatement Fund and 60% directly to the Local Abatement Funds, and will not include payments resulting from the Purdue, Mallinckrodt, or Endo Bankruptcies. In the event that the allocation is modified pursuant to Section II.G. or Section II.H. above, back to an allocation of 25% directly to the State Abatement Fund and 75% directly to Local Abatement Funds, then the Backstop Fund will be funded by 7% of the share of each payment made to the Local Abatement

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<sup>3</sup> Order, In re: Nat’l Prescription Opiate Litig., Case No. 17-MD-02804, Doc. No. 3814 (N.D. Ohio August 6, 2021).

Funds from the National Settlement Agreements (annual or otherwise), and will not include payments resulting from the Purdue, Mallinckrodt, or Endo Bankruptcies.

- D. Backstop Fund Payment Cap. Any attorney fees paid from the Backstop Fund, together with any compensation received from the National Settlement Agreements' Contingency Fee Fund, shall not exceed 15% of the total gross recovery of the Litigating Local Governments' share of funds from the National Settlement Agreements. To avoid doubt, in no instance will Counsel receive more than 15% of the amount paid to their respective Litigating Local Government client(s) when taking into account what private attorneys receive from both the Backstop Fund and any fees received from the National Settlement Agreements' Contingency Fee Fund.
- E. Requirements to Seek Payment from Backstop Fund. A private attorney may seek payment from the Backstop Fund in the event that funds received by Counsel from the National Settlement Agreements' Contingency Fee Fund are insufficient to cover the amount that would be due to Counsel under any contingency fee agreement with a Litigating Local Government based on any recovery Litigating Local Governments receive from the National Settlement Agreements. Before seeking any payment from the Backstop Fund, private attorneys must certify that they first sought fees from the National Settlement Agreements' Contingency Fee Fund, and must certify that they agreed to accept the maximum fees payments awarded to them. Nothing in this Section, or in the terms of this Agreement, shall be construed as a waiver of fees, contractual or otherwise, with respect to fees that may be recovered under a contingency fee agreement or otherwise from other past or future settlements, verdicts, or recoveries related to the opioid litigation.
- F. Special Master. A special master will administer the Backstop Fund, including overseeing any distribution, evaluating the requests of Counsel for payment, and determining the appropriate amount of any payment from the Backstop Fund. The special master will be selected jointly by the Minnesota Attorney General and the Hennepin County Attorney, and will be one of the following individuals: Hon. Jeffrey Keyes, Hon. David Lillehaug; or Hon. Jack Van de North. The special master will be compensated from the Backstop Fund. In the event that a successor special master is needed, the Minnesota Attorney General and the Hennepin County Attorney will jointly select the successor special master from the above-listed individuals. If none of the above-listed individuals is available to serve as the successor special master, then the Minnesota Attorney General and the Hennepin County Attorney will jointly select a successor special master from a list of individuals that is agreed upon between the Minnesota Attorney General, the Hennepin County Attorney, and Counsel.
- G. Special Master Determinations. The special master will determine the amount and timing of any payment to Counsel from the Backstop Fund. The special master shall make one determination regarding payment of attorney fees to Counsel, which will apply through the term of the recovery from the National Settlement Agreements. In making such determinations, the special master shall consider the amounts that have been or will be received by the private attorney's firm from the National Settlement Agreements' Contingency Fee Fund relating to Litigating Local Governments; the contingency fee contracts; the dollar amount of recovery for Counsel's respective clients who are

Litigating Local Governments; the Backstop Fund Payment Cap above; the complexity of the legal issues involved in the opioid litigation; work done to directly benefit the Local Governments within the State of Minnesota; and the principles set forth in the Minnesota Rules of Professional Conduct, including the reasonable and contingency fee principles of Rule 1.5. In the interest of transparency, Counsel shall provide information in their initial fee application about the total amount of fees that Counsel have received or will receive from the National Attorney Fee Fund related to the Litigating Local Governments.

- H. Special Master Proceedings. Counsel seeking payment from the Backstop Fund may also provide written submissions to the special master, which may include declarations from counsel, summaries relating to the factors described above, and/or attestation regarding total payments awarded or anticipated from the National Settlement Agreements' Contingency Fee Fund. Private attorneys shall not be required to disclose work product, proprietary or confidential information, including but not limited to detailed billing or lodestar records. To the extent that counsel rely upon written submissions to support their application to the special master, the special master will incorporate said submission or summary into the record. Any proceedings before the special master and documents filed with the special master shall be public, and the special master's determinations regarding any payment from the Backstop Funds shall be transparent, public, final, and not appealable.
- I. Distribution of Any Excess Funds. To the extent the special master determines that the Backstop Fund exceeds the amount necessary for payment to Counsel, the special master shall distribute any excess amount to Participating Local Governments according to the percentages set forth in **Exhibit B**.
- J. Term. The Backstop Fund will be administered for (a) the length of the National Litigation Settlement Agreements' payments; or (b) until all Counsel for Litigating Local Governments have either (i) received payments equal to the Backstop Fund Payment Cap above or (ii) received the full amount determined by the special master; whichever occurs first.
- K. No State Funds Toward Attorney Fees. For the avoidance of doubt, no portion of the State Abatement Fund will be used to fund the Backstop Fund or in any other way to fund any Litigating Local Government's attorney fees and expenses. Any funds that the State receives from the National Settlement Agreements as attorney fees and costs or in lieu of attorney fees and costs, including the Additional Restitution Amounts, will be treated as State Abatement Funds.

## **VII. General Terms**

### **A. Scope of agreement.**

1. This MOA applies to the National Settlement Agreements and the Bankruptcy Resolutions.<sup>4</sup>
2. This MOA will also apply to future National Settlement Agreements and Bankruptcy Resolutions with Opioid Supply Chain Participants that include structural or payment provisions requiring or anticipating the participation of both the State and its political subdivisions, and allows for the allocation between the State and its political subdivisions to be set through a state-specific agreement.
3. The Parties acknowledge that this MOA does not excuse any requirements placed upon them by the terms of the National Settlement Agreements or any Bankruptcy Resolution, except to the extent those terms allow for a State-Subdivision Agreement to do so.

### **B. When MOA takes effect.**

1. This MOA shall become effective at the time a sufficient number of Local Governments have joined the MOA to qualify this MOA as a State-Subdivision Agreement under the National Settlement Agreements or as a Statewide Abatement Agreement under any Bankruptcy Resolution. If this MOA does not thereby qualify as a State-Subdivision Agreement or Statewide Abatement Agreement, this MOA will have no effect.
2. The Parties may conditionally agree to sign on to the MOA through a letter of intent, resolution, or similar written statement, declaration, or pronouncement declaring their intent to sign on to the MOA if the threshold for Party participation in a specific Settlement is achieved.

### **C. Dispute resolution.**

1. If any Party believes another Party has violated the terms of this MOA, the alleging Party may seek to enforce the terms of this MOA in Ramsey County District Court, provided the alleging Party first provides notice to the alleged offending Party of the alleged violation and a reasonable opportunity to cure the alleged violation.
2. If a Party believes another Party, Region, or individual involved in the receipt,

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<sup>4</sup> For the avoidance of doubt, this includes settlements reached with AmerisourceBergen, Cardinal Health, McKesson, Janssen, Teva Pharmaceuticals, Allergan plc, CVS Health Corporation, Walgreens Boots Alliance, Inc., and Walmart Inc., and Bankruptcy Resolutions involving Purdue Pharma L.P., Mallinckrodt plc, and Endo International plc.

distribution, or administration of Opioid Settlement Funds has violated any applicable ethics codes or rules, a complaint shall be lodged with the appropriate forum for handling such matters.

3. If a Party believes another Party, Region, or individual involved in the receipt, distribution, or administration of Opioid Settlement Funds violated any Minnesota criminal law, such conduct shall be reported to the appropriate criminal authorities.
- D. Amendments. The Parties agree to make such amendments as necessary to implement the intent of this MOA.
  - E. Applicable law and venue. Unless otherwise required by the National Settlement Agreements or a Bankruptcy Resolution, this MOA, including any issues related to interpretation or enforcement, is governed by the laws of the State of Minnesota. Any action related to the provisions of this MOA must be adjudicated by the Ramsey County District Court. If any provision of this MOA is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision which can be given effect without the invalid provision.
  - F. Relationship of this MOA to other agreements and resolutions. All Parties acknowledge and agree that the National Settlement Agreements will require a Participating Local Government to release all its claims as provided in the National Settlement Agreements to receive direct allocation of Opioid Settlement Funds. All Parties further acknowledge and agree that based on the terms of the National Settlement Agreements, a Participating Local Government may receive funds through this MOA only after complying with all requirements set forth in the National Settlement Agreements to release its claims. This MOA is not a promise from any Party that any National Settlement Agreements or Bankruptcy Resolution will be finalized or executed.
  - G. When MOA is no longer in effect. This MOA is effective until one year after the last date on which any Opioid Settlement Funds are being spent by the Parties pursuant to the National Settlement Agreements and any Bankruptcy Resolution.
  - H. No waiver for failure to exercise. The failure of a Party to exercise any rights under this MOA will not be deemed to be a waiver of any right or any future rights.
  - I. No effect on authority of Parties. Nothing in this MOA should be construed to limit the power or authority of the State of Minnesota, the Attorney General, or the Local Governments, except as expressly set forth herein.
  - J. Signing and execution. This MOA may be executed in counterparts, each of which constitutes an original, and all of which constitute one and the same agreement. This MOA may be executed by facsimile or electronic copy in any image format. Each Party represents that all procedures necessary to authorize such Party's execution of this MOA have been performed and that the person signing for such Party has been authorized to execute the MOA in an official capacity that binds the Party.

This **Amended Minnesota Opioids State-Subdivision Memorandum of Agreement** is signed

on

by Jessica Seibert County Administrator:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

On behalf of: Aitkin County

**EXHIBIT A**

**List of Opioid Remediation Uses**

Settlement fund recipients shall choose from among abatement strategies, including but not limited to those listed in this Exhibit. The programs and strategies listed in this Exhibit are not exclusive, and fund recipients shall have flexibility to modify their abatement approach as needed and as new uses are discovered.

PART ONE: TREATMENT

**A. TREAT OPIOID USE DISORDER (OUD)**

Support treatment of Opioid Use Disorder (“*OUD*”) and any co-occurring Substance Use Disorder or Mental Health (“*SUD/MH*”) conditions through evidence-based or evidence-informed programs<sup>5</sup> or strategies that may include, but are not limited to, those that:<sup>6</sup>

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication for Opioid Use Disorder (“*MOUD*”)<sup>7</sup> approved by the U.S. Food and Drug Administration, including by making capital expenditures to purchase, rehabilitate, or expand facilities that offer treatment.
2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine (“*ASAM*”) continuum of care for OUD and any co-occurring SUD/MH conditions.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including *MOUD*, as well as counseling, psychiatric support, and other treatment and recovery support services.

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<sup>5</sup> Use of the terms “evidence-based,” “evidence-informed,” or “best practices” shall not limit the ability of recipients to fund innovative services or those built on culturally specific needs. Rather, recipients are encouraged to support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions.

<sup>6</sup> As used in this Exhibit, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs.

<sup>7</sup> Historically, pharmacological treatment for opioid use disorder was referred to as “Medication-Assisted Treatment” (“*MAT*”). It has recently been determined that the better term is “Medication for Opioid Use Disorder” (“*MOUD*”). This Exhibit will use “*MOUD*” going forward. Use of the term *MOUD* is not intended to and shall in no way limit abatement programs or strategies now or into the future as new strategies and terminology evolve.

4. Improve oversight of Opioid Treatment Programs (“*OTPs*”) to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.
6. Provide treatment of trauma for individuals with OUD (*e.g.*, violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (*e.g.*, surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.
7. Support detoxification (detox) and withdrawal management services for people with OUD and any co-occurring SUD/MH conditions, including but not limited to medical detox, referral to treatment, or connections to other services or supports.
8. Provide training on MOUD for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH or mental health conditions.
10. Offer fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Offer scholarships and supports for certified addiction counselors, licensed alcohol and drug counselors, licensed clinical social workers, licensed mental health counselors, and other mental and behavioral health practitioners or workers, including peer recovery coaches, peer recovery supports, and treatment coordinators, involved in addressing OUD and any co-occurring SUD/MH or mental health conditions, including, but not limited to, training, scholarships, fellowships, loan repayment programs, continuing education, licensing fees, or other incentives for providers to work in rural or underserved areas.
12. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (“*DATA 2000*”) to prescribe MOUD for OUD, and provide technical assistance and professional support to clinicians who have obtained a *DATA 2000* waiver.
13. Dissemination of web-based training curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service–Opioids web-based training curriculum and motivational interviewing.

14. Develop and disseminate new curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service for Medication-Assisted Treatment.

**B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY**

Support people in recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the programs or strategies that:

1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.
2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.
3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.
4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved medication with other support services.
5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.
6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.
7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.
8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.
9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.

10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.
11. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.
12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.
13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including but not limited to new Americans, African Americans, and American Indians.
14. Create and/or support recovery high schools.
15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

**C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED  
(CONNECTIONS TO CARE)**

Provide connections to care for people who have—or are at risk of developing—OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Fund Screening, Brief Intervention and Referral to Treatment (“SBIRT”) programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.
3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.
4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Expand services such as navigators and on-call teams to begin MOUD in hospital emergency departments.
6. Provide training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MOUD, recovery case management or support services.

7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach.
8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.
9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.
11. Expand warm hand-off services to transition to recovery services.
12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
13. Develop and support best practices on addressing OUD in the workplace.
14. Support assistance programs for health care providers with OUD.
15. Engage non-profits and the faith community as a system to support outreach for treatment.
16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

**D. ADDRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED PERSONS**

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:
  1. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (“*PAARF*”);

2. Active outreach strategies such as the Drug Abuse Response Team (“*DART*”) model;
  3. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
  4. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (“*LEAD*”) model;
  5. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or
  6. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MOUD, and related services.
  3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.
  4. Provide evidence-informed treatment, including MOUD, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.
  5. Provide evidence-informed treatment, including MOUD, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison or have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
  6. Support critical time interventions (“*CTI*”), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
  7. Provide training on best practices for addressing the needs of criminal justice-involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

**E. ADDRESS THE NEEDS OF THE PERINATAL POPULATION, CAREGIVERS, AND FAMILIES, INCLUDING BABIES WITH NEONATAL OPIOID WITHDRAWAL SYNDROME.**

Address the needs of the perinatal population and caregivers with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal opioid withdrawal syndrome (“*NOWS*”), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support evidence-based or evidence-informed treatment, including MOUD, recovery services and supports, and prevention services for the perinatal population—or individuals who could become pregnant—who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to caregivers and families affected by Neonatal Opioid Withdrawal Syndrome.
2. Expand comprehensive evidence-based treatment and recovery services, including MOUD, for uninsured individuals with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.
3. Provide training for obstetricians or other healthcare personnel who work with the perinatal population and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.
4. Expand comprehensive evidence-based treatment and recovery support for *NOWS* babies; expand services for better continuum of care with infant-caregiver dyad; and expand long-term treatment and services for medical monitoring of *NOWS* babies and their caregivers and families.
5. Provide training to health care providers who work with the perinatal population and caregivers on best practices for compliance with federal requirements that children born with *NOWS* get referred to appropriate services and receive a plan of safe care.
6. Provide child and family supports for caregivers with OUD and any co-occurring SUD/MH conditions, emphasizing the desire to keep families together.
7. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.
8. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including, but not limited to, parent skills training.
9. Provide support for Children’s Services—Fund additional positions and services, including supportive housing and other residential services, relating to children

being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION
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**F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS**

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding medical provider education and outreach regarding best prescribing practices for opioids consistent with the Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).
2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Supporting enhancements or improvements to Prescription Drug Monitoring Programs (“*PDMPs*”), including, but not limited to, improvements that:
  1. Increase the number of prescribers using PDMPs;
  2. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or
  3. Enable states to use PDMP data in support of surveillance or intervention strategies, including MOUD referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.
6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation’s Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.
7. Increasing electronic prescribing to prevent diversion or forgery.
8. Educating dispensers on appropriate opioid dispensing.

**G. PREVENT MISUSE OF OPIOIDS**

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding media campaigns to prevent opioid misuse, including but not limited to focusing on risk factors and early interventions.
2. Corrective advertising or affirmative public education campaigns based on evidence.
3. Public education relating to drug disposal.
4. Drug take-back disposal or destruction programs.
5. Funding community anti-drug coalitions that engage in drug prevention efforts.
6. Supporting community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction—including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (“SAMHSA”).
7. Engaging non-profits and faith-based communities as systems to support prevention.
8. Funding evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
10. Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.
11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health

workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.

**H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)**

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.
2. Public health entities providing free naloxone to anyone in the community.
3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.
4. Enabling school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expanding, improving, or developing data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.
7. Public education relating to immunity and Good Samaritan laws.
8. Educating first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.
10. Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
11. Supporting mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.

12. Providing training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.
13. Supporting screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES
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**I. FIRST RESPONDERS**

In addition to items in section C, D and H relating to first responders, support the following:

1. Law enforcement expenditures related to the opioid epidemic.
2. Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.
3. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

**J. LEADERSHIP, PLANNING AND COORDINATION**

Support efforts to provide leadership, planning, coordination, facilitations, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment intervention services, and to support training and technical assistance and other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
2. A dashboard to (a) share reports, recommendations, or plans to spend opioid settlement funds; (b) to show how opioid settlement funds have been spent; (c) to report program or strategy outcomes; or (d) to track, share or visualize key opioid- or health-related indicators and supports as identified through collaborative statewide, regional, local or community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

4. Provide resources to staff government oversight and management of opioid abatement programs.
5. Support multidisciplinary collaborative approaches consisting of, but not limited to, public health, public safety, behavioral health, harm reduction, and others at the state, regional, local, nonprofit, and community level to maximize collective impact.

**K. TRAINING**

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, those that:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (*e.g.*, health care, primary care, pharmacies, PDMPs, etc.).

**L. RESEARCH**

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.
3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.
4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.
5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (*e.g.*, Hawaii HOPE and Dakota 24/7).
7. Epidemiological surveillance of OUD-related behaviors in critical populations, including individuals entering the criminal justice system,

including, but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring (“ADAM”) system.

8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.
9. Geospatial analysis of access barriers to MOUD and their association with treatment engagement and treatment outcomes.

**M. POST-MORTEM**

1. Toxicology tests for the range of opioids, including synthetic opioids, seen in overdose deaths as well as newly evolving synthetic opioids infiltrating the drug supply.
2. Toxicology method development and method validation for the range of synthetic opioids observed now and in the future, including the cost of installation, maintenance, repairs and training of capital equipment.
3. Autopsies in cases of overdose deaths resulting from opioids and synthetic opioids.
4. Additional storage space/facilities for bodies directly related to opioid or synthetic opioid related deaths.
5. Comprehensive death investigations for individuals where a death is caused by or suspected to have been caused by an opioid or synthetic opioid overdose, whether intentional or accidental (overdose fatality reviews).
6. Indigent burial for unclaimed remains resulting from overdose deaths.
7. Navigation-to-care services for individuals with opioid use disorder who are encountered by the medical examiner’s office as either family and/or social network members of decedents dying of opioid overdose.
8. Epidemiologic data management and reporting to public health and public safety stakeholders regarding opioid overdose fatalities.

**EXHIBIT B****Local Abatement Funds Allocation**

<b>Subdivision</b>	<b>Allocation Percentage</b>
AITKIN COUNTY	0.5760578506020%
Andover city	0.1364919450741%
ANOKA COUNTY	5.0386504680954%
Apple Valley city	0.2990817344560%
BECKER COUNTY	0.6619330684437%
BELTRAMI COUNTY	0.7640787092763%
BENTON COUNTY	0.6440948102319%
BIG STONE COUNTY	0.1194868774775%
Blaine city	0.4249516912759%
Bloomington city	0.4900195550092%
BLUE EARTH COUNTY	0.6635420704652%
Brooklyn Center city	0.1413853902225%
Brooklyn Park city	0.2804136234778%
BROWN COUNTY	0.3325325415732%
Burnsville city	0.5135361296508%
CARLTON COUNTY	0.9839591749060%
CARVER COUNTY	1.1452829659572%
CASS COUNTY	0.8895681513437%
CHIPPEWA COUNTY	0.2092611794436%
CHISAGO COUNTY	0.9950193750117%
CLAY COUNTY	0.9428475281726%
CLEARWATER COUNTY	0.1858592042741%
COOK COUNTY	0.1074594959729%
Coon Rapids city	0.5772642444915%
Cottage Grove city	0.2810994719143%
COTTONWOOD COUNTY	0.1739065270025%
CROW WING COUNTY	1.1394859174804%
DAKOTA COUNTY	4.4207140602835%
DODGE COUNTY	0.2213963257778%
DOUGLAS COUNTY	0.6021779472345%
Duluth city	1.1502115379896%
Eagan city	0.3657951576014%
Eden Prairie city	0.2552171572659%
Edina city	0.1973054822135%
FARIBAULT COUNTY	0.2169409335358%
FILLMORE COUNTY	0.2329591105316%
FREEBORN COUNTY	0.3507169823793%
GOODHUE COUNTY	0.5616542387089%

<b>Subdivision</b>	<b>Allocation Percentage</b>
GRANT COUNTY	0.0764556498477%
HENNEPIN COUNTY	19.0624622261821%
HOUSTON COUNTY	0.3099019273452%
HUBBARD COUNTY	0.4582368775192%
Inver Grove Heights city	0.2193400520297%
ISANTI COUNTY	0.7712992707537%
ITASCA COUNTY	1.1406408131328%
JACKSON COUNTY	0.1408950443531%
KANABEC COUNTY	0.3078966749987%
KANDIYOHI COUNTY	0.1581167542252%
KITTSOON COUNTY	0.0812834506382%
KOOCHICHING COUNTY	0.2612581865885%
LAC QUI PARLE COUNTY	0.0985665133485%
LAKE COUNTY	0.1827750320696%
LAKE OF THE WOODS COUNTY	0.1123105027592%
Lakeville city	0.2822249627090%
LE SUEUR COUNTY	0.3225703347466%
LINCOLN COUNTY	0.1091919983965%
LYON COUNTY	0.2935118186364%
MAHNOMEN COUNTY	0.1416417687922%
Mankato city	0.3698584320930%
Maple Grove city	0.1814019046900%
Maplewood city	0.1875101678223%
MARSHALL COUNTY	0.1296352091057%
MARTIN COUNTY	0.2543064014046%
MCLEOD COUNTY	0.1247104517575%
MEEKER COUNTY	0.3744031515243%
MILLE LACS COUNTY	0.9301506695846%
Minneapolis city	4.8777618689374%
Minnetonka city	0.1967231070869%
Moorhead city	0.4337377037965%
MORRISON COUNTY	0.7178981419196%
MOWER COUNTY	0.5801769148506%
MURRAY COUNTY	0.1348775389165%
NICOLLET COUNTY	0.1572381052896%
NOBLES COUNTY	0.1562005111775%
NORMAN COUNTY	0.1087596675165%
North St. Paul city	0.0575844069340%
OLMSTED COUNTY	1.9236715094724%
OTTER TAIL COUNTY	0.8336175418789%
PENNINGTON COUNTY	0.3082576394945%
PINE COUNTY	0.5671222706703%

<b>Subdivision</b>	<b>Allocation Percentage</b>
PIPESTONE COUNTY	0.1535154503112%
Plymouth city	0.1762541472591%
POLK COUNTY	0.8654291473909%
POPE COUNTY	0.1870129873102%
Proctor city	0.0214374127881%
RAMSEY COUNTY	7.1081424150498%
RED LAKE COUNTY	0.0532649128178%
REDWOOD COUNTY	0.2809842366614%
RENVILLE COUNTY	0.2706888807449%
RICE COUNTY	0.2674764397830%
Richfield city	0.2534018444052%
Rochester city	0.7363082848763%
ROCK COUNTY	0.2043437335735%
ROSEAU COUNTY	0.2517872793025%
Roseville city	0.1721905548771%
Savage city	0.1883576635033%
SCOTT COUNTY	1.3274301645797%
Shakopee city	0.2879873611373%
SHERBURNE COUNTY	1.2543449471994%
SIBLEY COUNTY	0.2393480708456%
ST LOUIS COUNTY	4.7407767169807%
St. Cloud city	0.7330089009029%
St. Louis Park city	0.1476314588229%
St. Paul city	3.7475206797569%
STEARNS COUNTY	2.4158085321227%
STEELE COUNTY	0.3969975262520%
STEVENS COUNTY	0.1439474275223%
SWIFT COUNTY	0.1344167568499%
TODD COUNTY	0.4180909816781%
TRAVERSE COUNTY	0.0903964133868%
WABASHA COUNTY	0.3103038996965%
WADENA COUNTY	0.2644094336575%
WASECA COUNTY	0.2857912156338%
WASHINGTON COUNTY	3.0852862512586%
WATONWAN COUNTY	0.1475626355615%
WILKIN COUNTY	0.0937962507119%
WINONA COUNTY	0.7755267356126%
Woodbury city	0.4677270171716%
WRIGHT COUNTY	1.6985269385427%
YELLOW MEDICINE COUNTY	0.1742264836427%

**AMENDED MINNESOTA OPIOIDS STATE-SUBDIVISION MEMORANDUM OF AGREEMENT**

**WHEREAS**, the State of Minnesota, Minnesota counties and cities, and their people have been harmed by misconduct committed by certain entities that engage in or have engaged in the manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic;

**WHEREAS**, certain Minnesota counties and cities, through their counsel, and the State, through its Attorney General, are separately engaged in ongoing investigations, litigation, and settlement discussions seeking to hold opioid manufacturers and distributors accountable for the damage caused by their misconduct;

**WHEREAS**, the State and Local Governments share a common desire to abate and alleviate the impacts of the misconduct described above throughout Minnesota;

**WHEREAS**, while the State and Local Governments recognize the sums which may be available from the aforementioned litigation will likely be insufficient to fully abate the public health crisis caused by the opioid epidemic, they share a common interest in dedicating the most resources possible to the abatement effort;

**WHEREAS**, the investigations and litigation with ~~Johnson & Johnson, AmerisourceBergen, Cardinal Health, and McKesson~~ several companies have resulted in National Settlement Agreements with those companies, which the State has already committed to join;

**WHEREAS**, Minnesota's share of settlement funds from the National Settlement Agreements will be maximized only if all Minnesota counties, and cities of a certain size, participate in the settlements;

**WHEREAS**, the National Settlement Agreements will set a default allocation between each state and its political subdivisions unless they enter into a state-specific agreement regarding the distribution and use of settlement amounts;

**WHEREAS**, this Amended Memorandum of Agreement is intended to facilitate compliance by the State and by the Local Governments with the terms of the National Settlement Agreements and is intended to serve as a State-Subdivision Agreement under the National Settlement Agreements;

**WHEREAS**, this Amended Memorandum of Agreement is also intended to serve as a State-Subdivision Agreement under resolutions of claims concerning alleged misconduct in the manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic entered in bankruptcy court that provide for payments (including payments through a trust) to both the State and Minnesota counties and cities and allow for the allocation between a state and its political subdivisions to be set through a state-specific agreement; and

**WHEREAS**, specifically, this Amended Memorandum of Agreement is intended to serve under the Bankruptcy Resolutions concerning Purdue Pharma ~~and~~, Mallinckrodt, and Endo as a qualifying Statewide Abatement Agreement.

## I. Definitions

As used in this MOA (including the preamble above):

“Approved Uses” shall mean forward-looking strategies, programming, and services to abate the opioid epidemic that fall within the list of uses on **Exhibit A**. Consistent with the terms of the National Settlement Agreements and Bankruptcy Resolutions, “Approved Uses” shall include the reasonable administrative expenses associated with overseeing and administering Opioid Settlement Funds. Reimbursement by the State or Local Governments for past expenses are not Approved Uses.

“Backstop Fund” is defined in Section VI.B below.

“Bankruptcy Defendants” mean any Opioid Supply Chain Participants that have filed for federal bankruptcy protection, including, but not limited to, Purdue Pharma L.P. and, Mallinckrodt plc, and Endo International plc.

“Bankruptcy Resolution(s)” means resolutions of claims concerning alleged misconduct in manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic by the Bankruptcy Defendants entered in bankruptcy court that provide for payments (including payments through a trust) to both the State and Minnesota counties and municipalities and allow for the allocation between the state and its political subdivisions to be set through a state-specific agreement.

“Counsel” is defined in Section VI.B below.

“County Area” shall mean a county in the State of Minnesota plus the Local Governments, or portion of any Local Government, within that county.

“Governing Body” means (1) for a county, the county commissioners of the county, and (2) for a municipality, the elected city council or the equivalent legislative body for the municipality.

“Legislative Modification” is defined in Section II.C below.

“Litigating Local Governments” mean a Local Government that filed an opioid lawsuit(s) on or before December 3, 2021, as defined in Section VI.B below.

“Local Abatement Funds” are defined in Section II.B below.

“Local Government” means all ~~counties and cities~~ Minnesota political subdivisions within the geographic boundaries of the state of Minnesota.

“MDL Matter” means the matter captioned *In re National Prescription Opiate Litigation*, MDL 2804, pending in the United States District Court for the Northern District of Ohio.

“Memorandum of Agreement” or “MOA” means this agreement, the Amended Minnesota Opioids State-Subdivision Memorandum of Agreement.

“National Settlement Agreements” means ~~the a~~ national opioid settlement agreements with the Parties and one or ~~all of the Settling Defendants~~ more Opioid Supply Chain Participants concerning alleged misconduct in manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic, which includes structural or payment provisions requiring or anticipating the participation of both the State and its political subdivisions in the national opioid settlement agreement and allows for the allocation of Opioid Settlement Funds between the State and its political subdivisions to be set through a state-specific agreement.

“Opioid Settlement Funds” shall mean all funds allocated by the National Settlement Agreements and any Bankruptcy Resolutions to the State and Local Governments for purposes of opioid remediation activities or restitution, as well as any repayment of those funds and any interest or investment earnings that may accrue as those funds are temporarily held before being expended on opioid remediation strategies.

“Opioid Supply Chain Participants” means entities that engage in, ~~or have engaged in, or have provided consultation services regarding~~ the manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic, including, but not limited to, Janssen, AmerisourceBergen, Cardinal Health, McKesson, Teva Pharmaceuticals, Allergan plc, CVS Health Corporation, Walgreens Boots Alliance, Inc., and Walmart Inc. “Opioid Supply Chain Participants” also means all including their subsidiaries, affiliates, officers, directors, employees, or agents of such entities, acting in their capacity as such.

“Parties” means the State and the Participating Local Governments.

“Participating Local Government” means a ~~county or city~~ political subdivision within the geographic boundaries of the State of Minnesota that has signed this Memorandum of Agreement and has executed a release of claims ~~with the Settling Defendants~~ by signing on to the National Settlement Agreements. For the avoidance of doubt, a Local Government must sign this MOA to become a “Participating Local Government.”

“Region” is defined in Section II.H below.

~~“Settling Defendants” means Johnson & Johnson, AmerisourceBergen, Cardinal Health, and McKesson, as well as their subsidiaries, affiliates, officers, and directors named in a National Settlement Agreement.~~

“State” means the State of Minnesota by and through its Attorney General, Keith Ellison.

“State Abatement Fund” is defined in Section II.B below.

## II. Allocation of Settlement Proceeds

- A. Method of distribution. Pursuant to the National Settlement Agreements and any Bankruptcy Resolutions, Opioid Settlement Funds shall be distributed directly to the State and directly to Participating Local Governments in such proportions and for such uses as set forth in this MOA, provided Opioid Settlement Funds shall not be considered funds of the State or any Participating Local Government unless and until such time as each ~~annual~~ distribution is made.
- B. Overall allocation of funds. Opioid Settlement Funds will be initially allocated as follows: (i) 25% directly to the State (“State Abatement Fund”), and (ii) 75% directly to abatement funds established by Participating Local Governments (“Local Abatement Funds”). This initial allocation is subject to modification by Sections II.F, II.G, and II.H, below.
- C. Statutory change.
1. The Parties agree to work together in good faith to propose and lobby for legislation in the 2022 Minnesota legislative session to modify the distribution of the State’s Opiate Epidemic Response Fund under Minnesota Statutes section 256.043, subd. 3(d), so that “50 percent of the remaining amount” is no longer appropriated to county social services, as related to Opioid Settlement Funds that are ultimately placed into the Minnesota Opiate Epidemic Response Fund (“Legislative Modification”).<sup>1</sup> Such efforts include, but are not limited to, providing testimony and letters in support of the Legislative Modification.
  2. It is the intent of the Parties that the Legislative Modification would affect only the county share under section 256.043, subd. 3(d), and would not impact the provision of funds to tribal social service agencies. Further, it is the intent of the Parties that the Legislative Modification would relate only to disposition of Opioid Settlement Funds and is not predicated on a change to the distribution of the Board of Pharmacy fee revenue that is deposited into the Opiate Epidemic Response Fund.
- D. Bill Drafting Workgroup. The Parties will work together to convene a Bill Drafting Workgroup to recommend draft legislation to achieve this Legislative Modification. The Workgroup will meet as often as practicable in December 2021 and January 2022 until recommended language is completed. Invitations to participate in the group shall be extended to the League of Minnesota Cities, the Association of Minnesota Counties, the Coalition of Greater Minnesota Cities, state agencies, the Governor’s Office, the Attorney General’s Office, the Opioid Epidemic Response Advisory Council, the Revisor’s Office, and Minnesota tribal representatives. The Workgroup will host meetings with Members of

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<sup>1</sup> It is the intent of the Parties that counties will continue to fund child protection services for children and families who are affected by addiction, in compliance with the Approved Uses in **Exhibit A**.

the Minnesota House of Representatives and Minnesota Senate who have been involved in this matter to assist in crafting a bill draft.

- E. No payments until August 1, 2022. The Parties agree to take all steps necessary to ensure that any Opioid Settlement Funds ready for distribution directly to the State and Participating Local Governments under the National Settlement Agreements or Bankruptcy Resolutions are not actually distributed to the Parties until on or after August 1, 2022, in order to allow the Parties to pursue legislative change that would take effect before the Opioid Settlement Funds are received by the Parties. Such steps may include, but are not limited to, the Attorney General's Office delaying its filing of Consent Judgments in Minnesota state court memorializing the National Settlement Agreements. This provision will cease to apply upon the effective date of the Legislative Modification described above, if that date is prior to August 1, 2022.
- F. Effect of no statutory change by August 1, 2022. If the Legislative Modification described above does not take effect by August 1, 2022, the allocation between the Parties set forth in Section II.B shall be modified as follows: (i) 40% directly to the State Abatement Fund, and (ii) 60% to Local Abatement Funds. The Parties further agree to discuss potential amendment of this MOA if such legislation does not timely go into effect in accordance with this paragraph.
- G. Effect of later statutory change. If the Legislative Modification described above takes effect after August 1, 2022, the allocation between the Parties will be modified as follows: (i) 25% directly to the State Abatement Fund, and (ii) 75% to Local Abatement Funds.
- H. Effect of partial statutory change. If any legislative action otherwise modifies or diminishes the direct allocation of Opioid Settlement Funds to Participating Local Governments so that as a result the Participating Local Governments would receive less than 75 percent of the Opioid Settlement Funds (inclusive of amounts received by counties per statutory appropriation through the Minnesota Opiate Epidemic Response Fund), then the allocation set forth in Section II.B will be modified to ensure Participating Local Governments receive 75% of the Opioid Settlement Funds.
- I. Participating Local Governments receiving payments. The proportions set forth in **Exhibit B** provide for payments directly to: (i) all Minnesota counties; and (ii) all Minnesota cities that (a) have a population of more than 30,000, based on the United States Census Bureau's Vintage 2019 population totals, (b) have funded or otherwise managed an established health care or treatment infrastructure (e.g., health department or similar agency), or (c) have initiated litigation against ~~the Settling Defendants~~ AmerisourceBergen, Cardinal Health, McKesson, or Janssen as of December 3, 2021.
- J. Allocation of funds between Participating Local Governments. The Local Abatement Funds shall be allocated to Participating Local Governments in such proportions as set forth in **Exhibit B**, attached hereto and incorporated herein by reference, which is based

upon the MDL Matter's Opioid Negotiation Class Model.<sup>2</sup> The proportions shall not change based on population changes during the term of the MOA. However, to the extent required by the terms of the National Settlement Agreements, the proportions set forth in **Exhibit B** must be adjusted: (i) to provide no payment from the National Settlement Agreements to any listed county or municipality that does not participate in the National Settlement Agreements; and (ii) to provide a reduced payment from the National Settlement Agreements to any listed county or city that signs on to the National Settlement Agreements after the Initial Participation Date.

- K. Redistribution in certain situations. In the event a Participating Local Government merges, dissolves, or ceases to exist, the allocation percentage for that Participating Local Government shall be redistributed equitably based on the composition of the successor Local Government. In the event an allocation to a Local Government cannot be paid to the Local Government, such unpaid allocations will be allocated to Local Abatement Funds and be distributed in such proportions as set forth in Exhibit B.
- L. City may direct payments to county. Any city allocated a share may elect to have its full share or a portion of its full share of current or future annual distributions of settlement funds instead directed to the county or counties in which it is located, so long as that county or counties are Participating Local Governments[s]. ~~Such an election must be made by January 1 each year to apply to the following fiscal year.~~ If a city is located in more than one county, the city's funds will be directed based on the MDL Matter's Opioid Negotiation Class Model.

### III. Special Revenue Fund

- A. Creation of special revenue fund. Every Participating Local Government receiving Opioid Settlement Funds through direct distribution shall create a separate special revenue fund, as described below, that is designated for the receipt and expenditure of Opioid Settlement Funds.
- B. Procedures for special revenue fund. Funds in this special revenue fund shall not be commingled with any other money or funds of the Participating Local Government. The funds in the special revenue fund shall not be used for any loans or pledge of assets, unless the loan or pledge is for an Approved Use. Participating Local Governments may not assign to another entity their rights to receive payments of Opioid Settlement Funds or their responsibilities for funding decisions, except as provided in Section II.L.

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<sup>2</sup> More specifically, the proportions in Exhibit B were created based on Exhibit G to the National Settlement Agreements, which in turn was based on the MDL Matter's allocation criteria. Cities under 30,000 in population that had shares under the Exhibit G default allocation were removed and their shares were proportionally reallocated amongst the remaining subdivisions.

C. Process for drawing from special revenue funds.

1. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
2. The budget or resolution must (i) indicate that it is an authorization for expenditures of opioid settlement funds; (ii) state the specific strategy or strategies the county or city intends to fund, using the item letter and/or number in **Exhibit A** to identify each funded strategy, if applicable; and (iii) state the amount dedicated to each strategy for a stated period of time.

D. Local government grantmaking. Participating Local Governments may make contracts with or grants to a nonprofit, charity, or other entity with Opioid Settlement Funds.

E. Interest earned on special revenue fund. The funds in the special revenue fund may be invested, consistent with the investment limitations for local governments, and may be placed in an interest-bearing bank account. Any interest earned on the special revenue funds must be used in a way that is consistent with this MOA.

**IV. Opioid Remediation Activities**

A. Limitation on use of funds. This MOA requires that Opioid Settlement Funds be utilized only for future opioid remediation activities, and Parties shall expend Opioid Settlement Funds only for Approved Uses and for expenditures incurred after the effective date of this MOA, unless execution of the National Settlement Agreements requires a later date. Opioid Settlement Funds cannot be used to pay litigation costs, expenses, or attorney fees arising from the enforcement of legal claims related to the opioid epidemic, except for the portion of Opioid Settlement Funds that comprise the Backstop Fund described in Section VI. For the avoidance of doubt, counsel for Litigating Local Governments may recover litigation costs, expenses, or attorney fees from the common benefit, contingency fee, and cost funds established in the National Settlement Agreements, as well as the Backstop Fund described in Section VI.

B. Public health departments as Chief Strategists. For Participating Local Governments that have public health departments, the public health departments shall serve as the lead agency and Chief Strategist to identify, collaborate, and respond to local issues as Local Governments decide how to leverage and disburse Opioid Settlement Funds. In their role as Chief Strategist, public health departments will convene multi-sector meetings and lead efforts that build upon local efforts like Community Health Assessments and Community Health Improvement Plans, while fostering community focused and collaborative evidence-informed approaches that prevent and address addiction across the areas of public health, human services, and public safety. Chief Strategists should consult with municipalities located within their county in the development of any Community Health

Assessment, and are encouraged to collaborate with law enforcement agencies in the county where appropriate.

- C. Administrative expenses. Reasonable administrative costs for the State or Local Government to administer its allocation of the Opioid Settlement Funds shall not exceed actual costs, 10% of the relevant allocation of the Opioid Settlement Funds, or any administrative expense limitation imposed by the National Settlement Agreements or Bankruptcy Resolution, whichever is less.
- D. Regions. Two or more Participating Local Governments may at their discretion form a new group or utilize an existing group (“Region”) to pool their respective shares of settlement funds and make joint spending decisions. Participating Local Governments may choose to create a Region or utilize an existing Region under a joint exercise of powers under Minn. Stat. § 471.59.
- E. Consultation and partnerships.
  - 1. Each county receiving Opioid Settlement Funds must consult annually with the municipalities in the county regarding future use of the settlement funds in the county, including by holding an annual meeting with all municipalities in the county in order to receive input as to proposed uses of the Opioid Settlement Funds and to encourage collaboration between Local Governments both within and beyond the county. These meetings shall be open to the public.
  - 2. Participating Local Governments within the same County Area have a duty to regularly consult with each other to coordinate spending priorities.
  - 3. Participating Local Governments can form partnerships at the local level whereby Participating Local Governments dedicate a portion of their Opioid Settlement Funds to support city- or community-based work with local stakeholders and partners within the Approved Uses.
- F. Collaboration. The State and Participating Local Governments must collaborate to promote effective use of Opioid Settlement Funds, including through the sharing of expertise, training, and technical assistance. They will also coordinate with trusted partners, including community stakeholders, to collect and share information about successful regional and other high-impact strategies and opioid treatment programs.

## **V. Reporting and Compliance**

- A. Construction of reporting and compliance provisions. Reporting and compliance requirements will be developed and mutually agreed upon by the Parties, utilizing the recommendations provided by the Advisory Panel to the Attorney General on Distribution and Allocation of Opioid Settlement Funds.

B. Reporting Workgroup. The Parties will work together to establish a Reporting Workgroup that includes representatives of the Attorney General’s Office, state stakeholders, and city and county representatives, who will meet on a regular basis to develop reporting and compliance recommendations. The Reporting Workgroup must produce a set of reporting and compliance measures by June 1, 2022. Such reporting and compliance measures will be effective once approved by representatives of the Attorney General’s Office, the Governor’s Office, the Association of Minnesota Counties, and the League of Minnesota Cities that are on the Workgroup.

C. Application of Reporting Addendum and State Law. The requirements of the Reporting and Compliance Addendum agreed to by the Minnesota Governor’s Office, the Minnesota Attorney General’s Office, the Association of Minnesota Counties, the League of Minnesota Cities, and members of the Minnesota Opioid Epidemic Response Advisory Council, as well as the requirements of Minnesota Statutes section 256.042, subdivision 5(d), apply to Local Governments receiving Opioid Settlement Funds under National Settlement Agreements and Bankruptcy Resolutions within the scope of this MOA.

## **VI. Backstop Fund**

A. National Attorney Fee Fund. ~~When the~~ National Settlement Agreements provide for the payment of all or a portion of the attorney fees and costs owed by Litigating Local Governments to private attorneys specifically retained to file suit in the opioid litigation (“National Attorney Fee Fund”), ~~the~~ The Parties acknowledge that the National Settlement Agreements may provide for a portion of the attorney fees of Litigating Local Governments.

B. Backstop Fund and Waiver of Contingency Fee. The Parties agree that the Participating Local Governments will create a supplemental attorney fees fund (the “Backstop Fund”) to be used to compensate private attorneys (“Counsel”) for Local Governments that filed opioid lawsuits on or before December 3, 2021 (“Litigating Local Governments”). By order<sup>3</sup> dated August 6, 2021, Judge Polster capped all applicable contingent fee agreements at 15%. Judge Polster’s 15% cap does not limit fees from the National Attorney Fee Fund or from any state backstop fund for attorney fees, but private attorneys for local governments must waive their contingent fee agreements to receive payment from the National Attorney Fee Fund. Judge Polster recognized that a state backstop fund can be designed to incentivize private attorneys to waive their right to enforce contingent fee agreements and instead apply to the National Attorney Fee Fund, with the goals of achieving greater subdivision participation and higher ultimate payouts to both states and local governments. Accordingly, in order to seek payment from the Backstop Fund, Counsel must agree to waive their contingency fee agreements relating to these National Settlement Agreements and first apply to the National Attorney Fee Fund.

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<sup>3</sup> Order, In re: Nat’l Prescription Opiate Litig., Case No. 17-MD-02804, Doc. No. 3814 (N.D. Ohio August 6, 2021).

- C. Backstop Fund Source. The Backstop Fund will be funded by seven percent (7%) of the share of each payment made to the Local Abatement Funds from the National Settlement Agreements (annual or otherwise), based upon the initial allocation of 25% directly to the State Abatement Fund and 75% directly to Local Abatement Funds, and will not include payments resulting from the Purdue, ~~or~~ Mallinckrodt, or Endo Bankruptcies. In the event that the initial allocation is modified pursuant to Section II.F. above, then the Backstop Fund will be funded by 8.75% of the share of each payment made to the Local Abatement Funds from the National Settlement Agreements (annual or otherwise), based upon the modified allocation of 40% directly to the State Abatement Fund and 60% directly to the Local Abatement Funds, and will not include payments resulting from the Purdue, ~~or~~ Mallinckrodt, or Endo Bankruptcies. In the event that the allocation is modified pursuant to Section II.G. or Section II.H. above, back to an allocation of 25% directly to the State Abatement Fund and 75% directly to Local Abatement Funds, then the Backstop Fund will be funded by 7% of the share of each payment made to the Local Abatement Funds from the National Settlement Agreements (annual or otherwise), and will not include payments resulting from the Purdue, ~~or~~ Mallinckrodt, or Endo Bankruptcies.
- D. Backstop Fund Payment Cap. Any attorney fees paid from the Backstop Fund, together with any compensation received from the National Settlement Agreements' Contingency Fee Fund, shall not exceed 15% of the total gross recovery of the Litigating Local Governments' share of funds from the National Settlement Agreements. To avoid doubt, in no instance will Counsel receive more than 15% of the amount paid to their respective Litigating Local Government client(s) when taking into account what private attorneys receive from both the Backstop Fund and any fees received from the National Settlement Agreements' Contingency Fee Fund.
- E. Requirements to Seek Payment from Backstop Fund. A private attorney may seek payment from the Backstop Fund in the event that funds received by Counsel from the National Settlement Agreements' Contingency Fee Fund are insufficient to cover the amount that would be due to Counsel under any contingency fee agreement with a Litigating Local Government based on any recovery Litigating Local Governments receive from the National Settlement Agreements. Before seeking any payment from the Backstop Fund, private attorneys must certify that they first sought fees from the National Settlement Agreements' Contingency Fee Fund, and must certify that they agreed to accept the maximum fees payments awarded to them. Nothing in this Section, or in the terms of this Agreement, shall be construed as a waiver of fees, contractual or otherwise, with respect to fees that may be recovered under a contingency fee agreement or otherwise from other past or future settlements, verdicts, or recoveries related to the opioid litigation.
- F. Special Master. A special master will administer the Backstop Fund, including overseeing any distribution, evaluating the requests of Counsel for payment, and determining the appropriate amount of any payment from the Backstop Fund. The special master will be selected jointly by the Minnesota Attorney General and the Hennepin County Attorney, and will be one of the following individuals: Hon. Jeffrey Keyes, Hon. David Lillehaug; or Hon. Jack Van de North. The special master will be compensated from the Backstop Fund. In the event that a successor special master is needed, the Minnesota Attorney General and the Hennepin County Attorney will jointly select the successor special master

from the above-listed individuals. If none of the above-listed individuals is available to serve as the successor special master, then the Minnesota Attorney General and the Hennepin County Attorney will jointly select a successor special master from a list of individuals that is agreed upon between the Minnesota Attorney General, the Hennepin County Attorney, and Counsel.

- G. Special Master Determinations. The special master will determine the amount and timing of any payment to Counsel from the Backstop Fund. The special master shall make one determination regarding payment of attorney fees to Counsel, which will apply through the term of the recovery from the National Settlement Agreements. In making such determinations, the special master shall consider the amounts that have been or will be received by the private attorney's firm from the National Settlement Agreements' Contingency Fee Fund relating to Litigating Local Governments; the contingency fee contracts; the dollar amount of recovery for Counsel's respective clients who are Litigating Local Governments; the Backstop Fund Payment Cap above; the complexity of the legal issues involved in the opioid litigation; work done to directly benefit the Local Governments within the State of Minnesota; and the principles set forth in the Minnesota Rules of Professional Conduct, including the reasonable and contingency fee principles of Rule 1.5. In the interest of transparency, Counsel shall provide information in their initial fee application about the total amount of fees that Counsel have received or will receive from the National Attorney Fee Fund related to the Litigating Local Governments.
- H. Special Master Proceedings. Counsel seeking payment from the Backstop Fund may also provide written submissions to the special master, which may include declarations from counsel, summaries relating to the factors described above, and/or attestation regarding total payments awarded or anticipated from the National Settlement Agreements' Contingency Fee Fund. Private attorneys shall not be required to disclose work product, proprietary or confidential information, including but not limited to detailed billing or lodestar records. To the extent that counsel rely upon written submissions to support their application to the special master, the special master will incorporate said submission or summary into the record. Any proceedings before the special master and documents filed with the special master shall be public, and the special master's determinations regarding any payment from the Backstop Funds shall be transparent, public, final, and not appealable.
- I. Distribution of Any Excess Funds. To the extent the special master determines that the Backstop Fund exceeds the amount necessary for payment to Counsel, the special master shall distribute any excess amount to Participating Local Governments according to the percentages set forth in **Exhibit B**.
- J. Term. The Backstop Fund will be administered for (a) the length of the National Litigation Settlement Agreements' payments; or (b) until all Counsel for Litigating Local Governments have either (i) received payments equal to the Backstop Fund Payment Cap above or (ii) received the full amount determined by the special master; whichever occurs first.

- K. No State Funds Toward Attorney Fees. For the avoidance of doubt, no portion of the State Abatement Fund will be used to fund the Backstop Fund or in any other way to fund any Litigating Local Government's attorney fees and expenses. Any funds that the State receives from the National Settlement Agreements as attorney fees and costs or in lieu of attorney fees and costs, including the Additional Restitution Amounts, will be treated as State Abatement Funds.

## VII. General Terms

### A. Scope of agreement.

1. This MOA applies to ~~all settlements under the National Settlement Agreements with Settling Defendants and the Bankruptcy Resolutions with Bankruptcy Defendants.~~<sup>4</sup>

2. This MOA will also apply to future National Settlement Agreements and Bankruptcy Resolutions with Opioid Supply Chain Participants that include structural or payment provisions requiring or anticipating the participation of both the State and its political subdivisions, and allows for the allocation between the State and its political subdivisions to be set through a state-specific agreement.

- ~~2.3. The Parties agree to discuss the use, as the Parties may deem appropriate in the future, of the settlement terms set out herein (after any necessary amendments) for resolutions with Opioid Supply Chain Participants not covered by the National Settlement Agreements or a Bankruptcy Resolution. The Parties acknowledge that this MOA does not excuse any requirements placed upon them by the terms of the National Settlement Agreements or any Bankruptcy Resolution, except to the extent those terms allow for a State-Subdivision Agreement to do so.~~

### B. When MOA takes effect.

1. This MOA shall become effective at the time a sufficient number of Local Governments have joined the MOA to qualify this MOA as a State-Subdivision Agreement under the National Settlement Agreements or as a Statewide Abatement Agreement under any Bankruptcy Resolution. If this MOA does not thereby qualify as a State-Subdivision Agreement or Statewide Abatement Agreement, this MOA will have no effect.
2. The Parties may conditionally agree to sign on to the MOA through a letter of intent, resolution, or similar written statement, declaration, or pronouncement declaring their intent to sign on to the MOA if the threshold for Party participation in a specific Settlement is achieved.

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<sup>4</sup> For the avoidance of doubt, this includes settlements reached with AmerisourceBergen, Cardinal Health, ~~and McKesson, and Janssen,~~ Teva Pharmaceuticals, Allergan plc, CVS Health Corporation, Walgreens Boots Alliance, Inc., and Walmart Inc., ~~and Bankruptcy Resolutions involving Purdue Pharma L.P., and Mallinckrodt plc, and Endo International plc.~~

C. Dispute resolution.

1. If any Party believes another Party has violated the terms of this MOA, the alleging Party may seek to enforce the terms of this MOA in Ramsey County District Court, provided the alleging Party first provides notice to the alleged offending Party of the alleged violation and a reasonable opportunity to cure the alleged violation.
2. If a Party believes another Party, Region, or individual involved in the receipt, distribution, or administration of Opioid Settlement Funds has violated any applicable ethics codes or rules, a complaint shall be lodged with the appropriate forum for handling such matters.
3. If a Party believes another Party, Region, or individual involved in the receipt, distribution, or administration of Opioid Settlement Funds violated any Minnesota criminal law, such conduct shall be reported to the appropriate criminal authorities.

D. Amendments. The Parties agree to make such amendments as necessary to implement the intent of this MOA.

E. Applicable law and venue. Unless otherwise required by the National Settlement Agreements or a Bankruptcy Resolution, this MOA, including any issues related to interpretation or enforcement, is governed by the laws of the State of Minnesota. Any action related to the provisions of this MOA must be adjudicated by the Ramsey County District Court. If any provision of this MOA is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision which can be given effect without the invalid provision.

F. Relationship of this MOA to other agreements and resolutions. All Parties acknowledge and agree that the National Settlement Agreements will require a Participating Local Government to release all its claims as provided in the National Settlement Agreements ~~against the Settling Defendants~~ to receive direct allocation of Opioid Settlement Funds. All Parties further acknowledge and agree that based on the terms of the National Settlement Agreements, a Participating Local Government may receive funds through this MOA only after complying with all requirements set forth in the National Settlement Agreements to release its claims. This MOA is not a promise from any Party that any National Settlement Agreements or Bankruptcy Resolution will be finalized or executed.

G. When MOA is no longer in effect. This MOA is effective until one year after the last date on which any Opioid Settlement Funds are being spent by the Parties pursuant to the National Settlement Agreements and any Bankruptcy Resolution.

H. No waiver for failure to exercise. The failure of a Party to exercise any rights under this MOA will not be deemed to be a waiver of any right or any future rights.

- I. No effect on authority of Parties. Nothing in this MOA should be construed to limit the power or authority of the State of Minnesota, the Attorney General, or the Local Governments, except as expressly set forth herein.
  
- J. Signing and execution. This MOA may be executed in counterparts, each of which constitutes an original, and all of which constitute one and the same agreement. This MOA may be executed by facsimile or electronic copy in any image format. Each Party represents that all procedures necessary to authorize such Party's execution of this MOA have been performed and that the person signing for such Party has been authorized to execute the MOA in an official capacity that binds the Party.

| This Amended **Minnesota Opioids State-Subdivision Memorandum of Agreement** is signed  
this \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by:

\_\_\_\_\_

Name and Title: \_\_\_\_\_

On behalf of: \_\_\_\_\_

**EXHIBIT A**

**List of Opioid Remediation Uses**

Settlement fund recipients shall choose from among abatement strategies, including but not limited to those listed in this Exhibit. The programs and strategies listed in this Exhibit are not exclusive, and fund recipients shall have flexibility to modify their abatement approach as needed and as new uses are discovered.

PART ONE: TREATMENT

**A. TREAT OPIOID USE DISORDER (OUD)**

Support treatment of Opioid Use Disorder (“*OUD*”) and any co-occurring Substance Use Disorder or Mental Health (“*SUD/MH*”) conditions through evidence-based or evidence-informed programs<sup>5</sup> or strategies that may include, but are not limited to, those that:<sup>6</sup>

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication for Opioid Use Disorder (“*MOUD*”)<sup>7</sup> approved by the U.S. Food and Drug Administration, including by making capital expenditures to purchase, rehabilitate, or expand facilities that offer treatment.
2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine (“*ASAM*”) continuum of care for OUD and any co-occurring SUD/MH conditions.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including *MOUD*, as well as counseling, psychiatric support, and other treatment and recovery support services.

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<sup>5</sup> Use of the terms “evidence-based,” “evidence-informed,” or “best practices” shall not limit the ability of recipients to fund innovative services or those built on culturally specific needs. Rather, recipients are encouraged to support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions.

<sup>6</sup> As used in this Exhibit, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs.

<sup>7</sup> Historically, pharmacological treatment for opioid use disorder was referred to as “Medication-Assisted Treatment” (“*MAT*”). It has recently been determined that the better term is “Medication for Opioid Use Disorder” (“*MOUD*”). This Exhibit will use “*MOUD*” going forward. Use of the term *MOUD* is not intended to and shall in no way limit abatement programs or strategies now or into the future as new strategies and terminology evolve.

4. Improve oversight of Opioid Treatment Programs (“OTPs”) to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.
6. Provide treatment of trauma for individuals with OUD (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.
7. Support detoxification (detox) and withdrawal management services for people with OUD and any co-occurring SUD/MH conditions, including but not limited to medical detox, referral to treatment, or connections to other services or supports.
8. Provide training on MOUD for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH or mental health conditions.
10. Offer fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Offer scholarships and supports for certified addiction counselors, licensed alcohol and drug counselors, licensed clinical social workers, licensed mental health counselors, and other mental and behavioral health practitioners or workers, including peer recovery coaches, peer recovery supports, and treatment coordinators, involved in addressing OUD and any co-occurring SUD/MH or mental health conditions, including, but not limited to, training, scholarships, fellowships, loan repayment programs, continuing education, licensing fees, or other incentives for providers to work in rural or underserved areas.
12. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (“DATA 2000”) to prescribe MOUD for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
13. Dissemination of web-based training curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service–Opioids web-based training curriculum and motivational interviewing.

14. Develop and disseminate new curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service for Medication-Assisted Treatment.

**B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY**

Support people in recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the programs or strategies that:

1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.
2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.
3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.
4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved medication with other support services.
5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.
6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.
7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.
8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.
9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.

10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.
11. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.
12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.
13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including but not limited to new Americans, African Americans, and American Indians.
14. Create and/or support recovery high schools.
15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

**C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED  
(CONNECTIONS TO CARE)**

Provide connections to care for people who have—or are at risk of developing—OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Fund Screening, Brief Intervention and Referral to Treatment (“SBIRT”) programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.
3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.
4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Expand services such as navigators and on-call teams to begin MOUD in hospital emergency departments.
6. Provide training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MOUD, recovery case management or support services.

7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach.
8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.
9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.
11. Expand warm hand-off services to transition to recovery services.
12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
13. Develop and support best practices on addressing OUD in the workplace.
14. Support assistance programs for health care providers with OUD.
15. Engage non-profits and the faith community as a system to support outreach for treatment.
16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

**D. ADDRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED PERSONS**

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:
  1. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (“*PAARP*”);

2. Active outreach strategies such as the Drug Abuse Response Team (“*DART*”) model;
  3. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
  4. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (“*LEAD*”) model;
  5. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or
  6. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MOUD, and related services.
  3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.
  4. Provide evidence-informed treatment, including MOUD, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.
  5. Provide evidence-informed treatment, including MOUD, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison or have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
  6. Support critical time interventions (“*CTP*”), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
  7. Provide training on best practices for addressing the needs of criminal justice-involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

**E. ADDRESS THE NEEDS OF THE PERINATAL POPULATION, CAREGIVERS, AND FAMILIES, INCLUDING BABIES WITH NEONATAL OPIOID WITHDRAWAL SYNDROME.**

Address the needs of the perinatal population and caregivers with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal opioid withdrawal syndrome (“*NOWS*”), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support evidence-based or evidence-informed treatment, including MOUD, recovery services and supports, and prevention services for the perinatal population—or individuals who could become pregnant—who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to caregivers and families affected by Neonatal Opioid Withdrawal Syndrome.
2. Expand comprehensive evidence-based treatment and recovery services, including MOUD, for uninsured individuals with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.
3. Provide training for obstetricians or other healthcare personnel who work with the perinatal population and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.
4. Expand comprehensive evidence-based treatment and recovery support for *NOWS* babies; expand services for better continuum of care with infant-caregiver dyad; and expand long-term treatment and services for medical monitoring of *NOWS* babies and their caregivers and families.
5. Provide training to health care providers who work with the perinatal population and caregivers on best practices for compliance with federal requirements that children born with *NOWS* get referred to appropriate services and receive a plan of safe care.
6. Provide child and family supports for caregivers with OUD and any co-occurring SUD/MH conditions, emphasizing the desire to keep families together.
7. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.
8. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including, but not limited to, parent skills training.
9. Provide support for Children’s Services—Fund additional positions and services, including supportive housing and other residential services, relating to children

being removed from the home and/or placed in foster care due to custodial opioid use.

<b>PART TWO: PREVENTION</b>
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**F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS**

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding medical provider education and outreach regarding best prescribing practices for opioids consistent with the Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).
2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Supporting enhancements or improvements to Prescription Drug Monitoring Programs (“PDMPs”), including, but not limited to, improvements that:
  1. Increase the number of prescribers using PDMPs;
  2. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or
  3. Enable states to use PDMP data in support of surveillance or intervention strategies, including MOUD referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.
6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation’s Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.
7. Increasing electronic prescribing to prevent diversion or forgery.
8. Educating dispensers on appropriate opioid dispensing.

**G. PREVENT MISUSE OF OPIOIDS**

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding media campaigns to prevent opioid misuse, including but not limited to focusing on risk factors and early interventions.
2. Corrective advertising or affirmative public education campaigns based on evidence.
3. Public education relating to drug disposal.
4. Drug take-back disposal or destruction programs.
5. Funding community anti-drug coalitions that engage in drug prevention efforts.
6. Supporting community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction—including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (“SAMHSA”).
7. Engaging non-profits and faith-based communities as systems to support prevention.
8. Funding evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
10. Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.
11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health

workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.

**H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)**

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.
2. Public health entities providing free naloxone to anyone in the community.
3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.
4. Enabling school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expanding, improving, or developing data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.
7. Public education relating to immunity and Good Samaritan laws.
8. Educating first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.
10. Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
11. Supporting mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.

12. Providing training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.
13. Supporting screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES
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**I. FIRST RESPONDERS**

In addition to items in section C, D and H relating to first responders, support the following:

1. Law enforcement expenditures related to the opioid epidemic.
2. Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.
3. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

**J. LEADERSHIP, PLANNING AND COORDINATION**

Support efforts to provide leadership, planning, coordination, facilitations, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment intervention services, and to support training and technical assistance and other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
2. A dashboard to (a) share reports, recommendations, or plans to spend opioid settlement funds; (b) to show how opioid settlement funds have been spent; (c) to report program or strategy outcomes; or (d) to track, share or visualize key opioid- or health-related indicators and supports as identified through collaborative statewide, regional, local or community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

4. Provide resources to staff government oversight and management of opioid abatement programs.
5. Support multidisciplinary collaborative approaches consisting of, but not limited to, public health, public safety, behavioral health, harm reduction, and others at the state, regional, local, nonprofit, and community level to maximize collective impact.

**K. TRAINING**

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, those that:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (*e.g.*, health care, primary care, pharmacies, PDMPs, etc.).

**L. RESEARCH**

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.
3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.
4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.
5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (*e.g.*, Hawaii HOPE and Dakota 24/7).

7. Epidemiological surveillance of OUD-related behaviors in critical populations, including individuals entering the criminal justice system, including, but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring (“ADAM”) system.
8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.
9. Geospatial analysis of access barriers to MOUD and their association with treatment engagement and treatment outcomes.

**M. POST-MORTEM**

1. Toxicology tests for the range of opioids, including synthetic opioids, seen in overdose deaths as well as newly evolving synthetic opioids infiltrating the drug supply.
2. Toxicology method development and method validation for the range of synthetic opioids observed now and in the future, including the cost of installation, maintenance, repairs and training of capital equipment.
3. Autopsies in cases of overdose deaths resulting from opioids and synthetic opioids.
4. Additional storage space/facilities for bodies directly related to opioid or synthetic opioid related deaths.
5. Comprehensive death investigations for individuals where a death is caused by or suspected to have been caused by an opioid or synthetic opioid overdose, whether intentional or accidental (overdose fatality reviews).
6. Indigent burial for unclaimed remains resulting from overdose deaths.
7. Navigation-to-care services for individuals with opioid use disorder who are encountered by the medical examiner’s office as either family and/or social network members of decedents dying of opioid overdose.
8. Epidemiologic data management and reporting to public health and public safety stakeholders regarding opioid overdose fatalities.

**EXHIBIT B****Local Abatement Funds Allocation**

<b>Subdivision</b>	<b>Allocation Percentage</b>
AITKIN COUNTY	0.5760578506020%
Andover city	0.1364919450741%
ANOKA COUNTY	5.0386504680954%
Apple Valley city	0.2990817344560%
BECKER COUNTY	0.6619330684437%
BELTRAMI COUNTY	0.7640787092763%
BENTON COUNTY	0.6440948102319%
BIG STONE COUNTY	0.1194868774775%
Blaine city	0.4249516912759%
Bloomington city	0.4900195550092%
BLUE EARTH COUNTY	0.6635420704652%
Brooklyn Center city	0.1413853902225%
Brooklyn Park city	0.2804136234778%
BROWN COUNTY	0.3325325415732%
Burnsville city	0.5135361296508%
CARLTON COUNTY	0.9839591749060%
CARVER COUNTY	1.1452829659572%
CASS COUNTY	0.8895681513437%
CHIPPEWA COUNTY	0.2092611794436%
CHISAGO COUNTY	0.9950193750117%
CLAY COUNTY	0.9428475281726%
CLEARWATER COUNTY	0.1858592042741%
COOK COUNTY	0.1074594959729%
Coon Rapids city	0.5772642444915%
Cottage Grove city	0.2810994719143%
COTTONWOOD COUNTY	0.1739065270025%
CROW WING COUNTY	1.1394859174804%
DAKOTA COUNTY	4.4207140602835%
DODGE COUNTY	0.2213963257778%
DOUGLAS COUNTY	0.6021779472345%
Duluth city	1.1502115379896%
Eagan city	0.3657951576014%
Eden Prairie city	0.2552171572659%
Edina city	0.1973054822135%
FARIBAULT COUNTY	0.2169409335358%
FILLMORE COUNTY	0.2329591105316%
FREEBORN COUNTY	0.3507169823793%
GOODHUE COUNTY	0.5616542387089%

<b>Subdivision</b>	<b>Allocation Percentage</b>
GRANT COUNTY	0.0764556498477%
HENNEPIN COUNTY	19.0624622261821%
HOUSTON COUNTY	0.3099019273452%
HUBBARD COUNTY	0.4582368775192%
Inver Grove Heights city	0.2193400520297%
ISANTI COUNTY	0.7712992707537%
ITASCA COUNTY	1.1406408131328%
JACKSON COUNTY	0.1408950443531%
KANABEC COUNTY	0.3078966749987%
KANDIYOHI COUNTY	0.1581167542252%
KITTSOON COUNTY	0.0812834506382%
KOOCHICHING COUNTY	0.2612581865885%
LAC QUI PARLE COUNTY	0.0985665133485%
LAKE COUNTY	0.1827750320696%
LAKE OF THE WOODS COUNTY	0.1123105027592%
Lakeville city	0.2822249627090%
LE SUEUR COUNTY	0.3225703347466%
LINCOLN COUNTY	0.1091919983965%
LYON COUNTY	0.2935118186364%
MAHNOMEN COUNTY	0.1416417687922%
Mankato city	0.3698584320930%
Maple Grove city	0.1814019046900%
Maplewood city	0.1875101678223%
MARSHALL COUNTY	0.1296352091057%
MARTIN COUNTY	0.2543064014046%
MCLEOD COUNTY	0.1247104517575%
MEEKER COUNTY	0.3744031515243%
MILLE LACS COUNTY	0.9301506695846%
Minneapolis city	4.8777618689374%
Minnetonka city	0.1967231070869%
Moorhead city	0.4337377037965%
MORRISON COUNTY	0.7178981419196%
MOWER COUNTY	0.5801769148506%
MURRAY COUNTY	0.1348775389165%
NICOLLET COUNTY	0.1572381052896%
NOBLES COUNTY	0.1562005111775%
NORMAN COUNTY	0.1087596675165%
North St. Paul city	0.0575844069340%
OLMSTED COUNTY	1.9236715094724%
OTTER TAIL COUNTY	0.8336175418789%
PENNINGTON COUNTY	0.3082576394945%
PINE COUNTY	0.5671222706703%

<b>Subdivision</b>	<b>Allocation Percentage</b>
PIPESTONE COUNTY	0.1535154503112%
Plymouth city	0.1762541472591%
POLK COUNTY	0.8654291473909%
POPE COUNTY	0.1870129873102%
Proctor city	0.0214374127881%
RAMSEY COUNTY	7.1081424150498%
RED LAKE COUNTY	0.0532649128178%
REDWOOD COUNTY	0.2809842366614%
RENVILLE COUNTY	0.2706888807449%
RICE COUNTY	0.2674764397830%
Richfield city	0.2534018444052%
Rochester city	0.7363082848763%
ROCK COUNTY	0.2043437335735%
ROSEAU COUNTY	0.2517872793025%
Roseville city	0.1721905548771%
Savage city	0.1883576635033%
SCOTT COUNTY	1.3274301645797%
Shakopee city	0.2879873611373%
SHERBURNE COUNTY	1.2543449471994%
SIBLEY COUNTY	0.2393480708456%
ST LOUIS COUNTY	4.7407767169807%
St. Cloud city	0.7330089009029%
St. Louis Park city	0.1476314588229%
St. Paul city	3.7475206797569%
STEARNS COUNTY	2.4158085321227%
STEELE COUNTY	0.3969975262520%
STEVENS COUNTY	0.1439474275223%
SWIFT COUNTY	0.1344167568499%
TODD COUNTY	0.4180909816781%
TRAVERSE COUNTY	0.0903964133868%
WABASHA COUNTY	0.3103038996965%
WADENA COUNTY	0.2644094336575%
WASECA COUNTY	0.2857912156338%
WASHINGTON COUNTY	3.0852862512586%
WATONWAN COUNTY	0.1475626355615%
WILKIN COUNTY	0.0937962507119%
WINONA COUNTY	0.7755267356126%
Woodbury city	0.4677270171716%
WRIGHT COUNTY	1.6985269385427%
YELLOW MEDICINE COUNTY	0.1742264836427%

**Item Description:**

Agreeing to the Amended Minnesota Opioids State-Subdivision Memorandum of Agreement

WHEREAS, the State of Minnesota and numerous Minnesota cities and counties are engaged in nationwide civil litigation against opioid supply chain participants related to the opioid crisis; and

WHEREAS, in 2021, the State of Minnesota, Aitkin County, and numerous other Minnesota cities and counties previously agreed to the Minnesota Opioids State-Subdivision Memorandum of Agreement (“State-Subdivision Agreement”), which governed distribution of opioid settlement funds from multistate agreements with pharmaceutical distributors McKesson, Cardinal Health, and AmerisourceBergen, as well as opioid manufacturer Johnson & Johnson; and

WHEREAS, the State-Subdivision Agreement prioritizes flexibility for how local governments may use opioid settlement funds for opioids abatement and remediation, and which provides for 75% of the settlement funds to be distributed directly to local governments and 25% of the settlement funds to be distributed directly to the State; and

WHEREAS, the State of Minnesota and numerous Minnesota cities and counties have begun to receive distributions of settlement funds from the prior multistate settlement agreements, pursuant to the State-Subdivision Agreement; and

WHEREAS, the Minnesota Attorney General has signed on to several additional multistate settlement agreements with manufacturers Teva Pharmaceuticals and Allergan plc, as well as pharmacy companies Walmart Inc., CVS Health Corp., and Walgreens Boots Alliance Inc., but those settlement agreements are still subject to sign-on by local governments and final agreement by the companies and approval by the courts; and

WHEREAS, there is a deadline of April 18, 2023, for a sufficient threshold of Minnesota cities and counties to sign on to the new, above-referenced multistate settlement agreements, and failure to timely sign on may diminish the amount of funds received by not only that city or county but by all Minnesota cities and counties from the settlement funds; and

WHEREAS, representatives of Minnesota’s local governments and of the State of Minnesota through the Office of the Attorney General have reached agreement that the distribution of funds pursuant to the new settlement agreements and any future settlement agreements should be governed by the State-Subdivision Agreement, as amended, in order to prioritize flexibility for local governments and maintain the favorable 75/25 split of funds between local governments and the State; now, therefore,

**Resolution:**

BE IT RESOLVED, Aitkin County supports and agrees to the Amended Minnesota Opioids State-Subdivision Agreement (“Amended State-Subdivision Agreement”), with amendments that include the multistate settlement agreements with

manufacturers Teva Pharmaceuticals and Allergan plc, as well as pharmacies Walmart Inc., CVS Health Corp., and Walgreens Boots Alliance Inc. as well as any future multistate settlement agreements relating to the opioids litigation; and

BE IT FURTHER RESOLVED, Aitkin County supports and opts in to the multistate settlements with Teva Pharmaceuticals, Allergan plc, Walmart Inc., CVS Health Corp., and Walgreens Boots Alliance Inc.; and

BE IT FURTHER RESOLVED, the Aitkin County Board of Commissioners authorizes the County Administrator or their authorized designee to execute all necessary documents to ensure County participation in the Teva Pharmaceuticals, Allergan plc, Walmart Inc., CVS Health Corp., and Walgreens Boots Alliance Inc. settlements, including the participation Agreement and accompanying Release and the Amended State-Subdivision Agreement.

**EXHIBIT K**  
**Subdivision and Special District Settlement Participation Form**

Will your subdivision or special district be signing the settlement participation forms for the Allergan and Teva Settlements at this time?

Yes       No

Governmental Entity: Aitkin County	State: MN
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Allergan Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Allergan Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Allergan Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Allergan Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Allergan Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within fourteen (14) days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the MDL Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopiodsettlement.com>.
4. The Governmental Entity agrees to the terms of the Allergan Settlement pertaining to Subdivisions and Special Districts as defined therein.
5. By agreeing to the terms of the Allergan Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Allergan Settlement solely for the purposes provided therein.



7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Allergan Settlement.
8. The Governmental Entity has the right to enforce the Allergan Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Allergan Settlement, including, but not limited to, all provisions of **Section V (Release)**, and along with all departments, agencies, divisions, boards, commissions, Subdivisions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist in bringing, or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Allergan Settlement are intended to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Allergan Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Allergan Settlement.
11. In connection with the releases provided for in the Allergan Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Allergan Settlement.

12. Nothing herein is intended to modify in any way the terms of the Allergan Settlement, to which the Governmental Entity hereby agrees. To the extent this Settlement Participation Form is interpreted differently from the Allergan Settlement in any respect, the Allergan Settlement controls.



I have all necessary power and authorization to execute this Settlement Participation Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**Exhibit K**  
**Subdivision and Special District Settlement Participation Form**

Governmental Entity: Aitkin County	State: MN
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Teva Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Teva Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Teva Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Teva Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Teva Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Teva Settlement pertaining to Subdivisions as defined therein.
5. By agreeing to the terms of the Teva Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Teva Settlement solely for the purposes provided therein.
7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Teva Settlement.



8. The Governmental Entity has the right to enforce the Teva Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Teva Settlement, including but not limited to all provisions of Section V (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Teva Settlement are intended by Released Entities and the Governmental Entity to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Teva Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Teva Settlement.
11. In connection with the releases provided for in the Teva Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Teva Settlement.

12. Nothing herein is intended to modify in any way the terms of the Teva Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Teva Settlement in any respect, the Teva Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**EXHIBIT K****Subdivision Participation and Release Form**

Will your subdivision or special district be signing the settlement participation form for the CVS Settlement at this time?

Yes       No

Governmental Entity: Aitkin County	State: MN
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*CVS Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the CVS Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the CVS Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the CVS Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the CVS Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the CVS Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the CVS Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the CVS Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the CVS Settlement.
7. The Governmental Entity has the right to enforce the CVS Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the CVS Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the CVS Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The CVS Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the CVS Settlement.
10. In connection with the releases provided for in the CVS Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the CVS Settlement.



11. Nothing herein is intended to modify in any way the terms of the CVS Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the CVS Settlement in any respect, the CVS Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**EXHIBIT K****Subdivision Participation and Release Form**

Will your subdivision or special district be signing the settlement participation form for the Walgreens Settlement at this time?

Yes       No

Governmental Entity: Aitkin County	State: MN
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*Walgreens Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Walgreens Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walgreens Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Walgreens Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the Walgreens Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Walgreens Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walgreens Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walgreens Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Walgreens Settlement.
7. The Governmental Entity has the right to enforce the Walgreens Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walgreens Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walgreens Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walgreens Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Walgreens Settlement.
10. In connection with the releases provided for in the Walgreens Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walgreens Settlement.



11. Nothing herein is intended to modify in any way the terms of the Walgreens Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Walgreens Settlement in any respect, the Walgreens Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**EXHIBIT K**

**Subdivision Participation Form**

Will your subdivision or special district be signing the settlement participation form for the Walmart Settlement at this time?

Yes       No

Governmental Entity: Aitkin County	State: MN
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“Governmental Entity”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated November 14, 2022 (“Walmart Settlement”), and acting through the undersigned authorized official, hereby elects to participate in the Walmart Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walmart Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Walmart Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event within 14 days of the Effective Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com/>.
3. The Governmental Entity agrees to the terms of the Walmart Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Walmart Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walmart Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walmart Settlement.
7. The Governmental Entity has the right to enforce the Walmart Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walmart Settlement, including but not limited to all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walmart Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walmart Settlement shall be a complete bar to any Released Claim.
9. In connection with the releases provided for in the Walmart Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walmart Settlement.

10. Nothing herein is intended to modify in any way the terms of the Walmart Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Walmart Settlement in any respect, the Walmart Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_





# Board of County Commissioners Agenda Request

**8B**  
Agenda Item #

**Requested Meeting Date:** April 11, 2023

**Title of Item:** Administrator Updates

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Brittany Searle		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert - County Administrator		<b>Estimated Time Needed:</b> 5
<b>Summary of Issue:</b> Administrator Updates		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Discussion Only		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



## Aitkin County Board of Commissioners Committee Reports Forms

# 9A

Agenda Item #

Committee	Freq	Scheduled	Representative
<b>Association of MN Counties (AMC)</b>			
Environment & Natural Resources Policy			Sample
General Government			Leiviska
Health & Human Services			HHS Director
Indian Affairs Task Force			Commissioner Laurie Westerlund
Public Safety Committee			Commissioner Laurie Westerlund
Transportation Policy			Kearney
Age-Friendly Changemakers			Kearney
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Sample
Aitkin County CARE Board	Monthly	3rd Thursday	Leiviska
Aitkin County Community Corrections	Quarterly	Varies	Wedel and Westerlund
Anoka County JPA Advisory Board	3x per year	1st Thursday in Feb, June and	Westerlund
Aitkin County Water Planning Task Force	Bi-monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly Sept. to May	1x a month, 3rd Wed.	Kearney, Alt. Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly (begin Feb.)	3rd Wednesday	Kearney, ALT. Leiviska
Arrowhead Regional Development Comm.	Quarterly	3rd Thursday	Leiviska Alt. Sample
ATV Committee	Monthly		Sample and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Sample Alt. Kearney
Brainerd 1 Watershed 1 Plan	Monthly	4th Tuesday	Wedel
Budget Committee	Monthly	1st Tuesday	Westerlund and Wedel
East Central Regional Library Board	Monthly	2nd Monday	Leiviska Alt. Sample
Economic Development	Monthly	4th Wednesday	Wedel and Sample
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Kearney and Sample
Extension	4x year	Monday	Kearney Alt. Westerlund
Facilities/Technology	As needed		Wedel and Westerlund
H&HS Advisory (Liaison)	Monthly except July	1st Wednesday	Wedel and Leiviska
Historical Society (Liaison)	Monthlv	4th Wednesday	Leiviska
Joint Powers Natural Resource Board	Odd Months	4th Monday	Sample and Land Commissioner Alt.
Lakes and Pines	Monthly	3rd Monday	Leiviska Alt. Kearney
Law Library	Quarterly	Set by Judge	Leiviska Alt. Kearney
MCIT			Westerlund, Seibert
McGregor Airport Commission	Monthly	Last Wednesday	Kearney
Mille Lacs Fisheries Input Group	8-10x yr		Westerlund
Mille Lacs Watershed	10x year	3rd Monday	Leiviska, Alt. Westerlund
Mississippi Grand Rapids 1W1P			Kearney
Mississippi Headwaters Board	Monthly	4th Friday	Kearney Alt. Sample
MN Rural Counties	8x year	Varies	Westerlund, Alt. Leiviska
Natural Resources Advisory Committee	8-10x yr	2nd Monday	Kearney and Sample
NE MN Office Job Training	As called		Leiviska
Northeast MN ATP	Quarterly	2nd Wednesday	Kearney (Leiviska, Alt.) and
Northeast MN Emergency Communications Board	5-6x yr	4th Thursday	Leiviska (Sheriff Guida Alt.)
Northeast Waste Advisory Council	Quarterly	2nd Monday	Sample, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1st Thursday	Westerlund Alt. Kearney
Ordinance	As needed		Leiviska and Sample
Personnel/Insurance	As needed	2nd Tuesday	Westerlund and Wedel
Planning Commission	Monthly	3rd Monday	Westerlund Alt. Kearney
Rum 1W1P Policy Committee	Monthly	Unknown	Westerlund, Alt. Leiviska
Snake River Watershed	Monthly	4th Monday	Sample Alt. Leiviska
Snake River 1W1P Policy			Sample, Alt. Leiviska
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Wedel and Sample
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Bi-Monthly	2nd Thursday	Westerlund